

Procedure 3050-PR(1): Fiscal Management - Fiscal Officers and Responsibilities

Original Adopted Date: September 17, 2025

Status: Approved

The Santa Cruz County Provisional Community College District (SCCPCCD) CEO shall be responsible for the fiscal management of the District, subject to the general supervision of the District Governing Board (DGB) per A.R.S. §15-1445 and referenced in Policy 2010.00, District CEO Duties and Responsibilities. The CEO shall be assisted by the Chief Finance Officer (CFO) and additional appropriately designated fiscal specialists in exercising this responsibility. The District's CEO, CFO, and designated fiscal specialists shall receive, expend, invest, safeguard, and properly account for District funds and perform other fiscal functions as directed by the DGB.

Subject to state and federal statutes and regulations, the CEO and CFO shall be designated as responsible for the custody of all District monies, and shall be responsible for paying out the same, and for properly accounting for all receipts, expenditures, property, funds, and liabilities.