

Policy 1020: DGB Public Meetings

Original Adopted Date: May 28, 2025 Status: Approved

PURPOSE

The purpose of this policy is to set forth the parameters for public meetings of the District Governing Board (DGB) pursuant to A.R.S. §38-431 et. seq.

PUBLIC MEETINGS

The DGB shall ensure that all district board meetings are open to the public with proper notice given as described in A.R.S. §38-431.01 and 431.02.

By a public majority vote of the board members constituting a quorum, the DGB may hold an executive session for the purposes provided for in A.R.S. §38-431.03.

Each public meeting shall have a properly developed agenda to guide the DGB in fulfilling its responsibilities. At the conclusion of each public meeting, official minutes, detailing activities and legal action of the board during the meeting, shall be developed and presented to the board for approval and posting.

The DGB will meet at least ten (10) times per year.

DEFINITIONS

Agenda - a list of meeting activities in the order in which they are to be taken up, beginning with the call to order and ending with adjournment. It usually includes items of information for the good of the group and specific items of business to be acted upon.

Executive Session – a gathering of a quorum of Board members and other ‘reasonably necessary’ participants from which the public is legally excluded.

Legal Action – a collective decision, commitment or promise made by the Board.

Notice – consists of two parts, 1) post a statement on the District website indicating where all public notices will be made public, and 2) post/give additional public notice and agenda as is reasonable and practicable as to all meetings.

Public Meeting – the gathering, in person or through technological devices, of a quorum of the members of the Board at which they discuss, propose, or take legal action, including any deliberations by a quorum with respect to that action.

Quorum – three or more members (majority) of the five-member Board.