



# SANTA CRUZ COUNTY PROVISIONAL COMMUNITY COLLEGE DISTRICT GOVERNING BOARD

## Special Study Session Minutes

**Saturday, November 7, 2020**

Santa Cruz Valley USD No. 35  
Daniel Fontes Governing Board Room  
570 Camino Lito Galindo  
Rio Rico, AZ 85648

### OPENING ITEMS

- Call to Order / Pledge of Allegiance

The Santa Cruz County Provisional Community College District Governing Board Special Study Session was called to order at 9:13 a.m. by Dr. Angela Meixell, Chairperson.

*Pledge of Allegiance:*

Ms. Liz Collier, Vice Chairperson, led the Pledge of Allegiance.

*Roll Call / In Attendance:*

Present at the meeting were – Dr. Angela Meixell, Chairperson, Ms. Liz Collier -Vice Chairperson, Dr. Stella Perez - Executive Director/CEO, Ms. Georgina Tavera - Finance Manager, Ms. Christie Monreal - Community Engagement and Marketing Specialist, Mr. Jack Lunsford, and Dr. Homero López - SCCPCCD Consultant. Dr. Marcelino Varona, Jr.-Board Member, and Mr. Victor Fontes, Board Member were not in attendance. Mr. Nils Urman-Board Member, joined the meeting at approximately 9:55 a.m.

### 1. OPENING REMARKS BOARD PRESIDENT

- a) Dr. Meixell welcomed everyone in attendance and stated that the order of the agenda was rearranged, moving the Open Meeting Law 101 Presentation to the first item;
- b) Dr. Meixell introduced Mr. Jack Lunsford, President of The Lunsford Group, and said he was asked to teach the basics of the Open Meeting Law 101.

### 2. OPEN MEETING LAW 101

- a) Mr. Jack Lunsford Presentation covered the following topics regarding the Open Meeting Law:
  - i) History of Arizona's Open Meeting Law
  - ii) Core Concepts
  - iii) Purpose of Arizona's Open Meeting Law?
  - iv) Who Must Comply with Open Meeting Law? (several captions and specific definitions were covered)
  - v) What Constitutes a Meeting?
  - vi) What is Required of Public Bodies Under the Open Meeting Law?
    - (1) Notice Posting
    - (2) Public Meeting Agendas
    - (3) Posting Example
    - (4) Public Rights
    - (5) Calls to the Public
    - (6) Public Session Meeting Minutes
- (a) Mr. Lunsford said it needed to be declared that a "second vote" was not required, and was stated as a Board Policy;

(7) Executive Sessions (agenda notice, only seven authorized topics, minutes, confidentiality)

- vii) Consequences for Violations of the Open Meeting Law (Public Body)
- viii) Sanctions for Violations of the Open Meeting Law (Individual Consequences)
- ix) Mr. Lunsford's final slide covered Scenarios and Examples (Small State Political Subdivisions and Pima County)
- x) Mr. Lunsford opened the floor for questions and comments from the Board
- xi) He concluded his presentation by providing the Board Members with informational items and an example of an agenda template from the Maricopa County that staff will be able to use and cut/paste easily.

**Note:** *Meeting convened to a short break; Meeting re-convened at 10:58 A.M.*

### **3. REPORT ON PIMA COMMUNITY COLLEGE AND ITS RELATIONSHIP WITH THE SCCPCCD**

- a) Dr. Stella Perez shared with the Board that they had received the document and had a conference call focusing on the findings from Karen Solinski, consultant for Pima.
- b) Dr. López presented everyone with a folder containing detailed information regarding Strategic Planning;
  - i) He explained the context on the report provided to Board Members;
  - ii) He introduced the importance of this report and how it fits into our short and long term future;
  - iii) Ms. Collier said the reality of the IGA is that Pima is in charge; our goal this year was to learn how to work with them and learn about the many resources they have to offer;
  - iv) Dr. López shared the brief overview of Santa Cruz Five Year Planning that included:
    - (a) Strategic & Accreditation Plans (2015)
    - (b) Strategic Goals (Annual Facility Expansion (2016)
    - (c) Feasibility Study (2016)
    - (d) Transition Plan (2016)
    - (e) Pima MOU (2017)
    - (f) IGA (2018)
    - (g) Pandemic Response (2020)
    - (h) Pima Report (2020)
- v) He also presented the following Background and Overview:
  - (a) Preliminary Information (Fall 2019)
  - (b) Relationship of PCC and Eastern Arizona College with two Provisional Districts (Gila and Santa Cruz Counties – Joint Pima/Santa Cruz Board Meeting (January 2020)

- (c) Dr. López and Dr. Vanis unofficial discussions with Gila Board Members (March 2020)
- (d) Ms. Solinski interview with Santa Cruz Board Members, staff, and consultants (March-May 2020)
- (e) PCC Virtual Review of preliminary report (October 2020)
- (f) Pima seeks Santa Cruz to be more closely aligned with PCC (November 2020)
- vi) The following nine Categories covered in the Pima Report were reviewed by Dr. Lopez, Dr. Perez, and Mr. Lunsford.
  - (a) Category 1: Overall Impressions
  - (a) Category 2: Expected scope of services as per IGA
  - (b) Category 3: Instructional/Support program/Facilities
  - (c) Category 4: Marketing and Community Relations
  - (d) Category 5: Government Relations/Legislative
  - (e) Category 6: Planning and Accreditation
  - (f) Category 7: Pima’s Specific Recommendations
  - (g) Category 8: Pima’s call for “closer alignment”
  - (h) Category 9: Pima’s call for a new 5-year IGA

c) Open discussion took place; Board Members had the opportunity to ask questions, share their opinions, and address their concerns;

**Note: Meeting convened to a short lunch break; Meeting re-convened at 1:33 P.M.**

d) Mr. Urman took a moment and shared with the Board the conflict that occurred with PCC when we left and went to Cochise;

e) Dr. Vanis and Dr. Lopez asked Board Members to provide their feedback from the presentation;

4. Mr. Urman proposed submitting their input by December 15<sup>th</sup> and that the IGA was a separate topic; this topic will be added to next Board agenda;

**5. ADJOURNMENT:**

With nothing further to discuss, the meeting was adjourned at 2:30 PM.

Minutes presented respectfully by:

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Dr. Stella Perez,  
 SCCPCCD Executive Director/CEO

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Ms. Liz Collier,  
 SCCPCCD Vice – Chairperson