



**S**ANTA CRUZ COUNTY PROVISIONAL  
**COMMUNITY COLLEGE DISTRICT**  
**GOVERNING BOARD**

**Regular Board Meeting Minutes**

**TUESDAY, OCTOBER 18, 2022**

Santa Cruz Center Board Room  
 2021 North Grand Avenue  
 Nogales, AZ 85621

**1. OPENING ITEMS**

***A. Call to Order:***

Dr. Marcelino Varona, Jr., Chairperson, called a Regular Public Board Meeting of the Santa Cruz County Provisional Community College District Governing Board to order on Tuesday, October 18, 2022, at 2:30 p.m.

***Pledge of Allegiance:***

Mr. Lucero led the Pledge of Allegiance.

***Roll Call / In Attendance:***

Present at the meeting were – Dr. Marcelino Varona, Jr.-Chairperson, Mr. John Fanning- Vice-Chair, Dr. Angela Meixell- Board Member, Ms. Liz Collier- Board Member, Mr. Greg Lucero- Board Member, Dr. Morgan Phillips from Pima Community College, Mr. Brian Nelson, and Mrs. Georgina Tavera- Finance Manager. David Paoule, PCC District Attorney joined via ZOOM.

***B. Adoption of the Agenda:***

Chairperson Varona entertained a motion to accept the adoption of the agenda of Tuesday, October 18, 2022, SCCPCCD Regular Governing Board Meeting as presented. Ms. Collier motioned to adopt the agenda as presented, seconded by Dr. Meixell. Motion carried unanimously, 5-0.

<i>NAME</i>	<i>AYE</i>	<i>NAY</i>	<i>ABSTAIN</i>
Dr. Marcelino Varona, Jr.	X		
Mr. John Fanning	X		
Dr. Angela Meixell	X		
Ms. Liz Collier	X		
Mr. Greg Lucero	X		

***C. Public Comment – Call to Audience***

*a.* There was no call to the public.

**2. STANDING REPORTS & ACTION ITEMS**

**A. FY22-23 Financials**

Mrs. Tavera, Finance Manager, provided the following recap of September 2022 Financials:

- Mrs. Tavera shared the balances for the month of September; the ending balances were \$3.7M in savings and \$100K in the checking account; she added that she approached Chase Bank with a possibility of changing the current type of account to a more useful account with better benefits. Mrs. Tavera said that the secretary or approved signer of the account had to request these changes (allow \$30k minimum);

- Non-recurring expenses mentioned were \$180 for bathroom clean up and Copy Graphics \$1,075 for the removal of the machine (will get reimbursed);
- She added they are asking for camera quotes for the blind spots and IT has been working on it, too (approximately \$14,000);
- Mrs. Tavera informed the Board that there have been many requests to use the facility; she added that GED started and are using only one classroom but will continue to use three in January; the Department of Agriculture are scheduled to start on November 14 with a fee of \$100 per room, per week; the Literacy Group also requested to use a classroom on Saturday for two hours; Mariposa Dental Training were planning on using a classroom for a couple of days. In conclusion, she said they couldn't accommodate EMT because it was for three days, 100 people;
- Mr. Lucero asked if the risk of the camera blind spots were identified by us or by the insurance company. Will our insurance provider be able to look at the setup to make sure we covered the risks? Mrs. Tavera will look into it. Chairperson Varona concurred with Mr. Lucero adding it was a good idea in case something goes wrong and our Community questions it;
- Chairperson Varona asked Dr. Meixell or Ms. Collier to go to the bank with Mr. Fanning so that he is aware of the procedures as he is next in line to become Chairman and also add his name as an approved signature;

#### **B. Chairperson of the Governing Board**

*SCCPCCD Governing Board Chairperson will address any updates.*

- Chairperson Varona had nothing to report;

#### **C. Members of the Governing Board**

- Dr. Meixell informed the Board that she was not able to attend the Citizens Council Meeting, however, Supervisor Bruce Bracker and Dr. Lopez both made statements about 413; Dr. Lopez asked the chair to attach it to the minutes and he also posted a FB post in the Tubac page; he has been a huge supporter;  
*Note: Chairperson Varona stated that Attorney Mr. Pauole joined virtually;*

#### **D. PCC-Santa Cruz Center Report – Summary of PCC and SCC Updates**

- Mr. Brian Nelson, Advanced Program Manager/PCC – SCC, shared the spring schedule; EMT is beginning in December with 24 students, using the same model; good things are happening for the end of the semester;
- He said spring was not expected to be as strong as all historically springs; he shared other different classes being offered; he added they were stopping Saturday classes and were planning on integrating them to Monday-Friday classes; he shared enrollments;
- He added that we had good numbers for the Fall and hoped to get enough retention that they will go into mentioned classes;
- He also said that in the future, he would like to start to build in fall or spring and do either certificate, but this will require more students and an instructor; he said he had found a well-experienced instructor except he does not have a work permit;
- Ms. Collier asked if he had contacted the Consulate about H1B Visa to support this instructor. He said HR was already looking into it;
- He talked about other classes being offered such as music, CNA's, special education, psychology, STU's (free), writing, etc.

- Ms. Collier and Mr. Fanning asked about instructors; Mr. Fanning also asked about the classes and if any of them were above 200; Mr. Nelson elaborated on how it has changed in the last few years;

#### **E. PCC-Santa Cruz Center Report - Summary of PCC and SCC Updates**

- Dr. Morgan Phillips, PCC Supervising Administrator, informed the Board that his role at the college had changed a bit over the last few months; he is now responsible for talking with the partner universities to arrange transfer for courses; he said it was advantageous as he is able to discuss with Mr. Nelson about things he just shared; he added that students completing any program at Pima will have a pathway where they can go to any of the university partners and obtain a baccalaureate degree; he talked about Santa Cruz County shifting into the Pima model; he added they were highly challenged with instructors teaching in person; the enrollment in their main campuses were unable to grow due to the lack of instructors;
- Dr. Phillips also talked about the adult basic education and how they continue to have conversations with Mr. Velasquez; they will continue the discussion and work on how that transition will occur; the grant cycle right now is ending in 23-24 school year which means that the application for the new grant cycle would be due this time a year from now; that decision would be made later in that year;
- He added that they have been conversing with the Workforce about some of the programs; he mentioned Fast Track program and how they are having some discussions with area employers about these programs and how they might be beneficial. He informed the Board that Pima is now Apprenticeship Certified Provider, meaning they can educate their own employees so they can become plumbers, electricians, and anything of that sort; he explained the process; they met today and talked about starting to include Santa Cruz County employers and their co-ops to get involved in the apprenticeship and how this may connect to the Provisional Community College District moving forward; Pima does not offer FTSE; he elaborated; he added there is a cost to run this program;
- The last piece he addressed was that the State expanded the opportunity for students to decide if they would like to have an Educational Scholarship Account; he explained; he added that the place that might be beneficial is the Workforce Adult Education students because there is an age limit for the program; he said they are currently trying to figure out what this means for us and how does this potentially impact some of the students;
- Mr. Lucero asked if Pima worked with Pima's Workforce Development to identify or at least market the ESA program. How do they interact with ESA students? He mentioned working with our local workforce development due to having a smaller pool and taking advantage of ESA;
- Chairperson Varona said he brought it up during the past School Superintendent's presentation, asking if he could give it to us and be able to use the FTSE count for those students; Dr. Phillips indicated he would look into it and have a smooth transition; he added that if he wants to keep it until the end of the grant cycle, it will allow plenty of time to get them organized and be able to take over;
- Dr. Meixell asked if the voucher proposal was just a proposition and if it required regional accreditation; Dr. Phillips said the only requirement was to be on the provider list; he also talked about students who are being homeschooled and not eligible for ESA; he explained;

- Chairperson Varona thanked him and Mr. Nelson for the updates and congratulated both;

**F. Proposition 413 – Summary Updates**

- Mr. Lucero asked if as individual board members, they are allowed to fund an ad in support of the proposition or write a check to the newspaper to run an ad in support. Mr. Pauole said they were all free outside of their time sitting in board meetings or assignments on behalf of SCC and engaging in the process as any private citizen;

**3. APPROVAL OF MINUTES**

**A. Approval of the Minutes**

Chairperson Varona entertained a motion to approve the minutes of the Regular Board Meeting held on September 27, 2022, as presented. Mr. Lucero motioned to approve the minutes as presented, seconded by Mr. Fanning. Motion carried unanimously, 5-0.

<i>NAME</i>	<i>AYE</i>	<i>NAY</i>	<i>ABSTAIN</i>
Dr. Marcelino Varona, Jr.	X		
Mr. John Fanning	X		
Dr. Angela Meixell	X		
Ms. Liz Collier	X		
Mr. Greg Lucero	X		

**B. Future Meeting Agenda Items**

- Mr. Fanning asked about Student Government/Student Leadership and if there was anything in place for staff recognition.
- Chairperson Varona handed these two items to Dr. Phillips and Mr. Nelson to be included in their next presentation; Mr. Fanning concurred.
- Ms. Collier asked about discussing strategic planning and get organized moving forward;
- Chairperson Varona asked Mr. Nelson to look up the background made by Mr. Roushe and to be prepared to make a presentation; he also asked him to work with Mrs. Tavera on the agenda item;

**C. Future Meeting Date**

- November 15, 2022, at **2:00 p.m.** (Tuesday)

**4. EXECUTIVE SESSION ITEMS**

- Nothing was mentioned.

**5. ADJOURNMENT**

Chairperson Varona entertained a motion to adjourn the meeting. Dr. Meixell motioned to adjourn the Regular Board Meeting of October 18, 2022, seconded by Mr. Lucero. Motion carried unanimously, 5-0.

<i>NAME</i>	<i>AYE</i>	<i>NAY</i>	<i>ABSTAIN</i>
Dr. Marcelino Varona, Jr.	X		
Mr. John Fanning	X		
Dr. Angela Meixell	X		
Ms. Liz Collier	X		
Mr. Greg Lucero	X		

Having no further business to discuss, Chairperson Varona adjourned the meeting at 3:29 p.m.

*Minutes presented respectfully by:*

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Ms. Liz Collier  
SCCPCCD Board Member