



# SANTA CRUZ COUNTY PROVISIONAL COMMUNITY COLLEGE DISTRICT GOVERNING BOARD

## Regular Board Meeting Minutes

**TUESDAY, SEPTEMBER 27, 2022**

Santa Cruz Center Board Room

2021 North Grand Avenue

Nogales, AZ 85621

### 1. **OPENING ITEMS**

#### A. **Call to Order:**

Dr. Marcelino Varona, Jr., Chairperson, called a Regular Public Board Meeting of the Santa Cruz County Provisional Community College District Governing Board to order on Tuesday, September 27, 2022, at 3:00 p.m.

#### **Pledge of Allegiance:**

Dr. Phillips led the Pledge of Allegiance.

#### **Roll Call / In Attendance:**

Present at the meeting were – Dr. Marcelino Varona, Jr.-Chairperson, Mr. John Fanning- Vice Chair, Dr. Angela Meixell- Board Member, Ms. Liz Collier- Board Member, Mr. Greg Lucero- Board Member (arrived 3:05 pm by Zoom), Dr. Morgan Phillips from Pima Community College, Mr. Brian Nelson, from Pima Community College, Mrs. Georgina Tavera- Finance and Operations Manager, Mr. David Pauole, SCCPCC Attorney, Ms. Ginny Seltenright, and Ms. Amanda Abens joined via ZOOM.

#### B. **Adoption of the Agenda:**

Chairperson Varona entertained a motion to adopt the agenda of Tuesday, September 27, 2022, SCCPCCD Regular Governing Board Meeting as presented. Dr. Meixell motioned to adopt the agenda as presented, seconded by Ms. Collier. Motion carried unanimously, 4-0.

#### C. **Public Comment – Call to Audience**

a. There was no call to the public.

### 2. **STANDING REPORTS & ACTION ITEMS**

#### A. **FY22-23 Financials**

Mrs. Tavera, Finance and Operations Manager, provided the following recap of August 2022 Financials:

- Mrs. Tavera shared the balances for the month of August: \$3.8M in savings and \$28K in the checking accounts;
- Non-recurring expenses mentioned were \$82,107 for the lease payment covering the last 3 months, Nogales International for \$1K for mandatory ads to publish the resolution; Microsoft for the email licenses; the remainder were recurring items;
- She added that \$20,600 in scholarships were distributed by the Educational Foundation Scholarships;

- Chairperson Varona noticed that the landlord has not done a good job on keeping the back of the building clean and asked Mrs. Tavera to contact them to make sure it is being kept and prevent animals from getting in;
- Mrs. Tavera said \$180 was paid for unclogging the toilet; Mr. Alvarez tried working on it but had to call someone else;
- Ms. Collier asked if it was still necessary to keep the police tape; Mrs. Tavera explained it was worked out with Mr. Alvarez and Chairperson Varona due to keeping the homeless away from that area;

**B. Chairperson of the Governing Board**

*SCCPCCD Governing Board Chairperson will address any updates.*

- Chairperson Varona had nothing to report;

**C. Members of the Governing Board**

- Ms. Collier informed the Board that they presented detailed information about proposition 413 at the Citizens Council in Tubac (about 50 people attended) and Mountain Empire Sonoita Rotary; she will continue with Senior Citizens in Patagonia and Town Council; her plan is to focus on the East County; a great way to recruit teachers; Mr. Fanning asked how it was received.
- Dr. Meixell mentioned that she was also part of the presentation on September 12<sup>th</sup> and added that Dr. Homero Lopez and Dr. Mary Vanis spoke after Ms. Collier's presentation and encouraged the audience to vote "yes"; they both spoke well about the college, members were grateful for their presentation; A handout on 413 was provided.

**D. Use of Facilities for Short Periods of Time - Policy**

- Mrs. Tavera requested to table this topic and obtain more information; Chairperson Varona suggested using Pima's policy and asked Mr. Nelson for it; all board members concurred to table this item;

**E. PCC-Santa Cruz Center Report – Summary of PCC and SCC Updates**

- Mr. Brian Nelson, Advanced Program Manager/PCC – SCC, said enrollment had been previously discussed; Spring schedules are set at about 55 classes; they do not expect a lot of new students so their focus is on retention; the first cohort for CNA has ended; they expect a larger group in November; they anticipate EMT in November, too; Chairperson Varona asked about the college getting credit for this; Mr. Nelson thanked them for the work they have done to help find instructors;
- As a Pima Santa Cruz Team, he asked what they could do to assist with the November initiative (Prop 413), the right way and not violate a statute;
- Chairperson Varona asked Mr. Pauole for guidance on discussing this subject; Mr. Pauole said there wasn't much Mr. Nelson could do as he was "on duty" and would be in violation of a statute. He said factual information could be provided and perhaps encourage students to register to vote before the deadline and let them know when the election date is; beyond that, not much he can do; this limited any further discussion;
- Dr. Meixell asked Mr. Pauole if someone privately pays for a fact sheet, could it be given to a student. Mr. Pauole said you cannot advocate for them to vote a certain

way and said yes they could put together a one-page FAQ sheet that covers information such as “What impact if any will this have on existing taxes for the community?”

- Chairperson Varona asked for clarification on his statement about the college putting a factual sheet at our expense. He asked Mrs. Tavera to gather information with Mr. Pauole;
- Mr. Fanning suggested adding on the factual sheet to “please vote”, as long as we do not say “how” to vote;
- Mr. Nelson asked for clarification about what the mechanism would look like for the students;
- Mr. Pauole researched the question and said under “Permissible Permitted Activities: a community college may make publicity, pamphlets, early ballot request forums, and other election materials published and distributed by government election officials available on the community college property”. He suggested having a stack of flyers in the lobby center for anyone interested. Teachers should not distribute in their classrooms;
- Ms. Collier asked about enrollment being over 200%; Mr. Nelson did not have an answer but said it was safe to say yes;

#### **F. PCC-Santa Cruz Center Report - Summary of PCC and SCC Updates**

- Mr. Morgan Phillips, PCC Supervising Administrator, informed the Board that he had invited people to join virtually based on a request from a previous meeting about adult basic education for college and career areas. He added that Pima runs both the grant for basic education and offers college classes for students through this program. This program is called IBST, Integrated Basic Skills Training. He said they wanted to offer the same for Santa Cruz County;
- Ms. Ginny Seltneright and Ms. Lori Krista Joseph, Assistant Vice Chancellor for Adult Basic Education, met with several members from SCC and shared what they are doing to collaborate with the college through IBST. Ms. Seltneright said a thorough discussion took place about the partnership, collaboration, and working with their teachers and professional learning; they have more meetings and feel hopeful to develop similar type of programs with Santa Cruz County; they will look at it and hopefully be counted as FTSE for SCC; Ms. Collier offered her full support;
- Chairperson Varona asked how the Board will be kept informed between now and March. He added that Mr. Velasquez agreed that they could take over this program; Mr. Phillips will add updates at least every couple of months on where the process is going and keep them informed;
- Ms. Seltneright informed the Board about the adult basic education program. Dr. Phillips asked her to talk about the process for determining who the providers are, and how they would go about changing the Provider and Santa Cruz County, if that's something they wanted to do going forward; she did not feel prepared to answer the question about moving it from one entity to another; Dr. Phillips said they will follow up on changing providers and have more information ready for next board meeting;

- Ms. Collier said she was very excited and looking forward to adding this to the college programs;
- Dr. Phillips shared the Pima Fast Tract program that attracts additional students from college and programs that could lead them to a job right away by meeting a non-credit, short-term program; so far, it has been very successful and wanted to incorporate this program into Santa Cruz County as well;
- Ms. Amanda Abens, Dean of Workforce Development and Lifelong Learning, said this program is designed specifically to serve businesses and industries as well as the community allowing students to obtain credentials and skills to become employed in the quickest and shortest way possible and also benefit the employers; she elaborated on this program; Fast Track Program is currently being used in EMT, Automotive, Automated Industrial Technology, and in a number of building and construction trades such as electrical; currently developing is HVAC, and other trades are under development; she said that the results have been very positive and is reaching a large group of learners (open enrollment); she added that IT Cyber Security is also being offered online;
- She also said all of the course work taken is eligible for credit and transferable to a higher certificate or degree and added that FTSE will be received;
- Ms. Collier was excited and asked when to look forward to this program? Ms. Abens said that EMT is available, possibly for spring. The other programs are in the works, based on equipment availability, car supplies, etc. More information will follow;
- Chairperson Varona addressed his concern saying that they had seen dynamic presentations and then, in his opinion fade away and do not see any of those programs filtering down on this campus; Dr. Phillips explained the process and said to make sure these things are happening, he appreciated him sharing this; Chairperson Varona asked for clarification on the direction they are looking for and said they rely on Dr. Phillips and Mr. Nelson for their guidance and support; he mentioned that the police chief offered a great presentation and never heard back from her;
- Ms. Collier said it was important keeping the communication open between us and to ask questions;
- Mr. Fanning asked if there had been any discussion with South32 being such a big employer and would be beneficial to everyone;

#### **G. Lease Policy – Lease Facilities**

- Mrs. Tavera said the IGA changed their contact name. It was changed from Nora to Sandra Trujillo who was hired to oversee the IGA. Also, Saint Andrews Church will not be using our facilities after all;

#### **H. Proposition 413 – Summary Updates**

- Mr. Fanning was happy to see that all letters were submitted, heading in the right direction;
- Ms. Collier made several presentations; she added it was important that everyone gets out in the community within the next few months and visit businesses to talk about everything that has been accomplished;

- Chairperson Varona made presentations and is working in conjunction with the city;

### 3. **APPROVAL OF MINUTES**

#### **A. Approval of the Minutes**

Chairperson Varona entertained a motion to approve the minutes of the Regular Board Meeting held on August 25, 2022, as presented. Ms. Collier motioned to approve the minutes as presented, seconded by Mr. Fanning. Motion carried unanimously, 5-0.

*Note: the agenda had a typographical error. The date should have been August 25 and not August 23.*

#### **B. Future Meeting Agenda Items**

- a. Dr. Phillips was informed that he had open access to add anything to the agenda

#### **C. Future Meeting Date**

- October 18, 2022, at 2:30 p.m.
- Ms. Collier asked Mr. Fanning if he was available; he was asked to contact Mrs. Tavera if he is not available and the time will be adjusted;
- Meeting time was adjusted to 2:30 p.m. and concurred by everyone

### 4. **EXECUTIVE SESSION ITEMS**

- Nothing was mentioned.

### 5. **ADJOURNMENT**

Chairperson Varona entertained a motion to adjourn the meeting. Ms. Collier motioned to adjourn the Regular Board Meeting of September 27, 2022, seconded by Mr. Fanning. Motion carried unanimously, 5-0.

Having no further business to discuss, Chairperson Varona adjourned the meeting at 4:06 p.m.

*Minutes presented respectfully by:*

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Dr. Angela Meixell  
SCCPCCD Board Member