



SANTA CRUZ COUNTY PROVISIONAL
COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD

Regular Board Meeting Minutes

THURSDAY, AUGUST 25, 2022

Santa Cruz Center Board Room
 2021 North Grand Avenue
 Nogales, AZ 85621

OPENING ITEMS

A. Call to Order:

Dr. Marcelino Varona, Jr., Chairperson, called a Regular Public Board Meeting of the Santa Cruz County Provisional Community College District Governing Board to order on Thursday, August 25, 2022, at 3:00 p.m.

Pledge of Allegiance:

Mr. Velasquez led the Pledge of Allegiance.

Roll Call / In Attendance:

Present at the meeting were – Dr. Marcelino Varona, Jr.-Chairperson, Ms. Liz Collier- Board Member, Mr. Greg Lucero- Board, Mr. Bryan Nelson, and Mrs. Georgina Tavera- Finance Manager. Dr. Morgan Phillips from Pima Community College and Mr. David Pauole, PCC District Attorney, joined via ZOOM. Mr. Fanning- Vice Board Member and Dr. Angela Meixell- Board Member were absent due to illness.

B. Adoption of the Agenda:

Chairperson Varona entertained a motion to adopt the agenda of Thursday, August 25, 2022, SCCPCCD Regular Governing Board Meeting as presented. Ms. Collier motioned to adopt the agenda as presented, seconded by Mr. Lucero. Motion carried unanimously, 3-0.

<i>NAME</i>	<i>AYE</i>	<i>NAY</i>	<i>ABSTAIN</i>
Dr. Marcelino Varona, Jr.	X		
Mr. John Fanning	Excused Absence		
Dr. Angela Meixell	Excused Absence		
Ms. Liz Collier	X		
Mr. Greg Lucero	X		

C. Public Comment – Call to Audience

a. There was no call to the public.

STANDING REPORTS & ACTION ITEMS

A. Financials

Mrs. Tavera, Finance Manager, provided the following recap of June and July 2022 Financials:

- Mrs. Tavera shared the balances for June, finalized the fiscal year with \$4M187 and July with \$3.9M;
- Non-recurrent expenses mentioned were: \$2,700 for Rio Rico Sheet metal for AC (twice/year), \$300 for food for presenters and staff for the Pima Career Fair, \$491 for

the webcam, \$382 for a small PC (dolly, miscellaneous items). For July, \$1,415 for Nogales International ads and resolution for the ballot, Gastelum Locksmith for the back door, \$186,939 for Pima for Spring 2022 Semester (still waiting for summer invoice), and \$4,067 for the license;

- No questions were asked by the Board Members; she was thanked for her update;

B. Chairperson of the Governing Board

SCCPCCD Governing Board Chairperson will address any updates.

- Chairperson Varona asked Mr. Pauole if he was allowed to share with the Board about his presentation. He updated the Board about having a conference meeting with the Nogales Lions Club and informed them about Prop 413; it was well received and the emphasis was that it was not a tax increase;

C. Members of the Governing Board

- Ms. Collier informed the Board they were on the final steps on the pamphlet (this topic is on the agenda as an item); she did not have much to say except that school just started;

D. Use of Facilities for Short Periods of Time

- Mrs. Tavera said that the Club interested in using the facilities every Saturday dropped the request; she added that other clubs and organizations have been using the facilities and are paying a fee unless it is a non-profit organization (no charge);
- Mr. Pauole suggested having a lease agreement in place for anyone using the facilities even if it is for short period to times;
- Chairperson Varona suggested creating a policy for short periods of usage and present it in a future board meeting to see what direction they want to take;
- Ms. Collier said they should be consistent whether they use it for short or long periods of time;
- Mr. Lucero asked Mr. Pauole about the fee schedule and suggested not charging a fee for a governmental entity implying that it would be a form of double taxation; Mr. Pauole explained the meaning of “gift clause” that prohibits public entities from gifting or donating funds; he suggested creating a differential charge based on a for-profit vs non-profit entity;
- Ms. Collier reminded them about the cost recovery; take that into account when creating the policy;

E. PCC-Santa Cruz Center Report

- Mr. Morgan Phillips, PCC Supervising Administrator, apologized for not being at the meeting in person but he had to be at his site due to being the first day of school; he said enrollment is up in Santa Cruz County much more than Pima; one major problem that Mr. Nelson is currently facing in Santa Cruz county is finding places to have students show up at certain times; they are currently working to see if they can temporarily borrow more desks and chairs from the Tucson District or sell them affordably to the Provisional Community College District, if it works well for everyone;

F. PCC-Santa Cruz Center Report

- Mr. Brian Nelson, Advanced Program Manager/PCC – SCC, talked about the 2022 Fall Enrollment; he shared a track sheet and pointed out the canceled classes and late

start classes; he also mentioned the IT technician enrollment being high; logistics is the worse they have ever been (zero enrollment); he suggested reviewing logistics sometime in the future; he added about six more classes; math was at 187; CNA is being offered in September and November; he showed a comparison from last fall, up 25%; any way this is looked at, it is better; trying to have a positive effect for teaching positions; Mr. Nelson added Pima was up online and in person but having a hard time finding enough instructors to teach within the classroom; he also shared the current rooms available;

- Mr. Lucero asked about conducting a survey;
- Chairperson Varona asked how the new computer lab 4 was doing.
- Ms. Collier stated that based on Mr. Nelson's presentation, a discussion needed to take place in the next six months about expanding the facility; board members concurred but would need to wait for now;

G. GED Adult Classes

- Mr. Alfredo Velasquez, SCC School Superintendent, informed the Board that the adult classes were changing leadership and were asked if they wanted to take over; he added that as they move forward with South32 and GED classes, partnering with a community college would bring credibility to the adult classes; he added they had been very supportive throughout the years; the grant is very small and not enough for rent; he added that he is taking over the old court house and wants to make a center for the arts, but the obstacle are the adult classes; in closing, he asked the Board to allow them to use their facilities for the adult classes and not charge any rent until they get through this grant period and go back for the renewal of the grant; he also said he has always valued their partnership; Mr. Young added he will be working directly with the program and said that at the end it's what is best for the community; Mr. Velasquez added that South32 kindly donated 75 laptops for the program;
- Chairperson Varona asked Mr. Phillips about noticing on the annual reports that several community colleges have adult-ed down for the full time students and asked if this was something that could be looked into ourselves to help our full time student equivalent; Mr. Phillips explained that the county decides who is the provider or the count for the adult basic education and then funding for that area is connected to the agency performing that function; at Pima County, adult basic education operated independently and not connected to a particular school district; he also said that they have partnerships with the county and the city that provide facilities for them to be able to operate adult basic education in different neighborhoods; he added they are trying to figure out how they can better fund adult basic education; he also said that the State has been talking to agencies like goodwill about doing adult basic education and adult high school; he said it becomes a negotiation between the Community College District and the County Superintendent of Education's Office;
- Chairperson Varona asked that if they decided to allow the adult classes, it may not help the Pima's FTSE but it would help the SCCPCD FTSE substantially and perhaps consider taking over the program; Mr. Phillips will have Ms. Lori Kirsten Joseph contact them and further discuss to set up a roadmap; Chairperson added that they will continue with Mr. Velasquez' request this year but also that they were interested in assuming the role of adult education;
- Chairperson Varona asked Mr. Velasquez and Mr. Young to come back with the lease agreement or IGA for the CREO building to show Mr. Pauole; Mrs. Tavera will

follow up; he added that we wanted to work in a positive manner with a positive relationship and enhance public education for students;

- Mr. Pauole indicated that he had developed a standard facility use agreement that could be used in all circumstances and fill in the specifics and provided it to Mrs. Tavera; he approved the lease agreement;
- Chairperson Varona entertained a motion to approve the lease facilities for GED daily classes indicating no compensation as presented. Mr. Lucero motioned to approve the facility lease agreement between the Santa Cruz County and the Santa Cruz County Continue Education Program as presented. Discussion: Ms. Collier stated that by approving this, they contradicted themselves (cost recovery) and asked for clarification on the grant; she agreed to second this motion but made it known she did not want to see this happen again. Ms. Collier also mentioned the issue of ten laptops that went missing and had to purchase again; she was very clear she did not want this to happen again; Ms. Collier seconded this motion. Motion carried unanimously, 3-0.

<i>NAME</i>	<i>AYE</i>	<i>NAY</i>	<i>ABSTAIN</i>
Dr. Marcelino Varona, Jr.	X		
Mr. John Fanning	Excused Absence		
Dr. Angela Meixell	Excused Absence		
Ms. Liz Collier	X		
Mr. Greg Lucero	X		

H. St. Andrews Children’s Clinic

Lease Facilities for St. Andrew’s Children’s Clinic, Dr. Francisco Valencia, Administrator

- This item was tabled. Board Members concurred.

I. Proposed Ballot

Summary/Updates, Mrs. Tavera,

- Mrs. Tavera said they were in the process of getting the ballot approved; it has been translated and approved by the Auditor; there was a page that was missing general voter information but is already being taken care of; the package should be ready to be sent tomorrow to the printing company; Mr. Pauole has also been working with Alma on the ballot; Mrs. Tavera said Ms. Collier and Mr. Pauole have been very supportive;
- Ms. Collier said it has been a working progress; at this point, they are just waiting on the county;
- Chairperson Varona thanked Ms. Collier and everyone involved for all of their hard work put into this;

APPROVAL OF MINUTES

A. Approval of the Minutes

Chairperson Varona entertained a motion to accept the minutes of the Regular Board Meeting on June 14, 2022, Special Board Meeting on June 14, 2022, and Special Board Meeting on July 5, 2022. Ms. Collier motioned to approve the mentioned minutes as presented, seconded by Mr. Lucero. Motion carried unanimously, 3-0.

<i>NAME</i>	<i>AYE</i>	<i>NAY</i>	<i>ABSTAIN</i>
Dr. Marcelino Varona, Jr.	X		

Mr. John Fanning	Excused Absence		
Dr. Angela Meixell	Excused Absence		
Ms. Liz Collier	X		
Mr. Greg Lucero	X		

B. Future Meeting Agenda Items

- a. Ms. Collier asked to address the IBEST Program where they are taking college courses while doing adult ed; Mrs. Tavera will add this topic to the upcoming agenda for Mr. Phillips’ presentation;
- b. Chairperson Varona addressed his concern about not being completely insured by the Trust because we are not the owners of the building; he asked if there was anything that could be done?
- c. Mr. Pauole explained that the property within the facility are covered by the property loss insurance but the building itself, the Trust coverage will not apply; the owner of the building is responsible for that;
- d. Chairperson Varona asked Mr. Phillips what they could do to facilitate an agenda item to discuss putting things in writing on working with South 32 on job training exploration and provide a report for the next meeting;

C. Future Meeting Date

- September 20, 2022: Chairperson Varona informed the Board there was a conflict on this date due to the County Meeting scheduled in Patagonia and asked to meet in the morning or on another date;
- The meeting was moved to Tuesday, September 27, 2022, at 3:00 p.m.

EXECUTIVE SESSION ITEMS

- Nothing was mentioned.

ADJOURNMENT

Chairperson Varona entertained a motion to adjourn the meeting at 4:07 p.m. Ms. Collier motioned to adjourn the Regular Board Meeting of August 25, 2022, seconded by Mr. Lucero. Motion carried unanimously, 3-0.

<i>NAME</i>	<i>AYE</i>	<i>NAY</i>	<i>ABSTAIN</i>
Dr. Marcelino Varona, Jr.	X		
Mr. John Fanning	Excused Absence		
Dr. Angela Meixell	Excused Absence		
Ms. Liz Collier	X		
Mr. Greg Lucero	X		

Having no further business to discuss, Chairperson Varona adjourned the meeting at 4:07 p.m.

Minutes presented respectfully by:

Ms. Liz Collier
SCCPCCD Board Member