



SANTA CRUZ COUNTY PROVISIONAL
COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD

SPECIAL Board Meeting Minutes

TUESDAY, JUNE 14, 2022

Santa Cruz Center Board Room

2021 North Grand Avenue

Nogales, AZ 85621

1. OPENING ITEMS

A. Call to Order:

Dr. Marcelino Varona, Jr., Chairperson, called a SPECIAL Public Board Meeting of the Santa Cruz County Provisional Community College District Governing Board to order on Tuesday, June 14, 2022, at 3:00 p.m.

Pledge of Allegiance:

Ms. Collier led the Pledge of Allegiance.

Roll Call / In Attendance:

Present at the meeting were – Dr. Marcelino Varona, Jr.-Chairperson, Dr. Angela Meixell- Board Member, Ms. Liz Collier- Board Member, Mr. Greg Lucero- Board, Mrs. Georgina Tavera- Finance Manager. Note: Mr. Fanning- Vice Board Member was absent due to being out of town. Also, Dr. Morgan Phillips from Pima Community College and David Pauole, PCC District Attorney, were in attendance.

B. Adoption of the Agenda:

Chairperson Varona entertained a motion to adopt the agenda of Tuesday, June 14, 2022, SCCPCCD SPECIAL Governing Board Meeting as presented. Dr. Meixell motioned to adopt the agenda as presented, seconded by Ms. Collier. Motion carried unanimously, 4-0.

<i>NAME</i>	<i>AYE</i>	<i>NAY</i>	<i>ABSTAIN</i>
Dr. Marcelino Varona, Jr.	X		
Mr. John Fanning	Excused Absence		
Dr. Angela Meixell	X		
Ms. Liz Collier	X		
Mr. Greg Lucero	X		

C. Public Comment – Call to Audience

a. There was no call to the public.

2. PUBLIC HEARING TO PRESENT THE PROPOSED BUDGET & BUDGET ADOPTION

A. Public Hearing to Present the Proposed Budget for FY22-23

SCCPCCD Finance Manager, Mrs. Georgina Tavera, provided a review and update of the Budget FY22-23

- Mrs. Tavera provided everyone with a copy of the final FY22-23 Budget informing them of the following:

- This format is the income statement showing all the details addressing expenditure limitation and expenses (profit and loss); she also informed the Board that this format was posted in the newspaper, following the timeline;
- She briefly talked about the property taxes of \$1.7M, outside expenditure limitations of \$219K, Pima budget of \$818K, salaries and benefits of \$211K, other general expenses, and facility expenses.
- Final Expenditure Limitation was \$1,175,815; Budget over EL \$446,223; Carryover authorized by Auditor General: \$990,226, and remaining balance for future years was \$544,003;
- Chairperson Varona asked Mrs. Tavera to present to the public the FY22-23 PCC Santa Cruz Proposed Budget;
- She presented the current positions and salaries, with a final number of \$818,306; she shared in detail all of the positions available;
- Mr. Lucero asked about the mileage and about expecting increases in the cost of travel. Will there be any contingency built-in to address that? Mr. Nelson stated he had not heard anything yet from travel, saying we will follow the State’s recommendation;
- Chairperson Varona asked Mrs. Tavera to explain the 26% Indirect Cost; she informed the Board that Pima charges 26% on Indirect Cost, totaling \$168,857. She added this was associated with administration, HR, marketing, supervision, and other indirect services; Chairperson Varona added that the 26% was paid by Pima Community College; they pay all of the employees from their checking account and we then reimburse them until the end of the semester;
- Chairperson Varona suggested waiting until 3:45 p.m. to continue to the next agenda item stating that we have always made it a point to wait and give the opportunity for people from other locations such as Sonoita or Elgin to join the meeting in person; all Board Members concurred with Chairperson Varona:
 - Chairperson Varona temporarily suspended the meeting at 3:15 pm;
 - Meeting was reconvened at 3:45 p.m. by Chairperson Varona saying they took a 30-minute recess to allow people from outside the Nogales area to address their concerns about the budget, property taxes, or rate expenditures;

B. Chairperson of the Governing Board – SCCPCCD Governing Board Chairperson will address any updates

Chairperson Varona entertained a motion to adopt the proposed FY22-23 Budget as recommended by the Chief Financial Manager, Mrs. Tavera as presented. Ms. Collier motioned to accept Mrs. Tavera’s recommendation of the FY22-23 Budget as presented, seconded by Dr. Meixell. Mrs. Tavera proceeded with a roll-call vote. Motion carried unanimously, 4-0.

<i>NAME</i>	<i>AYE</i>	<i>NAY</i>	<i>ABSTAIN</i>
Dr. Marcelino Varona, Jr.	X		
Mr. John Fanning	Excused Absence		
Dr. Angela Meixell	X		
Ms. Liz Collier	X		
Mr. Greg Lucero	X		

3. Executive Session Items

- a. Nothing was addressed.

4. Adjournment

Ms. Collier motioned to adjourn the Special Board Meeting of June 14, 2022, seconded by Dr. Meixell. Motion carried unanimously, 4-0.

<i>NAME</i>	<i>AYE</i>	<i>NAY</i>	<i>ABSTAIN</i>
Dr. Marcelino Varona, Jr.	X		
Mr. John Fanning	Excused Absence		
Dr. Angela Meixell	X		
Ms. Liz Collier	X		
Mr. Greg Lucero	X		

Having no further business to discuss, Chairperson Varona adjourned the meeting at approximately 3:48 p.m.

Minutes presented respectfully by:

Ms. Liz Collier
SCCPCCD Board Member