



**SANTA CRUZ COUNTY PROVISIONAL
COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD**
SPECIAL Board Meeting Minutes

WEDNESDAY, JUNE 2, 2021

Santa Cruz Center Board Room
2020 North Grand Avenue
Nogales, AZ 85621

1. GENERAL FUNCTIONS

1.01 Call to Order:

A SPECIAL Public Board Meeting of the Santa Cruz County Provisional Community College District Governing Board was called to order at 5:00 p.m. by Dr. Angela Meixell, Chairperson.

Roll Call / In Attendance:

Present at the meeting were – Dr. Angela Meixell- Chairperson, Ms. Liz Collier-Vice Chairperson, Dr. Marcelino Varona, Jr.-Board Member, Mr. Nils Urman, -Board Member (joined telephonically), Mr. John Fanning –Board Member, and Ms. Georgina Tavera- Finance Manager. Mr. Pauole and Mr. Phillips joined the meeting virtually.

Note: Due to technical difficulties, no recording took place until 5:17 p.m.

1.02 Pledge of Allegiance:

Dr. Varona, Board Member, led the Pledge of Allegiance.

1.03 Adoption of the Agenda:

Ms. Collier motioned to adopt the June 2, 2021 SCCPCCD SPECIAL Governing Board Meeting Agenda as presented. This motion was seconded by Mr. Fanning. Motion carried unanimously, 5-0.

<i>NAME</i>	<i>AYE</i>	<i>NAY</i>	<i>ABSTAIN</i>
Dr. Angela Meixell	X		
Ms. Liz Collier	X		
Dr. Marcelino Varona, Jr.	X		
Mr. Nils Urman	X		
Mr. John Fanning	X		

1.04 Citizens Interim

a. No one addressed the Board

2. NEW BUSINESS

2.01 SCCPCCD FY 21-22 Budget – SCCPCCD Board Members / PCC Representatives

- Ms. Tavera provided everyone with an updated report showing the items requested and the adjusted totals;
- Dr. Varona said this was acceptable for this year. He asked about the hiring of a media specialist: When does the Contract end? Is this budgeted? Does it end this year?

- Ms. Tavera said she was not aware of the contract, but Dr. Perez informed the Board that there was a contract in place scheduled to end September 2021 that was discussed in a previous meeting; she added that it was part of the allocations given in January 2021 for consulting contract;
- Dr. Varona asked Mr. Pauole if the CEO had a legal right to commit the board to an abiding contract without formal action from the Board? Mr. Pauole said they had to review their policies; Dr. Varona requested that Mr. Pauole research the issue and to place this topic in the next board meeting;
- Mr. Urman said it was frustrating that the Board is just discovering that we have more time to complete the budget and that we can do other things with our funds. He added that he believes that we need to budget for contingency to enable us to address critical needs as they arise;
- Ms. Tavera apologized for not being aware of the budget schedule, stating that she had followed the previous process established in prior years;
- Mr. Urman said he understood and hoped that in the next year, they spend more time in the planning and also build contingency;
- Ms. Collier said to look at this as a learning process and that next year, Ms. Tavera will be more comfortable with the budget process; she praised Ms. Tavera for a job well done;
- Dr. Varona said he recommended setting aside a few thousands of dollars and stay on top of our strategic plan; all Board Members concurred with him;
- Dr. Varona asked Mr. Pauole again about his legal opinion on the contract; Mr. Pauole will meet with Ms. Tavera and added that expenditures below that level could be approved by other staff members;
- Dr. Varona asked if it was appropriate to discuss this time under Executive Session? Mr. Pauole said it was fine to convene to Executive Session for the purpose of obtaining legal advice on item number 2.01

Dr. Varona made a motion to convene to Executive Session under A.R.S. Section 38-431.04(A)(3) for discussion and consultation for legal advice for any item listed on the agenda, in particle on item number 2.01 and that this is done with the recommendation of our Attorney Mr. Pauole; Ms. Collier seconded this motion; Motion carried unanimously, 5-0.

<i>NAME</i>	<i>AYE</i>	<i>NAY</i>	<i>ABSTAIN</i>
Dr. Angela Meixell	X		
Ms. Liz Collier	X		
Dr. Marcelino Varona, Jr.	X		
Mr. Nils Urman	X		
Mr. John Fanning	X		

➤ *Board Members convened to Executive Session at approximately 5:33p.m.*

➤ *Special Meeting of the Governing Board of Santa Cruz County Provisional Community College District reconvened to Public Session at 6:28 p.m.*

Ms. Collier motioned to approve the 7th Draft of the budget presented for the 21-22 budget year, seconded by Mr. Fanning. No discussion took place. Motion carried unanimously, 5-0.

<i>NAME</i>	<i>AYE</i>	<i>NAY</i>	<i>ABSTAIN</i>
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Dr. Angela Meixell	X		
Ms. Liz Collier	X		
Dr. Marcelino Varona, Jr.	X		
Mr. Nils Urman	X		
Mr. John Fanning	X		

2.02 PCC-SCCPCCD Educational Service Agreement – SCCPCCD Board Members / PCC Representatives

Dr. Varona motioned to table item 2.02, seconded by Mr. Fanning. Motion carried unanimously, 5-0.

<i>NAME</i>	<i>AYE</i>	<i>NAY</i>	<i>ABSTAIN</i>
Dr. Angela Meixell	X		
Ms. Liz Collier	X		
Dr. Marcelino Varona, Jr.	X		
Mr. Nils Urman	X		
Mr. John Fanning	X		

➤ *Note: Before the adjournment, Dr. Perez made the following correction: The adoption of the agenda was made with May 24, 2021 date, but it should have been June 2, 2021. The correction was noted and appreciated by Dr. Meixell. (Mr. Pauole classified this as a classic clerical mistake that could be corrected and noted in the minutes).*

3. ADJOURNMENT

Mr. Urman motioned to adjourn the Special Board Meeting, but it was not seconded at this time.

Having no further business to discuss, Dr. Meixell adjourned the meeting at approximately 6:32 p.m.

Minutes presented respectfully by:

Ms. Liz Collier,
SCCPCCD Vice – Chairperson