



# SANTA CRUZ COUNTY PROVISIONAL COMMUNITY COLLEGE DISTRICT GOVERNING BOARD

## SPECIAL Board Meeting Minutes

**TUESDAY, MAY 31, 2022**

Santa Cruz Center Board Room  
2021 North Grand Avenue  
Nogales, AZ 85621

**1. OPENING ITEMS**

**A. Call to Order:**

Dr. Marcelino Varona, Jr., Chairperson, called a SPECIAL Public Board Meeting of the Santa Cruz County Provisional Community College District Governing Board to order on Tuesday, May 31, 2022, at 3:00 p.m.

**Pledge of Allegiance:**

Dr. Meixell led the Pledge of Allegiance.

*Chairperson Varona asked to take a moment of silence as Leaders of our educational community to remember the 19 young children in Uvalde School District and the two Teachers in Uvalde, Texas.*

**Roll Call / In Attendance:**

Present at the meeting were – Dr. Marcelino Varona, Jr.-Chairperson, Dr. Angela Meixell- Board Member, Ms. Liz Collier- Board Member, Mr. Greg Lucero- Board, Mrs. Georgina Tavera- Finance Manager. Note: Mr. Fanning- Vice Board Member joined the meeting via ZOOM at approximately 3:03 p.m.

**B. Adoption of the Agenda:**

Chairperson Varona entertained a motion to adopt the agenda of Tuesday, May 31, 2022, SCCPCCD SPECIAL Governing Board Meeting as presented. Ms. Collier motioned to adopt the agenda as presented, seconded by Dr. Meixell. Motion carried unanimously, 4-0.

NAME	AYE	NAY	ABSTAIN
Dr. Marcelino Varona, Jr.	X		
Mr. John Fanning	Absent		
Dr. Angela Meixell	X		
Ms. Liz Collier	X		
Mr. Greg Lucero	X		

**C. Public Comment – Call to Audience**

*a.* There was no call to the public.

**2. STANDING REPORTS AND ACTION ITEMS**

**A. FY22-23 Budget**

*SCCPCCD Finance Manager provided a review and update of the Budget FY22-23*

- Mrs. Tavera provided everyone with a copy of the FY22-23 Budget informing them of the following:
  - Open positions currently needed (with Mr. Phillips and Mr. Nelson’s approval): two tutors and one lab assistant;

- There are no funds for a full-time faculty for now;
- Support Specialist (assisting with marketing, clubs, etc.): for the gaming, Jose had already ordered a Play Station; she added that Jessica would be assisting with the monitoring, etc. The plan is to offer this club every Friday or every other Friday, based on the demand;
- The total without contingency was \$1.622M;
- A comparison was made on the total expenses, going over the expenditure limitation by \$446K and the carryover in the amount of \$990K (already explained by the auditor), leaving a healthy grand total of \$544K for the following year, in case needed; she added there was no expiration date;
- No other buckets have been changed; the IT upgrades have not been presented yet; the detailed lined items were also presented;
- Chairperson Varona opened a discussion on the five-year Lease that is expiring this year. He suggested getting the lease payments out of the expenditure limitations and start working with Mr. Panousopoulos (Mr. Lucero and Ms. Collier plan on meeting with him). He also asked Lucero and Collier discuss a lease purchase agreement with him. He also said to make sure we continue to work on increasing student enrollment;
- Mr. Lucero asked for clarification on the election; he also mentioned that we will not know until November if we are going to be in good shape or not; he concurred with Chairperson Varona about increasing the student enrollment and negotiating the lease facility;
- Dr. Meixell hoped we did not spend half of the recovered money; she is counting on the initiative with the election, hopefully work on the lease; she asked if marketing was going to be increased?
- Ms. Collier stated that they were looking for opportunities and see how things roll as they move along; Technology for students should be considered; she congratulated Mrs. Tavera on the thorough budget presented and job well done;
- On the marketing piece, Mrs. Tavera said that Pima also budgeted \$15K, totaling \$31K for marketing; Chairperson Varona stated it was misleading and made the clarification that Pima was NOT paying \$15K for marketing, this amount was included in the IGA;
- Mr. Fanning reiterated about Mrs. Tavera’s hard work and added that November was going to be very important for us;
- Mr. Lucero asked if everything was in order for the election and schedule since they will not meet before the deadlines; Chairperson Varona said Mrs. Tavera and Attorney Mr. Pauole were overseeing this election and will make sure everything was in order;
- Mrs. Tavera concluded her presentation asking for the Board to consider approving this budget as presented;

Chairperson Varona entertained a motion to accept the proposed recommendation of the FY22-23 Budget as recommended by the Chief Financial Manager, Mrs. Tavera as presented. Ms. Collier motioned to accept the FY22-23 Budget as presented, seconded by Mr. Lucero. Motion carried unanimously, 5-0.

<i>NAME</i>	<i>AYE</i>	<i>NAY</i>	<i>ABSTAIN</i>
Dr. Marcelino Varona, Jr.	X		
Mr. John Fanning	X		
Dr. Angela Meixell	X		
Ms. Liz Collier	X		

Mr. Greg Lucero	X		
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**B. Chairperson of the Governing Board – SCCPCCD Governing Board Chairperson will address any updates**

- Chairperson Varona had no updates at this time

**C. Members of the Governing Board**

- Ms. Collier informed the Board about the Career Fair- Meet You Major scheduled on June 10, 9:00 a.m.-11:35 a.m. in this building. She added this was a major event and our goal was to get bodies and students to speak with industry experts; the plan is to make this an annual event; a flyer is available and asked the Board to spread the word of this important event and make this a successful event;

**3. APPROVAL OF MINUTES**

**A. Nothing to approve**

**B. Future Meeting Agenda Items.**

- Ms. Collier asked to add the Lease for the August meeting;

**C. Future Meeting Date – June 14, 2022**

- Second Tuesday instead of the third;
- Chairperson Varona asked to start at 3:00 p.m. for the Budget Meeting and 4:00 p.m. for the Regular Board Meeting;
- Mr. Fanning and Mr. Lucero might be traveling on this day but will notify Mrs. Tavera.

**4. Executive Session Items**

- Nothing was addressed.

**5. Adjournment**

Dr. Meixell motioned to adjourn the Special Board Meeting of May 31, 2022, seconded by Mr. Lucero. Motion carried unanimously, 5-0.

<i>NAME</i>	<i>AYE</i>	<i>NAY</i>	<i>ABSTAIN</i>
Dr. Marcelino Varona, Jr.	X		
Mr. John Fanning	X		
Dr. Angela Meixell	X		
Ms. Liz Collier	X		
Mr. Greg Lucero	X		

Having no further business to discuss, Chairperson Varona adjourned the meeting at approximately 3:26 p.m.

*Minutes presented respectfully by:*

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Ms. Liz Collier  
 SCCPCCD Board Member