



**SANTA CRUZ COUNTY PROVISIONAL  
COMMUNITY COLLEGE DISTRICT  
GOVERNING BOARD**

**SPECIAL Board Meeting Minutes**

**THURSDAY, MAY 24, 2021**

Santa Cruz Center Board Room  
2020 North Grand Avenue  
Nogales, AZ 85621

**1. GENERAL FUNCTIONS**

*1.01 Call to Order:*

A SPECIAL Public Board Meeting of the Santa Cruz County Provisional Community College District Governing Board was called to order at 5:00 p.m. by Dr. Angela Meixell, Chairperson.

*Roll Call / In Attendance:*

Present at the meeting were – Dr. Angela Meixell- Chairperson, Ms. Liz Collier-Vice Chairperson, Dr. Marcelino Varona, Jr.-Board Member, Dr. Stella Perez- Executive Director/CEO, and Ms. Georgina Tavera- Finance Manager. Chancellor Lambert, Mr. Demion Clinco, Ms. Garcia, Ms. Catherine Ripley, Dr. Bruce Moses, Mr. Ted Roush, and Mr. Pauole joined the meeting virtually.

Note 1: Board Members Mr. Nils Urman and Mr. John Fanning were scheduled to join at a later time.

Note 2: Mr. John Fanning arrived at approximately 5:16 p.m. and Mr. Nils Urman at 5:19 p.m.

*1.02 Pledge of Allegiance:*

Dr. Varona, Board Member, led the Pledge of Allegiance.

*1.03 Adoption of the Agenda:*

Ms. Collier motioned to adopt the May 24, 2021 SCCPCCD SPECIAL Governing Board Meeting Agenda as presented. This motion was seconded by Dr. Varona. Motion carried unanimously, 3-0.

NAME	AYE	NAY	ABSTAIN
Dr. Angela Meixell	X		
Ms. Liz Collier	X		
Dr. Marcelino Varona, Jr.	X		
Mr. Nils Urman	Absent		
Mr. John Fanning	Absent		

*1.04 Citizens Interim*

- a. No one addressed the Board

**2. NEW BUSINESS**

*2.01 SCCPCCD FY 21-2 Budget – SCCPCCD Board Members / PCC Representatives*

- Mr. Ted Roush presented the modified budget for staff and operations at Santa Cruz Center; he commented that the effort was a good collaboration;
- The reductions in the budget totaled \$253,000. He informed the Board that the adjustments were made to overcome the temporary shortfall and all of the items that were put in their original budget were considered necessary for the functioning of the

- Santa Cruz operation; he added that in consideration to meet halfway and overcoming the expenditure limitation, some reductions in the budget were made; they removed a support specialist, one tutor position, a Facilities Specialist and an IT specialist;
- Dr. Varona asked Mr. Roush to explain Dr. Phillips’ role with PCC; Mr. Roush answered that Phillips was the Vice Chancellor and is now the temporary vice president for the East Campus – he replaced Mr. Roush after his retirement; he will be responsible for the Santa Cruz Center; Dr. Phillips was welcomed by the SCCPCCD Board Members;
  - Mrs. Georgina Tavera, Chief Financial Officer, presented an overview of the budget covering the following:
    - She provided a three-page document that included the detailed wages for the Santa Cruz PCC personnel and the overall statement;
    - It was reduced from \$1.88M to \$844K, with a contingency of **-\$358,000.00**;
    - The Consultants, Marketing, and Travel were reduced to zero to be able to balance the budget;
    - Dr. Meixell asked about the accounting financial and budget; Dr. Perez also asked why we had an auditor, Mr. Rich Brennan, as a consultant?
    - Open discussion took place in reducing the costs (Annual Audit consultant, IT, general office supplies, etc.); the final “draft” contingency was dropped to **-\$180,388.00**.
    - Dr. Varona asked Mr. Roush about the marijuana funds and said to make sure the money could be used for workforce development; Mr. Roush suggested having a conversation with the Chancellor and staff to discuss best strategies;
  - Dr. Varona asked Mr. Pauole about seeking legal advice on some of the budget items; Mr. Pauole said a motion had to be made to retire to Executive Session for the purpose of discussing next year’s budget and the agreement for educational services that is currently under negotiation with Pima;
  - Dr. Varona motioned to convene to Executive Session at 5:24 p.m. under A.R.S. 38-431.03(A)(3) for discussion and consultation for legal advice with our attorney for item listed on the agenda 2.01, the motion was seconded by Mr. Fanning. Motion carried unanimously, 5-0.

<i>NAME</i>	<i>AYE</i>	<i>NAY</i>	<i>ABSTAIN</i>
Dr. Angela Meixell	X		
Ms. Liz Collier	X		
Dr. Marcelino Varona, Jr.	X		
Mr. Nils Urman	X		
Mr. John Fanning	X		

*Special Meeting of the Governing Board of Santa Cruz County Provisional community College District reconvened at 6:23 p.m.*

- Ms. Collier informed Mr. Roush that they were able to reduce the number to approximately \$105K; they reduced the Pima amount by \$105K for the purpose of balancing this budget; they will discuss specifics at a later date, but needed to submit an amount and meet the deadline;
- Mr. Roush asked for clarification on the amount by \$105K;
- Dr. Varona asked as a chief negotiator for his support, saying we were in a predicament having to share public disclosure of the budget;

- Mr. Roush was unsure on how to respond, saying it was a substantial reduction from their part and did not know how much more room they had to move the budget and still operate and meet their creditors expectations;
- Dr. Varona did not want to jeopardize accreditations and asked to see what Pima could do to get us through the budget process through this year;
- Mr. Roush said it will be reviewed and discussed again;
- Mr. Urman asked if the cut being requested was inclusive of their 26%?
- Dr. Varona said they would be available to meet with the Chancellor if need to;
- Mr. Roush was clear of their requests;
- Nothing further was discussed;

*2.02 PCC-SCCPCCD Educational Service Agreement – SCPCCD Board Members / PCC Representatives*

- Dr. Varona asked to keep in contact with Mr. Roush and assure him that they are doing everything in good faith;

**3. ADJOURNMENT**

Mr. Urman motioned to adjourn the Special Board Meeting, seconded by Ms. Collier. Motion carried unanimously, 5-0.

<i>NAME</i>	<i>AYE</i>	<i>NAY</i>	<i>ABSTAIN</i>
Dr. Angela Meixell	X		
Ms. Liz Collier	X		
Dr. Marcelino Varona, Jr.	X		
Mr. Nils Urman	X		
Mr. John Fanning	X		

Having no further business to discuss, Dr. Meixell adjourned the meeting at 6:31 p.m.

Minutes presented respectfully by:

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Ms. Liz Collier,  
 SCPCCD Vice – Chairperson