



**SANTA CRUZ COUNTY PROVISIONAL
COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD**

Regular Board Minutes

TUESDAY, APRIL 20, 2021

Santa Cruz Center Board Room
2020 North Grand Avenue
Nogales, AZ 85621

1. OPENING ITEMS

A. Call to Order

A Regular Public Board Meeting of the Santa Cruz County Provisional Community College District Governing Board was called to order 5:13 p.m. by Dr. Angela Meixell, Chairperson.

Roll Call / In Attendance:

Present at the meeting were – Dr. Angela Meixell- Chairperson, Ms. Liz Collier-Vice Chairperson, Dr. Marcelino Varona, Jr.-Board Member, Mr. John Fanning- Board Member, Dr. Stella Perez- Executive Director/CEO, Ms. Georgina Tavera- Finance Manager, and Mr. Brian Nelson. Mr. Ted Roush and

Mr. Pauole, Legal Counsel, joined the meeting virtually.

Mr. Nils Urman-Board Member was arriving later.

B. Adoption of the Agenda

Mr. Fanning motioned to adopt the April 20, 2021 SCCPCCD Regular Governing Board Meeting Agenda as presented. This motion was seconded by Ms. Collier. Motion carried unanimously, 5-0.

NAME	AYE	NAY	ABSTAIN
Dr. Angela Meixell	X		
Ms. Liz Collier	X		
Dr. Marcelino Varona, Jr.	X		
Mr. Nils Urman	Late		
Mr. John Fanning	X		

C. Public Comment – Call to the Audience

a. No one addressed the Board

2. STANDING REPORTS & ACTION ITEMS

A. Financial Report – Budget Proposal FY 20-21

- Ms. Georgina Tavera, Finance Manager, presented a review and update of March 2021 Financial Reports;
- She informed the Board of the property tax levy and she also explained the estimated taxes on the marijuana fund. Other topics Mrs. Tavera covered were: college fund allocation, FTSE, wages, the increase of medical insurance of 3%, outside consulting, marketing costs, usual expenses incurred every year, lease cost increases, cleaning fees; she also informed the Board that this was the 1st Draft and changes could be made accordingly;
- Ms. Collier appreciated her presentation and said it was a good start to a preliminary budget;

- Dr. Varona concurred with Ms. Collier and added that he had some disagreements but he will wait until the report is completed; his concerns were on the contingency, legislative consultant, review of property tax, and an understanding on what services Pima Community College will be offering next year before he makes a commitment; he said that to him, student services was prime and that is what should be funded above all else.
- *Note: Mr. Urman apologized for arriving late (5:30 p.m.).*

B. Chairperson of the Governing Board

- Dr. Angela Meixell thanked Mr. Ted Roush as this was his last meeting and thanked him for all of his work; she wished him well on his retirement;

C. Members of the Governing Board

- Dr. Varona said he had looked over the building and said progress was coming along very well; he added that he liked the commitment by Administration, and appreciated the pride and care taken for the facilities.
- Ms. Collier added that Dr. Varona, Mr. Urman and she attended the 1st meeting of the Community South32; it was a good start and they are looking forward to more meetings and promoting our college.

D. CEO's Update -

Dr. Perez presented the following April 2021 Updates to the SCCPCCD Governing Board:

Goal 1. Facilities—Dr. Perez thanked Dr. Varona for mentioning the front office; the 2021 updates to the Santa Cruz Center (SCC) included: The stripping, sanding, and staining of the Santa Cruz Center flooring remodel continues. The front offices and lobby are complete and fully open for operations. Challenges with the uneven concrete patching and sizable gaps created some delays in the project timeline. The estimated completion date is now Monday, May 17, 2021.

Goal 2. Financials & Budget—Dr. Perez thanked Mrs. Tavera for sharing the Monthly Financial Reports for Board review, and the full FY21-22 budget proposal for Board discussion. She thanked her for her input and feedback. She also added that we are finalizing the 2020 SCCPCCD Audit for Board Presentation to complete another annual accounting cycle.

Goal 3. Programs— Dr. Perez said we are supporting local workforce needs and in addition to hosting the *Nogales Fire Department/EMT & Fire Science Recruiting Training Program*—the Santa Cruz Center is hosting the *AZ Dept. of Agriculture Food Safety Certification Training*. The Certification Training began March 8, and will continue through May 14, 2021. In addition, we are beginning the planning process with the SCC School Superintendent's Teams to coordinate the 2021 Summer Camps at the Santa Cruz Center. We are scheduled to host 3 summer programs—with the 'Robotics Camp' returning for two summer sessions.

Goal 4. SCC Personnel—Dr. Perez shared the highlight in the Nogales International of our own—Alex Alvarez—as one of Santa Cruz County's 'Shining Star' award winners. She submitted a proposal and nominated Mr. Alvarez in Jan. 2021. Alex was selected, awarded, and interviewed in early Feb. 2021. She said it was very exciting and a true honor to see Santa Cruz Center Staff recognized county-wide for their work and contributions. And added that Alex was an invaluable asset to the district, and every day ensured facilities, offices, and learning spaces were safe and secure for students, faculty, and all community members. Dr. Perez asked that they take a moment, review the article in the Nogales International, and share a positive message and 'Congratulations' with Mr. Alvarez.

Goal 5. External Funding & Grants— The 2021 IME-Becas Grant Proposal—*Learning & Educational Directions* (LED) was submitted on April 19th. The FY 21-22 funding designated to Nogales by the Mexican Consulate is \$8,000, and the SCC Educational Foundation has secured the \$8,000 matching funds, for a total of a \$16,000 available for student scholarships in Fall 2021.

Goal 6. Marketing—@santacruzcenter--She said that social media continues with significant recognition—For April 2021, SCC had over 897+ visits to the Santa Cruz Center website based on search engine optimization and the district’s social media sites.

The current audience reach on Facebook averages about 238 users for April 2021, and varies between 72.5% women and 27.5% men.

New social media outreach focuses on sharing programs and course offerings, student stories, and services. Outreach with social media continues as examples and evidence of SCC’s branding, mission, students, and community commitment.

Goal 7. Government Relations & New Board Member Updates—Dr. Perez said Mr. Jack Lunsford would be sharing the AZ Legislative Updates focused on FY 2020-21 SCCPCCD Board Priorities—as they create to funding appropriations— with successful outcomes for AZ Provisional Community College Districts from the Smart and Safe Arizona Initiative (Prop 207)—and the benefits of this funding outside of the SCCPCCD Expenditure Limitation. (a document was included in their board package);

Goal 8. Future Accreditation & Provisional Status—Goal 9. Five Year Future— Several Santa Cruz representatives participated in the *Eligibility Workshop* held this month by the Higher Learning Commission (Dr. Perez, Dr. Lopez, Dr. Meixell, and Mr. Fanning). This year’s workshop was completely revamped and much more useful. The Workshop outlined *HLC’s 19 Eligibility Requirements* and the process for acceptance to *Candidacy Status for Initial Accreditation*. Participants were provided presentation materials, and Dr. Lopez was available to share the materials with the Board in the future as part of SCCPCCD’s long-term strategy planning as a future agenda topic. Dr. Lopez was available at this time to provide further information and answer any questions in the future.

This concluded Dr. Perez’ report

- Dr. Varona asked Dr. Lopez to present and explain the schematic on the next retreat, possibly coordinating one in the summer (June or July); he also asked Dr. Lopez to provide a copy of the Tohono O’odham Community College to all Board Members and see how they get accredited, etc.; he asked to have a dialogue and incorporate this into the strategic plan;

E. PCC-Santa Cruz Center Report

- Mr. Brian Nelson said the schedule was light and that they are still virtual; however, it was a good start and classes will begin June 1. The plan is for classes to resume as “normal”, face to face in the fall;
- Mr. Urman asked if logistics had changed and if that required us to reach out to local industries? If additional funding is available, could a class be purchased?
- Dr. Varona addressed his concerns with student services, between now and the next couple of months; he wants to make sure that people who walk in the campus are getting the services we are paying for and we are able to respond; he also asked when are the Pima Community College administrative staff, under his leadership, on campus;

- Mr. Roush said their services continue to be virtually and that they foresee this changing as vaccines increase and are currently fiddling around August 1st and start to provide in person services; he added that Pima County and Santa Cruz County are receiving the same services; he added that CDC and Pima County Health guides them the most. He said Mr. Nelson had made a proposal for students to begin earlier in Santa Cruz County because of the number of students, but the overriding influence is what is safe for students and for employees;
- Dr. Varona said it could differ by county and wanted to be clear on the parameters; he also said he understood that the Chancellor is looking over the well-being and safety of all students. Dr. Varona also asked if there were any indication on his replacement with his personal skills and having an understanding of Santa Cruz County;
- Mr. Roush said they did not have a decision yet but is being actively pursued;
- Dr. Varona thanked Mr. Roush for the fine work he has done over the years and said he was a great enhancement for our students;
- Dr. Meixell asked if a virtual student person in the lobby could be made available to assist students (clearer than what is now available);
- Mr. Nelson didn't see any barriers and said anything to make it easier for our students;

F. AZ 2021-2022 Legislative Updates—

- Mr. Jack Lunsford, SCCPCCD Lobbyist/President, The Lunsford Group, provided the Board a portion of all the bills being tracked, most pertinent or related ones that relate to the board's priorities (8 total);
- Mr. Lunsford also shared AZ Legislative Updates focused on FY 2020-21 SCCPCCD Board Priorities—as they create to funding appropriations—with successful outcomes for AZ Provisional Community College Districts from the Smart and Safe Arizona Initiative (Prop 207)—and the benefits of this funding outside of the SCCPCCD Expenditure Limitation.
- Dr. Varona addressed his concern about the representative of Gila County lowering the accreditation amount, is there anything that has happened recently? Mr. Lunsford said the confirmation was that it is in the budget bills;
- Mr. Lunsford also expanded on the current budget situation such as the First Cares Act, Succeeding Federal Appropriation for COVID relief, major tax relief, Workforce Development; he also referenced on the budget of the marijuana tax (first payment to the district is on June 29th, do not have an exact number yet); this is to carryover the amount into FY'22; it was also announced that the state awarded another 13 marijuana sales licenses (two licenses were allocated to Santa Cruz County in Tubac and to MK Associates);

G. Request by Pima Community College to set Special Meeting with SCCPCCD

- Dr. Perez said this was a request from April 2, 2021 from Pima Community Chancellor to meet with Pima Community College Governing Board; an open discussion took place to grant PCC request for special meeting of both SCCPCCD and PCC Governing Boards to discuss and propose future IGA; the proposed date was May 13th at 5:00 pm;
- Mr. Pauole said the date was May 13th at 5:00 pm and the plan was to have Pima staff members and two Pima Board Members to present on what Pima would like to see elements incorporated into the new agreement;

- Dr. Varona suggested having all board members present and make sure we communicate and not be caught off guard; he asked Mr. Pauole to meet with them first to make this request, then communicate with Dr. Perez how to proceed;
- All Board Members were in agreement and were available to participate;
- Mr. Fanning asked what was the reason of having only two board members from them;
- Mr. Pauole said that Pima was proposing to present to you as an entire Santa Cruz Board; their intent was to make a presentation by two members of the Pima Board and a few members of the Pima Administration. Mr. Pauole said he could make the request that Santa Cruz be a joint meeting;
- Mr. Urman asked for clarification, when will the current IGA expire? (In 3 years); he also asked to look at it first *prior* to the meeting;
- Dr. Varona said he wants to be an active participant and that Mr. Pauole understands we want to have a positive working relations in good faith between both parties; we don't want to be condescending or negative; and for now, we should express to Mr. Pauole do our negotiations and take it from there

H. *Nomination and selection of SCCPCCD Board Member to represent SCCPCCD to liaise with a Pima CC Board Member and mutual attorneys to negotiate potential revision to the current PCC SCCPCCD Intergovernmental Agreement.*

- Dr. Varona volunteered himself to be the liaison; Dr. Meixell nominated Ms. Collier;

Mr. Urman motioned to allow Dr. Varona and Ms. Collier to represent the SCCPCCD to liaise with a Pima CC Board Member and mutual attorneys to negotiate potential revision to the current PCC SCCPCCD Intergovernmental Agreement. This motion was seconded by Mr. Fanning. Motion carried unanimously, 5-0.

Dr. Varona asked for clarification: if Mr. Pauole deals directly with Ms. Collier and then she informs him, is there any open meeting law violation? Mr. Pauole responded that as long as it is just the two of them with no quorum and as long as neither of them has a serious conversation with a third member, there is no problem. Dr. Varona asked Dr. Meixell to have Ms. Collier contact him with the information and he will then share his thoughts.

<i>NAME</i>	<i>AYE</i>	<i>NAY</i>	<i>ABSTAIN</i>
Dr. Angela Meixell	X		
Ms. Liz Collier	X		
Dr. Marcelino Varona, Jr.	X		
Mr. Nils Urman	X		
Mr. John Fanning	X		

Mr. Pauole left the meeting at approximately 6:20 p.m.

3. APPROVAL OF MINUTES

A. *Approval of Minutes for the Regular Board Meeting held on March 16, 2021*

Ms. Collier motioned to approve the minutes of the Regular Board Meeting held on March 16, 2021 as presented, seconded by Dr. Varona. Motion carried unanimously, 5-0.

<i>NAME</i>	<i>AYE</i>	<i>NAY</i>	<i>ABSTAIN</i>
Dr. Angela Meixell	X		
Ms. Liz Collier	X		
Dr. Marcelino Varona, Jr.	X		
Mr. Nils Urman	X		
Mr. John Fanning	X		

B. Future Meeting Date

- The correct date should be May 18, 2021 at 5:00 p.m.;
- Dr. Varona suggested meeting at 4:00 p.m. instead of 5:00 p.m. to discuss the budget;

C. Future Agenda Dates and Items

- Budget, major item;
- Mr. Urman asked to have the U of A South brief overview of their activities here on the last 24 months;
- Dr. Varona asked to decide when to have the Summer Retreat and propose topics for the agenda;

4. ADJOURNMENT

Mr. Urman motioned to adjourn the Regular Board Meeting, seconded by Ms. Collier. Motion carried unanimously, 5-0.

<i>NAME</i>	<i>AYE</i>	<i>NAY</i>	<i>ABSTAIN</i>
Dr. Angela Meixell	X		
Ms. Liz Collier	X		
Dr. Marcelino Varona, Jr.	X		
Mr. Nils Urman	X		
Mr. John Fanning	X		

Having no further business to discuss, Dr. Meixell adjourned the meeting at 6:25 p.m.

Minutes presented respectfully by:

Dr. Stella Perez,
 SCCPCCD Executive Director/CEO

Ms. Liz Collier,
 SCCPCCD Vice – Chairperson