



**SANTA CRUZ COUNTY PROVISIONAL  
COMMUNITY COLLEGE DISTRICT  
GOVERNING BOARD**

**Regular Board Meeting Minutes**

**TUESDAY, FEBRUARY 15, 2022**

Santa Cruz Center Board Room  
2021 North Grand Avenue  
Nogales, AZ 85621

**1. OPENING ITEMS**

***A. Call to Order:***

Dr. Marcelino Varona, Jr., Chairperson, called a Regular Public Board Meeting of the Santa Cruz County Provisional Community College District Governing Board to order on Tuesday, February 15, 2022, at 5:00 p.m.

***Pledge of Allegiance:***

Mr. Roush led the Pledge of Allegiance.

***Roll Call / In Attendance:***

Present at the meeting were – Dr. Marcelino Varona, Jr.-Chairperson, Mr. John Fanning- Vice Board Member, Dr. Angela Meixell- Board Member, Ms. Liz Collier- Board Member, Mrs. Georgina Tavera- Finance Manager, Mr. Ted Roush, and Mr. Brian Nelson. Attorney Mr. David Pauole joined virtually. Mr. Greg Lucero - Board Member was excused.

***B. Adoption of the Agenda:***

Dr. Varona entertained a motion to adopt the agenda of Tuesday, February 15, 2022, SCCPCCD Regular Governing Board Meeting Agenda as recommended and presented. Mr. Fanning motioned to adopt the agenda as presented, seconded by Ms. Meixell. Motion carried unanimously, 4-0.

<i>NAME</i>	<i>AYE</i>	<i>NAY</i>	<i>ABSTAIN</i>
Dr. Marcelino Varona, Jr.	X		
Mr. John Fanning	X		
Dr. Angela Meixell	X		
Ms. Liz Collier	X		
Mr. Greg Lucero	Excused Absence		

***C. Public Comment – Call to Audience***

*a.* There was no call to the public.

**2. STANDING REPORTS AND ACTION ITEMS**

***A. Financial Report***

*SCCPCCD Finance Manager provided a review and update of January 2022 Financial Reports*

- Mrs. Tavera provided everyone with a copy of the January 2022 financials and provided the following brief updates:
  - She mentioned the payment of \$78,000 for the February/March rent, \$1,000 for the on-line scheduling program/ classroom set up; she informed the Board

that under “special payroll” was the final payment for Dr. Perez, ending her contract.

- This concluded Mrs. Tavera’s presentation;
- No questions were asked by the Board;

***B. Chairperson of the Governing Board – SCCPCCD Governing Board Chairperson will address any updates***

- Chairperson Varona’s only comment was to thank Mr. Roush for the well-organized meeting held at the Desert Vista Campus with the Chancellor, Pima, and SCCPCCD; the agenda was very well presented and several things were addressed and discussed with the Chancellor; he felt that we are headed in a very positive direction;

***C. Members of the Governing Board***

- Mr. Fanning concurred with Dr. Varona’s comments, he felt it was a very worthwhile meeting;
- Ms. Collier said it would have been nice to see few PCC board members at the meeting;

***D. Chamber of Commerce***

- Ms. Olivia Ainza-Kramer, President of Santa Cruz County Chamber of Commerce, provided the Board with detailed information about the partnership they could have with the Santa Cruz Center and utilize the different services and benefits provided to their members;
- She presented the following chamber services:
  - Educational support and resources for workforce development;
  - Provide services and resources to small businesses during the pandemic;
  - Collaborate with other organizations and committees;
  - They work closely with Mr. Velasquez’ office, other school districts, local private schools;
  - They inform the local districts about grants offered such as the NFL Grant;
- This month, they had two large corporations join the Chamber of Commerce because of their visibility and involvement; she is always active and visits local community business; they are also very involved in social media (up to 5,000 emails), have several Facebook followers, had over 1,000 views in one posting;
- She added that our community was growing and one observation she shared was that families are looking for education, colleges, etc. and as partners, they could work together to provide more information;
- Another benefit she mentioned was the growth of the internship programs; as an example, she mentioned Tito’s Restaurant (chef) and the hospitality and tourism (hotels);
- She also shared that she was meeting with a company from Hermosillo that manufactured organic brick; they are meeting with them again with two students and local builders to learn more about their product and needs;
- As an added benefit, she added that they had just enrolled the U of A at a higher membership level and perhaps would be a good opportunity to promote Pima Community College and be more visible to the community and students; the membership fee is \$6,000;
- Dr. Varona proposed to add this fee to their next budget;

- Dr. Varona asked Mr. Pauole for his recommendation about the \$6,000 fee to be voted on; Mr. Pauole said this item was only for information and not an action item; this will be included on the next board agenda as an action item;
- Ms. Ainza-Kramer will take this back to their Board as their fee has increased;

*Note: Dr. Varona informed everyone that Mr. Lucero was unable to attend the meeting and should be an excused absence.*

***E. PCC – Santa Cruz Center Report –***

- Mr. Brian Nelson updated the Board of the Summer 2022 Class Schedule adding this was the largest schedule offered so far;
- Mr. Fanning asked about virtual and in-person attendance;
- Ms. Collier asked about the CRN numbers;
- Dr. Meixell asked about the start of the marketing;
- Mr. Nelson said that on June 3, a career exploration event will be held at the SCC and hopefully recruit for fall;

***F. PCC – Santa Cruz Center Report –***

- Mr. Ted Roush shared a brief update;
  - He shared about the joint meeting that on the Pima side, they were very impressed with all board members attending, the positive focus, enjoyed working with SCC, and appreciated the questions; overall, the relationship will get better;
  - Next month, he is bringing the Chief of Police to speak about the protection of college students, policing, and the relationship between Nogales Police Department and PCC;

***G. PCC Director of Libraries – Ms. Diana Vanderpol***

- She shared her brief background (been with Pima almost 5 years) and the many resources offered at Pima and in general;
- Her extensive presentation covered the following helpful features:
  - PCC Library Resources (Help and Collections)
  - Live chat (manned by a professional Librarian, 24/7)
  - Research Guides
  - Mega Search Engine
  - E-Book (built-in dictionary)
  - Flipster (magazines)
- She shared the following Standards for Community College Libraries:
  - Staff
  - Collections
  - Facilities
  - Technology
- Budget Consideration:
  - One-time startup costs: \$1,500,000
  - Annual Operational Cost: \$180,000
  - Also depends on the space
- These presentation slides were provided to Board Members;
- The floor was opened for questions;

- Dr. Meixell asked if training was provided. Is there an estimate of student count using these resources or walking into the library?
- Ms. Collier said it was very informative;
- Mr. Fanning said it was very impressive and hoped that students did not get lost or overwhelmed with so much information and resources available;
- Dr. Varona said they needed to start investing and increase enrollment;
- Mr. Roush commented this was a very small part of everything available for students and said they had built 16 study quiet areas for students; students want a space to go to and study;
- Dr. Varona thanked Ms. Vanderpol for the dynamic presentation adding it was very enlightening and asked Mr. Roush to add this as a topic for their future retreat;

***H. Discussion and potential action to name Mr. Lucero as representative (along with Ms. Collier) to negotiate a possible extended lease agreement with Nogales Property Management***

Dr. Varona asked Mr. Pauole if they should worry about open meeting law violation if they assign another person as a second representative when negotiating and be considered a committee? Mr. Pauole said the two would not constitute a quorum, therefore, would not violate an open meeting law.

Dr. Varona entertained a motion to name Mr. Lucero as a representative along with Ms. Collier to negotiate a possible extended lease agreement with Nogales Property Management. Ms. Collier motioned to name Mr. Lucero and Ms. Collier as representatives to negotiate a possible extended lease agreement with Nogales Property Management as presented, seconded by Mr. Fanning. Motion carried, 4-0.

<i>NAME</i>	<i>AYE</i>	<i>NAY</i>	<i>ABSTAIN</i>
Dr. Marcelino Varona, Jr.	X		
Mr. John Fanning	X		
Dr. Angela Meixell	X		
Ms. Liz Collier	X		
Mr. Greg Lucero	Excused Absence		

**3. APPROVAL OF MINUTES**

***A. Approval of the Minutes***

Dr. Varona asked Dr. Meixell to assist Ms. Collier with the approval of the minutes before they go out to the public. Dr. Varona entertained a motion to approve the recommendation of the Regular Board Meeting minutes for January 18, 2022, as presented. Dr. Meixell motioned to approve the Regular Board Meeting minutes for January 18, 2022, as presented, seconded by Ms. Collier. Motion carried unanimously, 4-0.

<i>NAME</i>	<i>AYE</i>	<i>NAY</i>	<i>ABSTAIN</i>
Dr. Marcelino Varona, Jr.	X		
Mr. John Fanning	X		
Dr. Angela Meixell	X		
Ms. Liz Collier	X		
Mr. Greg Lucero	Excused Absence		

**B. Future Meeting Date – March 15, 2022 @ 5:00 p.m.**

- a. Agenda: TBD
- b. Dr. Varona asked Mrs. Tavera to add “Agenda Topics” as an item for future agendas;

**C. Future March 2022 Retreat Date and Other Items**

- a. Dr. Varona recommended the following:
  - i. Saturday, March 12, 2022, from 9:00 am – 1:00 pm
  - ii. Breakfast and catered lunch;
- b. Dr. Varona asked Mr. Roush to prepare the agenda and conduct the Retreat;
- c. Topics suggested:
  - i. Budget
  - ii. Student Engagement and Student Activities
  - iii. Pictures from Desert Vista (Mr. Roush), \$4
  - iv. Discuss Student Union Area (cold, depressing, make it a study area)
  - v. Addition of Another Lab
  - vi. How the Foundation is doing (meetings, resources, etc.)
- d. Any future agenda items, please forward them to Mrs. Tavera;

**4. Executive Session Items**

- a. Nothing was addressed.

**5. Adjournment**

Dr. Meixell motioned to adjourn the meeting of February 15, 2022, seconded by Ms. Collier. Motion carried unanimously, 4-0.

<i>NAME</i>	<i>AYE</i>	<i>NAY</i>	<i>ABSTAIN</i>
Dr. Marcelino Varona, Jr.	X		
Mr. John Fanning	X		
Dr. Angela Meixell	X		
Ms. Liz Collier	X		
Mr. Greg Lucero	Excused Absence		

Having no further business to discuss, Chairperson Varona adjourned the meeting at approximately 6:40 p.m.

Minutes presented respectfully by:

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Ms. Liz Collier  
SCCPCCD Board Member