

**SANTA CRUZ COUNTY  
PROVISIONAL COMMUNITY COLLEGE DISTRICT (SCCPCCD)  
GOVERNING BOARD  
SPECIAL Board Meeting Minutes  
WEDNESDAY, MAY 22, 2024**

  
2021 North Grand Avenue  
Nogales, AZ 85621

**1. OPENING ITEMS**

**A. Call to Order:**

Chairman Lucero called a SPECIAL Public Hearing Board Meeting to adopt the Budget of the Santa Cruz County Provisional Community College District (SCCPCCD) Board to order on Wednesday, May 22, 2024, at 1:00 p.m.

**Pledge of Allegiance:**

Mr. Brian Nelson led the Pledge of Allegiance.

**Roll Call / In Attendance:**

Present at the meeting were Mr. Greg Lucero- Chairman, Ms. Liz Collier- Vice-Chairperson, Dr. Marcelino Varona, Jr.- Board Member, Dr. Angela Meixell- Board Member, Mr. John Fanning- Board member, Mrs. Georgina Tavera- Finance Manager, Dr. Morgan Phillips, and Mr. Brian Nelson. David Pauole, PCC District Attorney, joined virtually.

**B. Adoption of the Agenda**

Dr. Meixell motioned to accept the adoption of the agenda of Wednesday, May 22, 2024, SCCPCCD SPECIAL Governing Board Meeting as presented, seconded by Mr. Fanning. Motion carried unanimously, 5-0.

	Mr. Greg Lucero	Ms. Liz Collier	Dr. Marcelino Varona	Dr. Angela Meixell	Mr. John Fanning
<i>AYE</i>	X	X	X	X	X
<i>NAY</i>					
<i>ABSTAIN</i>					

**C. Public Comment – Call to Audience**

There was no Call to the Public.

**2. PUBLIC HEARING TO PRESENT THE PROPOSED BUDGET AND BUDGET ADOPTION**

**A. Public Hearing to Present the Proposed Budget for FY24-25**

Mrs. Tavera, Finance Manager, provided the following review of the FY24-25 Budget

- She informed the Board that the financials remained the same since their last discussion. She provided a brief overview of the revenues, expenses, and income. In the wages, the change was the addition of one position and the 5% increase for the three staff members.
- Chairman Lucero asked for clarification on the new strategic position; Mrs. Tavera explained that the title had not been finalized; Dr. Varona asked her if Wendy had reached out to her to adjust the salary and asked about the full-time Instructor for Pima College. Mr. Nelson stated that it was too late to make adjustments and mentioned that the full-time instructor position was for Fall 2025. He added that they were looking to hire a qualified individual.
- Dr. Varona expressed disappointment at not being informed about the recruitment process earlier, especially with previous presentations, he had been expecting to hire someone for English and Math. He questioned why this issue had not been addressed before time and resources were spent on including these positions in the budget. In response, Mr. Nelson apologized for not being clear.
- Mrs. Tavera continued with her presentation elaborating on the expenses (Salaries, IT equipment upgrades, lease, maintenance).
- Dr. Varona explained why the waiting time was implemented and that it was a courtesy to the people in the eastern part of the county. Ms. Collier said she did not see people coming from the East Valley and said a responsible person shows up at the start of the meeting; she also suggested having the meetings later in the afternoon and not in the middle of the day.

**B. Adopt the Budget**

Chairman Lucero stated that since they had not received any phone calls, emails, or anyone showing up for the public hearing, he entertained a motion to adopt the budget as presented.

Dr. Varona said that based on the recommendation of CFO, Mrs. Tavera, he motioned to adopt the budget for FY24-25 as presented as it was published with a tax rate of .4066, seconded by Dr. Meixell. Motion carried unanimously, 5-0.

	Mr. Greg Lucero	Ms. Liz Collier	Dr. Marcelino Varona	Dr. Angela Meixell	Mr. John Fanning
<i>AYE</i>	X	X	X	X	X
<i>NAY</i>					
<i>ABSTAIN</i>					

**3. EXECUTIVE SESSION ITEMS**

- a. Nothing was presented.

**4. ADJOURNMENT**

Chairman Lucero entertained a motion to adjourn the budget adoption meeting. Dr. Meixell made a motion, seconded by Dr. Varona. Motion carried unanimously, 5-0.

	Mr. Greg Lucero	Ms. Liz Collier	Dr. Marcelino Varona	Dr. Angela Meixell	Mr. John Fanning
<i>AYE</i>	X	X	X	X	X
<i>NAY</i>					
<i>ABSTAIN</i>					

Having no further business to discuss, Chairman Lucero adjourned the meeting at approximately 1:30 p.m.

*Minutes presented respectfully by:*

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**Ms. Liz Collier**  
**SCCPCCD Vice-Chairperson**