



SANTA CRUZ COUNTY PROVISIONAL
COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD

Regular Board Meeting Minutes

WEDNESDAY, JUNE 28, 2023

Santa Cruz Center Board Room

2021 North Grand Avenue

Nogales, AZ 85621

1. OPENING ITEMS

A. Call to Order:

Mr. John Fanning, Chairperson, called a Regular Public Board Meeting of the Santa Cruz County Provisional Community College District (SCCPCCD) Board to order on Wednesday, June 28, 2023, at 3:00 p.m.

Pledge of Allegiance:

Dr. Varona led the Pledge of Allegiance.

Roll Call / In Attendance:

Present at the meeting were – Mr. John Fanning, Chairperson, Dr. Angela Meixell- Board Member, Dr. Marcelino Varona, Jr.-Board Member, Ms. Liz Collier- Board Member, Mrs. Georgina Tavera- Finance Manager, Mr. Brian Nelson, and Dr. Phillips. Mr. David Pauole, PCC District Attorney joined via ZOOM. Mr. Greg Lucero, Vice-Chairperson was not able to attend.

B. Adoption of the Agenda

Chairperson Fanning entertained a motion to accept the adoption of the agenda of Wednesday, June 28, 2023, SCCPCCD Regular Governing Board Meeting as presented. Dr. Varona made a motion to adopt the agenda as presented and recommended, seconded by Dr. Meixell. Motion carried unanimously, 4-0.

NAME	AYE	NAY	ABSTAIN
Mr. John Fanning	X		
Mr. Greg Lucero	Excused Absence		
Dr. Marcelino Varona, Jr.	X		
Ms. Liz Collier	X		
Dr. Angela Meixell	X		

C. Public Comment – Call to Audience

a. There was no call to the public.

2. STANDING REPORTS & ACTION ITEMS

A. “Invest in Our Youth (IIOY) IGA” and “AdultEd Lease Facilities Agreement” for FY23-24 (July 2023 – June 2024)

- Representing Mr. Alfredo Velasquez, Santa Cruz County School Superintendent, was Mr. Christopher Young. He talked about the \$6M received by the Department of Education. One of the projects from these funds was the Tutoring Center and an additional center that was never established leaving them with available funds. He added this was an opportunity to open a Tutoring Center in the Santa Cruz County Provisional Community College District; he briefly talked about what the IGA entailed (\$22,500 for materials needed to operate the program and \$17,500 to pay the tutors). They will support the hiring of the tutors but SCCPCCD would oversee them (pay them, etc.). He added that it would be operated online by the HUB and anyone who was interested would need to sign up online. The purchasing of equipment and technology needed would be the SCCPCCD’s responsibility. The floor was open for discussion.

- Dr. Varona asked for clarification about the purchases; Mr. Young said SCCPCCD would be responsible for purchasing everything and then getting reimbursed; Mrs. Tavera said this was not part of the budget that had been approved already; Mr. Young said the turnaround after submitting the expense was two weeks;
- Dr. Meixell asked Mr. Pauole to see Exhibit A 3.3, point 4 about a very potent clause; she said the IGA stated we were not allowed to provide direct services to students or talk to the public in the lobby about anything related to Pima's programming. Therefore, Mr. Young would need to do this directly with Pima. She added that they did not have any programmatic staff;
- Chairperson Fanning asked Mr. Pauole for direction;
- Mr. Pauole said Dr. Meixell was correct and it was a legitimate concern about trying to enter a direct agreement. In addition, he addressed another real concern reading through this agreement, these are ESSER funds that are earmarked for the benefit of K-12 students; so how would we be able to implement these funds for use to community college students and not K-12 students? He added that these funds were not appropriate for the kind of purposes being discussed; he said it sounded reversed of what we were looking for as we look at benefiting Pima students and not K-12 students;
- Dr. Varona suggested having Mr. Young pay them directly, they hire the tutors, charge us and they will get paid; Dr. Meixell said it could not be done with the current IGA and Dr. Varona suggested scratching the K-12 – Adult Ed out;
- Mr. Young said they could have indirect expenses;
- Dr. Varona said it could be done by them hiring the tutors and getting reimbursed by SCCPCCD;
- Mr. Pauole stated that the most streamlined approach would be to have the County Superintendent enter into the IGA directly with Pima;
- Dr. Varona said it could be done with the current IGA and that there was no difference between everything else that has been done and elaborated; he felt this was being made difficult;
- Mr. Pauole said his understanding was that the County was not asking to do this with the existing IGA but bringing in a new IGA for this program; he added that he concurred with Dr. Meixell's concerns about Pima making sure that they are the one's delivering the service; he was also concerned about funding this program through ESSER as these funds can only incidentally benefit Pima students;
- Mrs. Tavera said she agreed with Dr. Varona's part about paying Pima but said she was not sure if the Superintendent's Office was allowed to do so;
- Mr. Young said he would explore it more and see what they could do as they are about working together and helping Pima students. He also addressed his concern about not being able to work with Pima students at all and was not sure how that would work;
- Open discussion took place;
- Dr. Varona stated that this Board was committed and would do nothing to jeopardize their accreditation;
- Mr. Young said he was going to meet with Brian and discuss further; he asked if they would be interested in hosting a county-wide tutoring center;
- Dr. Varona asked Mrs. Tavera to look into it and come back with a recommendation as to where and how;
- For the second portion of this topic, Mr. Young briefly explained Adult Ed;
- Mrs. Tavera explained the \$22,000 lease was about to expire this week; Adult Ed is not able to pay so the IGA was created; she added that they would get the \$22,000 but with the IT purchases and all other conditions as stated on the IGA;
- Dr. Varona suggested that this be sent back to Chris, Brian, Dr. Philips, and Mrs. Tavera for them to work out something based on today's discussion and then bring the final solution back to the Board; he also asked Mr. Pauole if this was possible; he added that they were not in the K-12 business indirectly but recruit them;
- Mr. Young concurred and asked for permission to finish up the three weeks of classes;

- Mr. Pauole said that this was not on the agenda as an action item. Mrs. Tavera said the IGA only covered the end of June and not July, but everyone was in agreement for them to continue until the end of July with the current schedule of 8am-5pm at no charge;
- Chairperson said they will help in every way they can;
- Mr. Young concluded by asking besides the tutoring program if there were any additional programs they would be interested in as their office has many resources; and that there are a lot of opportunities for collaboration;
- Dr. Varona asked if their office could provide them with 60 new computers for the labs; Mr. Young will gather information before their retreat in July;

B. FY22-23 Financials

Mrs. Tavera, Finance Manager, provided the following recap of the MAY 2023 Financials:

- Balances of Savings Account: \$4.5M and Checking Account: \$403,000
 - \$13,767 Board Supervisors employees
 - \$13,000 on top of the other paid invoice County of Recorders (she explained how it was reduced from \$21,000 to \$13,000); total payments to the county was \$26,000 plus the printing company about \$15,000. For another election, they need to set aside \$50,000
 - \$138,700 for the fall invoice;
- Dr. Varona asked her to highlight how much tax was collected for everyone's information; Mrs. Tavera said it was 1.8 and our budget request was 1.8; Dr. Varona clarified that Pima Community College was not paying for anything;
- Mrs. Tavera informed the Board that the Foundation awarded them \$7,000; South 32 is currently working on that, too;
- Ms. Collier thanked the staff for the fabulous job on the graduation;

C. Chairperson of the Governing Board

SCCPCCD Governing Board Chairperson will address any updates.

- Chairperson Fanning reminded everyone of the Pima Community College reception on July 12th at 6pm, Downtown Campus; Board Members suggested carpooling and everyone to attend. Chairperson Fanning added that he had a meeting with Wendy about the retreat. He concluded his section by saying he was meeting with Lou Jeong within the next week or so and added that she was dealing with a difficult time at the moment;
- Mr. Pauole stated that if there was even a possibility that a quorum of them will be in attendance at the Chancellor's event to please post a public notice. He added to be cautious about carpooling as it could draw suspicion;

D. Members of the Governing Board

- Nothing was mentioned;

E. PCC-Santa Cruz Center Report – Summary of PCC and SCC Updates

- Mr. Brian Nelson, Advanced Program Manager/PCC, shared a few things of interest:
 - Need for new educational people, preferably from Santa Cruz County; Chairperson Fanning asked him to send the description to Mrs. Tavera;
 - Working on potential H1B IGA's with NUSD and Mexicayolt;
 - He worked on a comparison from a year ago and said we were a little under; the areas were writing, math, and bio; these are the areas that dual enrollment is offering; if there is a trend in August, he will wonder more; he will provide official numbers as soon as they are ready;
- Ms. Collier asked to explain the financial arrangement with NUSD; Mr. Nelson said it all came from them and how they work with their institution; he briefly explained that with an IGA agreement with NUSD, they will pay the same amount and reimburse NUSD. Ms. Collier asked if they were getting any FTSE's; Mr. Nelson said it would not change FTSE at all;

F. PCC-Santa Cruz Center Report - Summary of PCC and SCC Updates

- Dr. Morgan Phillips, PCC Supervising Administrator, talked about the topics currently being discussed so far and the different things they can do; he talked about the current IGAs and other agreements established with other parties saying they could also offer different things; he added that it just becomes the process of building the agreements the appropriate way; he elaborated on Mr. Nelson's presentation about dual enrollment, saying it was basically the same thing except that faculty member would not be teaching a dual class at the high school but teaching a class at the center;
- In reference to tutoring, he said they can provide more tutoring if the center gives them more funds to offer tutoring; he talked about the challenges being discussed earlier in the meeting saying if the county wanted to approach them asking for tutors for K-12, adult education, etc., they could certainly work on setting up an agreement between them two and it was not difficult to do except for being time consuming;
- He thanked them for mentioning Chancellor Lamberts departure adding his official last Pima day was July 31 and this was an opportunity for everyone to meet with him before his departure to California; the Acting Chancellor taking leadership of the college tomorrow is Dr. Dolores Duran-Cerda;
- Dr. Phillips said Pima wants to continue moving forward; the two challenges being focused on right now is: 1) their reaffirmation process through the HLC and 2) the Chancellor's search process; HLC is scheduled to visit them on December 2024; he added that Pima is nationally recognized for their outcomes and their vision is appreciated countrywide; he mentioned the Board Election coming in November 2024 with three board seats up for election; he mentioned an interesting piece that the new chancellor may be hired by the current board which may not be the new board;
- Another priority and focus besides HLC is continuing to serve the students, improve the programs, improve the ability for students to complete these programs and get high paying jobs, and keep building things in Santa Cruz County;
- Ms. Collier asked how the new board was working with members of the old board; Dr. Phillips shared that there was a lot of discussions that took place and elaborated;
- Dr. Varona requested for Pima to arrange a presentation about accreditation and how the Santa Cruz Center figures into that; he wants to feel confident that SCC is doing everything right according to HLC; Dr. Phillips said they had hired someone specifically to deal with what Dr. Varona mentioned, and will make arrangements; he added that he felt very confident about the Santa Cruz Center;

G. Board Retreat Facilitator / Topic Discussion

- Chairperson Fanning said Wendi Farr will lead and assist with the retreat; he met with her last week and provided her with all the information created by the Board and was sent to everyone. Ms. Farr spent time preparing outside the retreat and asked for additional 20 hours, \$65/hour, \$1,300; he opened it up for any discussion;
- Ms. Collier liked the way she had broken down the retreat into four sections and said her cost was fair; suggested moving forward; Dr. Meixell concurred; Dr. Varona was in agreement with Ms. Collier;

Chairperson Fanning entertained a motion to accept Wendi Farr's services for 20 free hours and an additional 20 hours at \$65/hour as presented. Dr. Varona asked for the dates before they took a vote. The dates are August 19th, November 18th, February 17th. Mr. Pauole suggested making a motion to set the date and to approve expenses up to a maximum amount that will cover what is needed for the facilitator to conduct the retreat. Chairperson Fanning entertained a motion to use Ms. Farr for services for the tentative dates of August 19th, November 18th, February 17, 2024, and May 18, 2024, and not to exceed \$2,000 for the cost of her services. Ms. Collier made a motion, seconded by Dr. Meixell. Chairperson Fanning

amended his motion to increase the expenses to \$5,000 as suggested by Dr. Varona. Ms. Collier and Dr. Meixell agreed to the amendment. Motion carried unanimously, 4-0.

NAME	AYE	NAY	ABSTAIN
Mr. John Fanning	X		
Mr. Greg Lucero	Excused Absence		
Dr. Marcelino Varona, Jr.	X		
Ms. Liz Collier	X		
Dr. Angela Meixell	X		

3. EXECUTIVE SESSION ITEMS

- No Executive Session took place.

4. APPROVAL OF MINUTES

A. Approval of the Minutes

Dr. Meixell motioned to approve the minutes of the Regular Board Meeting held on May 24, 2023, as presented, seconded by Ms. Collier. The motion carried 3-0-1. Note: Dr. Varona abstained from voting, as he did not attend the meeting due to attending a funeral service.

NAME	AYE	NAY	ABSTAIN
Mr. John Fanning	X		
Mr. Greg Lucero	Excused Absence		
Dr. Marcelino Varona, Jr.			X
Ms. Liz Collier	X		
Dr. Angela Meixell	X		

Ms. Collier motioned to approve the minutes of the Special Board Meeting held on May 24, 2023, as presented, seconded by Dr. Meixell. The motion carried 3-0-1. Note: Dr. Varona abstained from voting, as he did not attend the meeting due to attending a funeral service.

NAME	AYE	NAY	ABSTAIN
Mr. John Fanning	X		
Mr. Greg Lucero	Excused Absence		
Dr. Marcelino Varona, Jr.			X
Ms. Liz Collier	X		
Dr. Angela Meixell	X		

B. Future Meeting Agenda Items

- a. Dr. Varona asked Mr. Nelson already;

C. Future Meeting Date

- a. August 23 @ 3:00 p.m.

5. ADJOURNMENT

Having no further business to discuss, Chairperson Fanning adjourned the meeting at 4:13 p.m.

Minutes presented respectfully by:

Ms. Liz Collier
SCCPCCD Board Member