



**SANTA CRUZ COUNTY PROVISIONAL
COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD**

Regular Board Meeting Minutes

TUESDAY, JUNE 15, 2021

Santa Cruz Center Board Room
2020 North Grand Avenue
Nogales, AZ 85621

1. OPENING ITEMS

A. Call to Order:

A Regular Public Board Meeting of the Santa Cruz County Provisional Community College District Governing Board was called to order on Tuesday, June 15, 2021 at 5:00 p.m. by Dr. Angela Meixell, Chairperson.

Roll Call / In Attendance:

Present at the meeting were – Dr. Angela Meixell- Chairperson, Ms. Liz Collier-Vice Chairperson, Dr. Marcelino Varona, Jr.-Board Member, Mr. John Fanning –Board Member, and Ms. Georgina Tavera- Finance Manager; Board Member Mr. Nils Urman, was not in attendance at this time. Attorney Mr. Pauole and Mr. Jack Lunsford joined the meeting virtually.

Pledge of Allegiance:

The Pledge of Allegiance was recited during the previous Special Board Meeting.

B. Adoption of the Agenda:

Dr. Meixell requested to move Mr. Velasquez’ presentation up on the agenda once he joined the meeting. Ms. Collier motioned to adopt the June 15, 2021 SCCPCCD Regular Governing Board Meeting Agenda as presented with recommended change. This motion was seconded by Mr. Fanning. Motion carried unanimously, 4-0.

<i>NAME</i>	<i>AYE</i>	<i>NAY</i>	<i>ABSTAIN</i>
Dr. Angela Meixell	X		
Ms. Liz Collier	X		
Dr. Marcelino Varona, Jr.	X		
Mr. Nils Urman	Absent		
Mr. John Fanning	X		

C. Public Comment – Call to Audience

- a.* Dr. Meixell read the Public Comment narrative;
- b.* Guests in attendance were Mr. Tim Colgate and Ms. Bernal;
- c.* Mr. Colgate, Principal at Nogales High School, was representing NUSD; he thanked the Board and Provisional Community College for everything they do for our children; 82 students have shown interest; he concluded by saying he was grateful for the opportunity given to our students for a post-secondary education;
- d.* Ms. Bernal, Pearson High School, also thanked Pima and said she was grateful for giving our students the opportunity to attend locally; she is looking forward to working with Mr. Nelson and a new year;

2. STANDNG REPORTS AND ACTION ITEMS

A. *Financial Report*

SCCPCCD Finance manager provided a review and update of May 2021 Financial Reports

- Ms. Tavera provided everyone with an updated May financial reports showing the items requested and the adjusted totals;
- She mentioned the checking and savings balances and non-recurring expenses;
 - Pima Community College, \$38,503 still waiting for the 2020 Spring invoice (very behind);
 - Foundation: \$1,950, deposit and then transferred back to our account;
 - \$350,000 from checking to savings transfer;
- Dr. Varona asked for clarification on the Santa Cruz Foundation; what was the purpose of the administration expenditure? Mrs. Tavera explained. He stated that the Foundation should not responsible for any Administrative fees, that their only responsibility was to pay for scholarships;
- Ms. Collier said that for legal reasons the Foundation and Community College should be kept separate moving forward;
- Dr. Varona proposed to refund the money to the Foundation at the next meeting in August;
- The Foundation made a point of clarification regarding Dr. Varona's statement that the Foundation does raise money for scholarships, but the \$1,950 expense was created separate and specifically, and that it did not come out from the scholarship funds; there was no need to refund;
- Mr. Nils Urman joined the meeting at approximately 5:19 p.m. He said they were missing the point; the support of starting a foundation was to raise funds for students and their scholarships and that we should not be asking a non-profit organization to pay for our staff's training; he understood and respected the comment about that expense not coming out of their scholarship budget, but at the end it could be used for scholarships; he supported the Board in refunding the money back to the Foundation;

B. *Chairperson of the Governing Board – SCPCCD Governing Board Chairperson will address any updates*

- Dr. Angela Meixell reported the following updates:
 - She stated for public records that Mrs. Tavera had stepped up, worked long hours and had met multiple challenges getting the Board here tonight; Dr. Meixell thanked her for her hard work;
 - She reported that the following consultants had resigned:
 - Dr. Homero Lopez, effective May 31, 2021;
 - Mr. Jack Lunsford, effective June 30, 2021;
 - Dr. Meixell thanked them both;

C. *Members of the Governing Board*

- Governing Board Members had nothing to report at this time;

D. *PCC – Santa Cruz Center Report –*

- There was no participation from anyone at Pima Community College;

E. Santa Cruz Center Report – Discussion and possible action regarding renewal of SCCPCCD’s Intergovernmental Agreement (IGA) with Maricopa County Community College on behalf of GateWay Community College.

Dr. Meixell explained that this IGA had not been utilized; Mr. Pauole added that since this is a one-year agreement and had not been used, the agreement lapses at the end of that term unless the parties take some further action; he added that there is an early out provision that requires 120 days’ notice but we were already within 120 days at the end of the one-year term; so basically, by not taking any action, the agreement will lapse in September;

- Ms. Meixell recommend to notify them of the lapse to avoid them enrolling any students;
- Dr. Varona supported with renewing this agreement per the City of Nogales request and assist them with employees passing this exam and have certified inspectors; he added that the City paid for everything and was reimbursable;
- Ms. Collier asked Dr. Varona why had the city not taken advantage of this program that had been around for nine months;
- Dr. Varona said he could not respond to her question and that the person who could respond was on leave;
- Mr. Urman had the following comments:
 - He has experience with the wastewater treatment training programs;
 - The City of Nogales and anyone that is operating wastewater treatment facilities must have their people be certified by the Arizona Department of Environmental Quality;
 - The only training in Pima County right now is through Pima County itself. He asked if it was possible that once this agreement was signed we were not part of it?
 - Mr. Urman said it would be easier to create a direct relationship with the other college and we could come out as the third party; he added that part of this certification was also for South32;
 - He concluded by saying this was not a big market but it is still something that was needed in our market;
 - He said he was happy to work with Dr. Varona to work with the City;
- *At this part of the meeting, the meeting was moved to letter F with Mr. Velasquez;*

F. AZ 2021-22 Legislative Updates

- Mr. Jack Lunsford, SCCCPCCD Lobbyist, presented his last and final summary of current legislation and update on SCCPCCD FY 20-21 legislative priorities
- Lundsford asked if they had received his re-issued check for the reimbursement of Higher Learning Commission that was requested;
- Dr. Meixell had not received it yet, but Mrs. Tavera will keep him informed;
- Mr. Fanning thanked him for his guidance over the last year with the AZ legislature;
- Ms. Collier and Mr. Urman also thanked him for his efforts and all that he has done;
- He should communicate with Dr. Meixell for anything moving forward;

G. Letter of Support to Superintendent of School for CREO (Gear-Up) Activities at the Santa Cruz Center

- Mr. Velasquez thanked them for their phenomenal support throughout the years; he shared the programs that were happening at this time; he also thanked Mr. Urman, too, for the mural;
- As they move forward, he wants to see mentorships for students; SCC students need a lot of mentoring in career exploration;
- A new Assistant Director is being hired and they are committing to have one student in their office throughout the year;
- Velasquez stated that the board had his 100% support and offered to help the SCCPCCD Board in any way with their new transition;
- Ms. Donnelly explained their programs and asked the board to commit to in-kind contributions; she stated that she also appreciated their support;
- Dr. Meixell said as long as we recognize our senior educational partners have priority, we will provide support for their CREO projects; she has created a letter of support and Ms. Tavera will create the numbers;

Dr. Varona motioned to authorize the Chairman of the Board to sign the CREO-Gear-Up letter of support for their activities at the Santa Cruz Center, seconded by Mr. Fanning. Motion carried unanimously, 5-0.

Note: Mr. Fanning added that he commended the Gear-Up Program, the County, Mr. Velasquez and his team for all the hard work they do; it truly makes a difference for our kids and he is excited to see not just one grade level, but two grade levels; (they currently serve 850 students and when this is added, it will add roughly 1600 kids)

<i>NAME</i>	<i>AYE</i>	<i>NAY</i>	<i>ABSTAIN</i>
Dr. Angela Meixell	X		
Ms. Liz Collier	X		
Dr. Marcelino Varona, Jr.	X		
Mr. Nils Urman	X		
Mr. John Fanning	X		

H. Planning of SCCPCC Governing Board Summer Retreat

- Dr. Varona wants to discuss the direction forward for this upcoming year due to all the changes; he noted the lack of Pima CC representatives at this meeting asked Dr. Meixell to notify the Chancellor about their absence; Brian Nelson had promised they would be here June 6 and we have not heard anything;
- Mr. Fanning asked for a report as to why they were not in attendance and also when are we going to see Pima employees at the Center, someone needs to be here;
- Dr. Varona suggested to table this retreat for the August meeting;

I. PCC-SCCPCC Educational Service Agreement

- Dr. Meixell asked advice from Attorney Pauole as to how to proceed;
- Attorney Pauole said items could be combined using the standard language included on the agenda suggesting to confer with the advice on any matter on the agenda;
- Dr. Varona read the standard language as per Attorney's recommendation;

Dr. Varona motioned to convene to Executive Session regarding Executive Director's employment contract. A.R.S. Section 38-431.03(A)(3) & (4). This motion was seconded by Ms. Collier. Motion carried unanimously, 5-0.

<i>NAME</i>	<i>AYE</i>	<i>NAY</i>	<i>ABSTAIN</i>

Dr. Angela Meixell	X		
Ms. Liz Collier	X		
Dr. Marcelino Varona, Jr.	X		
Mr. Nils Urman	X		
Mr. John Fanning	X		

- *Board Members convened to Executive Session at approximately 5:57p.m.*
- *The Governing Board of Santa Cruz County Provisional Community College District reconvened to Public Session at 6:58 p.m.*

J. *Executive Session to discuss and consult for legal advice with the Governing Board’s attorney and to consider its position and instruct its attorney regarding the Executive Director’s employment contract; A.R.S. Section 3-4301.03 (A)(3) & (4).*

K. *Discussion and possible action regarding the Executive Director’s employment contract*

Dr. Varona motioned to approve the Separation Agreement with our Executive Director as discussed in the Executive Session and to allow Dr. Meixell to sign it as recommended by Attorney David Pauole. Motion was seconded by Ms. Collier. Motion carried unanimously, 5-0.

<i>NAME</i>	<i>AYE</i>	<i>NAY</i>	<i>ABSTAIN</i>
Dr. Angela Meixell	X		
Ms. Liz Collier	X		
Dr. Marcelino Varona, Jr.	X		
Mr. Nils Urman	X		
Mr. John Fanning	X		

3. APPROVAL OF MINUTES

A. *Approval of Minutes for Regular Board Meeting for May 18, 2021*

Ms. Collier motioned to approve the Regular Board Meeting Minutes for May 18, 2021, seconded by Mr. Fanning. Motion carried unanimously, 5-0.
(Note: The agenda shows April 20, 2021 but the correct date should be May 18, 2021. Mr. Pauole classified this as a classic clerical mistake that could be corrected and noted in the minutes).

<i>NAME</i>	<i>AYE</i>	<i>NAY</i>	<i>ABSTAIN</i>
Dr. Angela Meixell	X		
Ms. Liz Collier	X		
Dr. Marcelino Varona, Jr.	X		
Mr. Nils Urman	X		
Mr. John Fanning	X		

B. *Future Meeting Date – August 17, 2021*

- a. Dr. Varona said that due to the ASBA County Meeting, he asked to change the regular September meeting to September 22, 2021 (Wednesday) at 5:00 p.m.;

C. *Future Agenda Dates and Items*

- a. Retreat discussed in August
- b. Waste water
- c. Send any agenda items to Ms. Tavera

Mr. Fanning motioned to adjourn the meeting, seconded by Ms. Collier. Motion carried unanimously, 5-0.

<i>NAME</i>	<i>AYE</i>	<i>NAY</i>	<i>ABSTAIN</i>
Dr. Angela Meixell	X		
Ms. Liz Collier	X		
Dr. Marcelino Varona, Jr.	X		
Mr. Nils Urman	X		
Mr. John Fanning	X		

Having no further business to discuss, Dr. Meixell adjourned the meeting at approximately 7:07 p.m.

Minutes presented respectfully by:

Ms. Liz Collier,
 SCCPCCD Vice – Chairperson