

MINUTES

(Subject to approval at next Regular Governing Board meeting)

SANTA CRUZ COUNTY PROVISIONAL COMMUNITY COLLEGE DISTRICT GOVERNING BOARD REGULAR MEETING

Tuesday, September 11, 2018
Santa Cruz Center Boardroom
5:00 p.m.

1. **GENERAL FUNCTIONS**

1.01 Call to order

Meeting called to order at 5:00 p.m. by Chairperson, Mr. Nils Urman. A moment of silence was observed for 911 victims and public safety officers.

Board members present:

Dr. Angela Meixell, Vice Chair

Ms. Liz Collier

Mr. Nils Urman, Chairperson

Mr. Victor Fontes

Board members absent:

Dr. Marcelino Varona

Staff present:

Dr. Stella Perez, Executive Director/CEO

Mr. Richard Brennan, CFO

Guests present:

Ms. Maricruz Ruiz, PCC Program Coordinator

Dr. Homero Lopez, SCCPCCD Strategic Planning & Accreditation Advisor

Mr. Jack Lunsford, President, The Lunsford Group LLC-- (conference call communication)

1.02 Pledge of the Allegiance

Led by Mr. Richard Brennan

1.03 Adoption of Agenda

Upon motion by Dr. Angela Meixell and seconded by Mr. Victor Fontes, the agenda for the September 11, 2018 meeting, was accepted as presented.

MOTION CARRIES.

3-0

In favor:

Dr. Angela Meixell

Mr. Victor Fontes

Mr. Nils Urman

Opposed:

None

1.04 Public Comment-Call to the Audience

The Santa Cruz County Provisional Community College District Governing Board welcomes public comment on issues within the jurisdiction of the College. Comments will be limited to five minutes per individual. At the conclusion of public comment, individual Board members may respond to criticism made by those who addressed the Board, may ask staff to review a matter, or may ask that a matter be put on a future agenda. Members of the Board, however, may not discuss or take legal action on matters raised during public comment unless the matters are properly noticed for discussion and legal action. Finally, be advised that internal College processes are available to students and employees for communication.

1.05 Standing Reports

INFORMATION

1.05.1 Chief Financial Officer (CFO)

- Financial Reports were presented by Mr. Rich Brennan. The Financial Report was sent in advance to the SCCPCCD Board members for review. As of September 11, 2018, there is \$1,795,000.00 available in the SCCPCCD account.
- Mr. Brennan discussed a letter sent to Board members from the Cochise College Auditor, in reference to the 2016/2017 audit of SCCPCCD. It has been decided to terminate the audit, in order to save money and based on inconclusive evidence.
- Dr. Meixell, stressed concern about further action to take on this matter. It has been concluded that matter on audit termination will be placed on October 09, 2018 agenda to discuss possible action.
- Mr. Richard Brennan discussed the status of his resignation, being that he has received a check payment on services. It was determined that he will remain on staff with pay until he is replaced.
- Mr. Urman discussed future expenditures that will be made to PCC and would like to know if costs can be projected.

1.05.2 Chairperson of the Governing Board

No discussion

1.05.3 Members of the Governing Board

No discussion

1.05.4 CEO's Update

- Dr. Perez mentioned the scholarships that were funded this semester. There were two scholarship (rollouts) in which 15 students were awarded IME Becas for \$1,000.00 each. There was also a Nogales Lions Club scholarship for \$1,000.00 awarded for the first time. It was awarded to an NHS graduate, who is presently enrolled at SCCPCCD.
- The IGA is ready for signature with Innovative Consultant Training Water Technology Services. In collaboration with the City of Nogales, SCCPCCD is to provide training for ADEQ Water and Waste Water certification. These trainings are scheduled to start on October 10, 2018.
- Dr. Perez informed the Board that SCCPCCD now has 3 levels of ESL courses, where last semester they only had 1 level. There are 35 students enrolled at a cost of \$400.00 per student, with 3 faculty members heading the classes.
- Outreach plans have gone well this semester. Dr. Perez attended Rio Rico "Parents Night", as well as the Pinnacle High School "Student Information Update" night. Attendance was also made at "Rio Rico College Night" and the SCC Team will be attending "Santa Cruz County Job Fair Expo" on October 10, 2018.
- The "Finance Manager" recruitment notice will be posted on September 14, 2018.
- Dr. Perez mentioned the "Big Mural Project" in the works for The Seed Company/Vos Fronteras/University of Arizona. SCCPCCD south wall has been selected and approved by Mr. Panousopoulos. Professional artist Tony Clark will be doing the rendering that will be chosen.
- There was concern, if the Board would have approval of what the mural would look like and if it would be something unique to Nogales Arizona.
- Locks are complete at a cost of \$8,300.00, which was much less than anticipated. There is an electric keypad and 10 master keys, with only 4 SCC Team Members having registered copies of the master keys.

- Dr. Perez mentioned that Chancellor Lambert, was impressed with the PCC updates, assessments and students seeking assistance during the new semester at the Santa Cruz Center, and shared this information with during his CEO Report at the September 2018_PCC Board Meeting.

1.05.5 PCC Update

- Ms. Maricruz Ruiz gave the Board an update on the student registration at SCCPCC. The total student registration has been a success, with a count of 228 on August 22; 204 on September 04; and 90 on October 17. These totals bring a student registration count of **2,700** students registered between May 2018 thru August 2018.
- Ms. Ruiz and her team will be doing outreach at Rio Rico High School, informing students what they have on hand to help them with what they might need.
- It was also mentioned that on November 9, 2018, students will begin to register for Spring 2019 classes. There will also be workshops on financial aid on hand.
- Mr. Urman suggested that PCC Board members and other PCC guests, attend the Santa Cruz Center for an open house event. They could get a better idea of what the SCCPCCD is like. He suggested maybe a “carne asada and mariachis” fiesta for all our good colleagues!

2. APPROVAL OF MINUTES

ACTION

2.01 Acceptance of Minutes for August 14, 2018 Regular Meeting

Upon motion by Ms. Liz Collier and seconded by Dr. Meixell, the SCCPCCD Board Minutes of August 14, 2018, were approved. MOTION CARRIES 4-0

In favor:

Dr. Angela Meixell
 Ms. Liz Collier
 Mr. Nils Urman
 Mr. Victor Fontes

Opposed:

None

2.02 Acceptance of Minutes for August 18, 2018-- **not presented** Chair name August 18, 2018 Minutes **not presented**.

3. INFORMATION ITEMS

INFORMATION

- 3.01 Discussion and AZ State Legislative Update by Clarus Companies LLC
 - Mr. James Candland was not able to attend. There was no update at this time.

- 3.02 Legislative Update
 - Jack Lundsford, President of The Lundsford Group LLC, informed the Board that there are two candidates running for State Superintendent of Public Instruction. On the Republican side, there is Frank Riggs and on the Democratic side, there is former Teacher of the Year, Kathy Hoffman.
 - Invest in Ed Proposition removed by Supreme Court. There were not enough signatures and the literature not clear enough for moving forward.
 - Proposition 301 is the only one on ballot.
 - Mr. Lundsford answered questions in reference to elections and propositions.

- 3.03 Mr. Homero Lopez, SCCPCCD Strategic Planning and Accreditation Advisor, spoke of the set of proposals established at the BOG retreat.
 - Drafts, formats and goals of SCCPCCD being reinstalled in operation model.
 - Explanation of categories and changes of components of the budget.
 - Soundproofing of classrooms at SCCPCCD.
 - The exterior signage at SCCPCCD and ADOT signage.
 - Five- year period of viewing facilities, which is the period of IGA and expansion planning
 - HR Policies
 - Separate lobbyist functions from accreditation functions.
 - Future accreditation and provisional status for SCCPCCD.
 - Suggestion of Chief Academic Officer for SCCPCCD.
 - Programs with Workforce-Description of state funds going to workforce.

4. NEW BUSINESS

ACTION

- 4.01 No new business

5. FUTURE MEETING DATES

INFORMATION

October 9, 2018 at 5:00 p.m. (Regular Meeting) SCCPCCD Boardroom

6. FUTURE AGENDA ITEMS

INFORMATION

- 6.01 Conclude Cochise College Audit
- 6.02 Accept Audit Recommendation
- 6.03 Finance Manager Recruitment Process

7. ADJOURNMENT

Motion by Ms. Collier and seconded by Dr. Meixell, meeting was adjourned.

Adjourned at 6:45 p.m.

Respectfully submitted:

Dr. Stella Perez, CEO/Executive Director

Dr. Angela Meixell, SCCPCCD Vice-Chair