

# MINUTES

## SANTA CRUZ COUNTY PROVISIONAL COMMUNITY COLLEGE DISTRICT GOVERNING BOARD REGULAR MEETING

**Thursday, October 12, 2017**  
**Santa Cruz Center, Boardroom**  
**5:00 pm**

### 1. GENERAL FUNCTIONS

#### 1.01 Call to order

Meeting called to order at 5:00 pm by Chairperson, Ms. Liz Collier.

#### **Board members present**

Ms. Liz Collier, Board Chair  
Dr. Angela Meixell  
Dr. Marcelino Varona  
Mr. Nils Urman  
Mr. Victor Fontes

#### **Staff present**

Dr. Stella Perez, Executive Director/CEO  
Mr. Rich Brennan, CFO  
Ms. Aleisdy Palazuelos, Administrative Assistant

#### 1.02 Pledge of Allegiance

Led by Dr. Meixell

#### 1.03 Adoption of Agenda

Upon motion by Dr. Varona and seconded by Dr. Meixell, the agenda for the October 12, 2017 meeting was accepted with an amendment to table ACTION ITEM 4.03. MOTION CARRIES.

#### 1.04 Public Comment – Call to the Audience

*The Santa Cruz County Provisional Community College District Governing Board welcomes public comment on issues within the jurisdiction of the College. Comments will be limited to five minutes per individual. At the conclusion of public comment, individual Board members may respond to criticism made by those who addressed the Board, may ask staff to review a matter, or may ask that a matter be put on a future agenda. Members of the Board, however, may not discuss*

*or take legal action on matters raised during public comment unless the matters are properly noticed for discussion and legal action. Finally, be advised that internal College processes are available to students and employees for communication.*

## 1.05 Standing Reports

## INFORMATION

### 1.05.1 Chief Financial Officer (CFO)

Financial Reports were presented as of today date, \$1,009,293.00 is available in the SCCPCCD account.

Mr. Brennan advised that he has not received any invoices from (PCC) Pima Community College but he anticipates that it'll be less than what was budgeted.

He also mentioned that the Santa Cruz Center Educational Foundation has not had any activity this month with any scholarships.

### 1.05.2 Chairperson of the Governing Board

- On September 18th a meeting took place with Chancellor Lee Lambert, Dr. Duran Cerda, Senator Andrea Dallessandro, Representative Gabaldon, and Representative Hernandez in regards to a conversation that happened with the Santa Cruz County Board of Supervisors. Pima Stated they want to be in Santa Cruz County and they want to be involved but they do not want it to be at the detriment of their organization. Ms. Liz Collier stated they are looking forward to continuing with Pima Community College (PCC). Ms. Liz Collier also stated that SCCPCCD is interested in being in a long term relationship with PCC with an IGA that will be beneficial to both SCCPCCD and PCC. Chancellor Lee Lambert submitted an agenda item at the PCC board meeting to enter into an Intergovernmental Agreement (IGA). PCC Board members passed the item unanimously. IGA might be in place by December 2017.
- Ms. Liz Collier mentioned that she has been working with Mr. Brian Nelson on helping teachers coming on board with PCC and having dual enrollment in the future. An IGA will also be necessary for any dual enrollment courses.

### 1.05.3 Members of the Governing Board

No comments were made.

#### 1.05.4 CEO's Update

- Dr. Perez mentioned that the SCCPCCD is very fortunate to have Mr. Brian Nelson working at the Santa Cruz Center through Pima Community College.
- Dr. Perez shared that the 2017 IME-BECAS grant application has been submitted with collaboration from the Fresh Produce Association and the Nogales Chamber of Commerce for \$26,000.00. A response should be received no later than January 1, 2018. This Grant will be made to the Santa Cruz Center Educational Foundation.
- A meeting is scheduled with the Santa Cruz County School Superintendent on October 14<sup>th</sup> in regards to becoming a partner of a grant for the Santa Cruz Center Educational Foundation.
- Dr. Perez mentioned that having an Educational Foundation in the County has opened a new chapter for the County.
- UA main also invited the Educational Foundation to enter in partnership with UA South for a third grant opportunity as one of main Hispanic arms of UA south
- The Extended/Virtual Hilltop Gallery exhibition will have a photoshoot on October 21 with Mr. Luis Preciado at the Santa Cruz Center with the Nogales International.
- A visual of the Marquee was presented to the Board and an invoice of the Marquee's cost was also presented to the board. Dr. Perez mentioned that Mr. Dino Panousopoulos will absorb those costs.

## 2. APPROVAL OF MINUTES

ACTION

2.01 Acceptance of minutes for August 3, 2017

ACTION

Upon motion by Mr. Fontes and seconded by Dr. Meixell, the Minutes of the September 14, 2017 meeting were approved. MOTION CARRIES.

## 3. INFORMATION ITEMS

INFORMATION

3.01 Discussion and update on SCCPCCD Pima IGA – Dr. Stella Perez

IGA with PCC is in motion and a time line has been put in place. Exchange of ideas has also been made with PCC in the September 18<sup>th</sup> meeting.

3.02 Discussion of Spring 2018 schedule and course offerings – Dr. Stella Perez

Dr. Perez and Mr. Brian Nelson presented the 2018 Spring schedule of PCC courses at the Santa Cruz Center. Dr. Perez demonstrated the schedule and advised that it is now available for view online. Mr. Brian Nelson also mentioned that enrollment opens on November 6<sup>th</sup>. Mr. Nelson mentioned that a total of 29 different credits will be taught. Summer courses will also be available.

3.03 Clarus Companies LLC, James Candland & Warde Nichols Presentation and Update of AZ Legislative Priorities for 2018

- Attorney general has sued the state to talk about the debate over tuition levels for students in the deferred action immigration status. This will review the discussions on whether the state is providing enough funding to overall tuition levels at all Universities and whether they need to increase that level in the state.
- Ricard Savneak the Legislative Budget Analyst for the State indicated that there will be a short fall this 2018 of 104 million dollars. This will significantly impact the way the Governor is looking at education. He is making Education his priority as he is coming in for reelection.
- From a K-12 educational perspective that will also have a great impact is that the accountability of performance report has been released for all charter schools and many charter schools that have been praised in the past are now receiving C, D, and F grades which will also impact the discussion on Charter school funding.

3.04 Review draft revision of the proposed GOAL STATEMENTS from the SCCPCCD Strategic Plan

- Dr. Homero Lopez presented the Goal Statements that were introduced on the strategic plan.
  1. Monitor Current Usage and plan for future growth
  2. Offer comprehensive courses and programs
  3. Strong cadre of fulltime faculty and staff
  4. Actively seek external funding opportunities
  5. Insure revenue meets growth and expansion needs
  6. Monitor and actively participate in legislative developments
  7. Develop Enrollment Management, Marketing, and Communication action plans

3.05 Discussion and Presentation on Expenditure Limitation – Ms. Debra Thompson

- Ms. Debra Thompson gave a brief presentation on Expenditure Limitations.

**4. NEW BUSINESS**

- 4.01 Discussion and possible action to approve HR Benefits and PTO for SCC Staff ACTION

After Discussion, upon motion by Dr. Varona, and Seconded by Dr. Meixell, it has been decided to table this item for further discussion and clarification of information. MOTION CARRIES.

- 4.02 Discussion and possible action to approve the Lundsford Group, LLC contract services ACTION

After Discussion, upon motion by Dr. Varona and Seconded by Dr. Meixell the Lundsford Group, LLC contract services has been approved. MOTION CARRIES

- 4.03 Discussion and possible action to approve Cochise College Teach-out Amendment ACTION

After Discussion, upon motion by Dr. Varona and seconded by Dr. Meixell it was decided to table this item. MOTION CARRIES

**5. FUTURE MEETING DATES AND SITES INFORMATION**

November 09, 2017 at 5:00 p.m.

**6. FUTURE AGENDA ITEMS INFORMATION**

- 6.01 Discussion and possible action to approve Cochise College Teach-out Amendment

- 6.02 Financial consultant approval of policies and procedures.

- Mr. Rich Brennan

- 6.03 HR benefits and PTO for SCC Staff

- Dr. Stella Perez & Mr. Rich Brennan

**7. ADJOURNMENT**

Dr. Meixell and seconded by Dr. Varona, meeting was adjourned.

**Adjourned at 7:30 p.m.**

Respectfully submitted:

  
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Dr. Stella Perez, CEO/Executive Director

  
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Nils Urman, SCCPCCD Vice-Chair