

MINUTES

SANTA CRUZ COUNTY PROVISIONAL COMMUNITY COLLEGE DISTRICT GOVERNING BOARD REGULAR MEETING

Thursday, November 09, 2017
Santa Cruz Center, Boardroom
5:00 pm

1. GENERAL FUNCTIONS

1.01 Call to order

Meeting called to order at 5:00 pm by Chairperson, Ms. Liz Collier.

Board members present

Ms. Liz Collier, Board Chair
Dr. Angela Meixell
Dr. Marcelino Varona
Mr. Nils Urman

Staff present

Dr. Stella Perez, Executive Director/CEO
Ms. Aleisdy Palazuelos, Administrative Assistant

1.02 Pledge of Allegiance

Led by Dr. Varona

1.03 Adoption of Agenda

Upon motion to adopt the agenda, Ms. Liz Collier made an amendment to move INFORMATION ITEM 3.02 under INFORMATION ITEM 1.05.1.

(Brian Nelson, Director for PCC at Santa Cruz Center, had to leave the meeting early due to a previous commitment)

The Agenda of October 12, 2017 was accepted with amendment by Dr. Varona and seconded by Dr. Meixell.

MOTION CARRIES

1.04 Public Comment – Call to the Audience

The Santa Cruz County Provisional Community College District Governing Board welcomes public comment on issues within the jurisdiction of the College. Comments will be limited to five minutes per individual. At the conclusion of public comment, individual Board members may respond to criticism made by those who addressed the Board, may ask staff to review a matter, or

may ask that a matter be put on a future agenda. Members of the Board, however, may not discuss or take legal action on matters raised during public comment unless the matters are properly noticed for discussion and legal action. Finally, be advised that internal College processes are available to students and employees for communication.

1.05 Standing Reports

INFORMATION

1.05.1 Chief Financial Officer (CFO)

Financial Reports were presented by Dr. Stella Perez, as of today's date, \$1,019,067.00 is available in the SCCPCCD account. Accounts Receivable (A/R) for Oct. 2017 was \$58,000.00, and Accounts Payable (A/P) was \$-76,626.54.

The highest expenses were on technology and computer equipment due to Access Disability Resource (ADR) requirements for labs.

Staff health insurance payments were also due and paid for the quarter.

Dr. Stella Perez mentioned that they still have yet heard final dates for implementation from the Arizona State Retirement (ARS) System. However, noted that the application process takes about a year to 1.5 years, and therefore, the SCCPCCD application is still in process.

1.05.2 Chairperson of the Governing Board

Ms. Liz Collier shared that many schools were hosting 'College and Career Days'. High schools promote student applications to colleges and universities, and initiate FAFSA applications. Ms. Christie Monreal, SCC Social Media Director, successfully led the Patagonia Union High School College Fair.

1.05.3 Members of the Governing Board

Dr. Varona mentioned that he will host a business luncheon with Pima Community College Chancellor, Lee Lambert on January 18, 2018. The meeting will be exclusive with approximately 20 attendees.

1.05.4 CEO's Update

- On October 24, 2017, the Santa Cruz Center Educational Foundation received the 2017-2018 IME-BECAS Grant, in partnership with the Fresh Produce Association and the Santa Cruz County Chamber of Commerce, when matched, for a total of \$26,000.00. The IME-BECAS Grant was funded by the Consulado General de Mexico en Nogales.

- In a meeting with the County School Superintendent, Mr. Velásquez is interested in also having a grant come in through the Educational Foundation. The grant is for a middle school internship program development. The specific grant targets Community Colleges and outreach connections with business in industry.
- Mr. Jose Corrales, SCC IT Consultant, set a new phone system through Vonage. Services will begin on November 14th. The Santa Cruz Center will be able to use the Yealink phones. No phone purchases will be necessary.
- Ms. Aleisdya Palazuelos has successfully submitted the GED testing site application. It is set to be ready by 2018. The application is in the quality control process. In order for the staff to administer the GED, it is necessary for all staff to successfully pass the GED test. GED preparation classes will not be given at the Center due to having many organizations in town that offer them at little to no cost. As of this moment we will be the only organization in Santa Cruz County that will be offering to GED testing.
- Building updates, the marquee signage will be ready in 2 to 3 weeks. The parking lot will have new paint and tar by January 2018. Mr. Panousopoulos will start working on it on Christmas break (December 20th through January 2th.)
- Sound proofing has been an issue around the building. Mr. Panousopoulos will soon have an update on that.
- Outreach: functions are regularly being hosted at the Santa Cruz Center. On November 4th the Circles of peace hosted an event. Approximately 60 youths and parents attended.
- On November 7th the University of Arizona along with the Superintendent's office hosted a professional Development "Analyzing Historic Documents Through an Economic Lens" Thirty-two teachers attended and professional development credits were provided.
- On November 3rd, an introductory meeting with Prescott College took place. Prescott College is interested in potentially establishing a partnership in Santa Cruz County through the (SCCPCCD) Santa Cruz County Provisional Community College District. Dr. Perez and Ms. Liz Collier have scheduled a meeting with the Academic Dean and Provost on November 20th. Prescott College will be offering Programs that are currently not available through UA South (in Santa Cruz County) or Pima Community College. This will allow students to have other education options.
- Mr. Jack Lundsford shared that he will attend the (AZ4C) Arizona Community College Coordinating Council Board meeting, and he will give an update by the December 2017 SCCPCCD Board Meeting.
- The SCCPCCD has won a Salad Bar from the Fresh Produce Association of the Americas. They received the award at the FPAA 49th convention gala where Dr. Meixell and a Santa Cruz Center student were present to receive the award from the FPAA Leadership.

- In partnership with the Consulado de Mexico, the SCCPCCD is hosting the Lens on the Border event on November 15th. The Exhibition will take place at the Santa Cruz Center through December 15, 2017. To date, over 100 guests have visited the center to view the exhibition, and Patagonia High School Students toured the Exhibit and received a private presentation by artists of the Sierra Club.

2. APPROVAL OF MINUTES

2.01 Acceptance of minutes for October 12, 2017 ACTION

Upon motion and after discussion by Dr. Varona, the motion was seconded by Dr. Meixell, the Minutes of the October 12, 2017 were tabled for further corrections. MOTION CARRIES.

3. INFORMATION ITEMS INFORMATION

3.01 Discussion and update on SCCPCCD Pima IGA – Dr. Stella Perez

On Monday, November 6th, SCCPCCD Attorney Mr. Dave Pauole. and Dr. Perez attended the IGA meeting at Pima Community College with Provost Mr. Ted Roush, PCC Attorney Mr. Jeff Silvyn, and Director Mr. Brian Nelson. The Purpose of this meeting was to review the strategies of the IGA. It was a brief meeting, the ideas behind moving forward with the IGA were to emulate the basis of the Educational Service agreement. One of the ideas that came forward was the multiyear contract provisions. The idea was to look at it in a 3 to 5-year format. Part of this discussion was to use Gila County's IGA as a model, which was a model previously reviewed by SCCPCCD. Silvyn noted a draft would be ready for review by November 13, 2017, with a final draft ready for the PCC December 2017 Board Meeting.

3.02 Discussion of Spring 2018 schedule and course offerings – Mr. Brian Nelson

- Mr. Brian Nelson shared (PCC) Pima Community College updates, including the PCC adjunct faculty recruiting event on November 17, 2017 at the Santa Cruz Center.
- On November 17th the PCC Program Coordinator will start working at the Santa Cruz Center. Her work will include daily appointments with Student FAFSA, advising, counseling, assessment and testing, and registration.
- On November 27th the PCC Program Assistant will also start working at the Santa Cruz Center. Her work will include daily student registrations and assessments.
- Mr. Nelson also mentioned the proposed dates for expanded PCC student services at the Santa Cruz Center:

11/29/2017: FAFSA (Spring and Fall 2018) and Registering Event
12/06/2017: FAFSA. Advising, Counseling
12/13/2017: FAFSA. Advising, Counseling
12/19/2017: FAFSA. Advising, Counseling
01/04/2017: FAFSA. Advising, Counseling
01/10/2017: FAFSA. Advising, Counseling
01/11/2017: FAFSA. Advising, Counseling
01/16/2017: FAFSA. Advising, Counseling (Tentative)

- Mr. Nelson will also attend the Santa Cruz County Superintendents meeting and present on (PCC) dual enrollment with Santa Cruz County K-12th School Districts on December 11, 2017.
- The 2018 Summer Schedule of course offerings are scheduled to be set in by mid- January.
- The 2018 Fall Schedule of course offerings are schedules to be set in by mid- February.

3.03 Clarus Companies LLC, James Candland & Warde Nichols Presentation and Update of AZ Legislative Priorities for 2018

- Mr. James Candland mentioned there was a meeting at the Governor's Office today to discuss the priorities for 2018 legislative sessions. Starting off the meeting by indicating that the state is recognizing a \$104 million dollar deficit, but moving forward with their priorities.
- Proposition 301 was also a topic of discussion in the meeting knowing that it will expire in the next 4 years. The State would like to work it through and come up with ideas and ways to go about this. It will continue to move forward in the elections. Senator Yee has been moving this forward. She is contemplating weather or not to run for State Treasurer but the individual to potentially have her role is Sylvia Allen, currently the Education Chair.
- Mr. Candland mentioned that he had a conversation with Senator Allen about the priority of Prop. 301 and she also recognizes the importance for local community colleges and her district which is largely made up of Pima County, Gila County, Navajo County and Coconino County. She would be happy to meet with Dr. Perez or the Board for discussion of Prop. 301. The Governor is waiting to see how legislation will continue to support the funding.
- An additional priority the Governor pointed out is "Kids Care".
- University representatives were also present and mentioned the case that was filed through a City Attorney General. The case noted that the State is mandated to give the lowest cost tuition to in-state residents. Which may become difficult now that the Universities were going to be asking for the State budget to increase their spending by 50%, which would be about 260 billion dollars.

3.04 Review draft revision of proposed GOAL STATEMENTS from the SCCPCCD Strategic Plan

- Dr. Homero Lopez presented the Goal Statements that were introduced in the Strategic Plan--
 1. Facilities
 2. Programs
 3. Personnel
 4. Grants
 5. Budget
 6. Provisional Status
 7. Marketing

The 2015 Strategic Plan has been updated to reflect new goals for 2018 and its new relationship with Pima Community College. The enactment and measured progress of the 2018 Goals depend heavily on a successful transition to the relationship with PCC. Therefore, it is recommended that SCCPCCD monitors its updated Goals closely and make changes as needed.

4. NEW BUSINESS

- 4.01 Discussion and possible action to approve UofA South Lease agreement (No.673) for 2017-2018 term. ACTION

After Discussion, upon motion by Dr. Varona and Seconded by Mr. Urman, the UofA South Lease agreement has been approved. MOTION CARRIES.

- 4.02 Discussion and possible action to approve Cochise College Teach-out amendment ACTION

After Discussion, upon motion by Dr. Varona and Seconded by Dr. Meixell the Cochise College Teach-out amendment has been approved. MOTION CARRIES

- 4.03 Discussion and possible action to approve HR benefits and PTO for SCC staff ACTION

After Discussion, upon motion by Dr. Meixell and seconded by Dr. Varona it was decided to table this item for attorney's review. MOTION CARRIES

5. FUTURE MEETING DATES AND SITES INFORMATION

December 14, 2017 at 5:00 p.m.

6. **FUTURE AGENDA ITEMS**

INFORMATION

- 6.01 HR benefits and PTO for SCC Staff
 - Dr. Stella Perez & Mr. Rich Brennan
- 6.02 ARS Retirement update

7. **ADJOURNMENT**

Dr. Varona and seconded by Dr. Meixell, meeting was adjourned.

Adjourned at 7:30 p.m.

Respectfully submitted:



Dr. Stella Perez, CEO/Executive Director



Nils Urman, SCCPCCD Vice-Chair