

MINUTES

SANTA CRUZ COUNTY PROVISIONAL COMMUNITY COLLEGE DISTRICT GOVERNING BOARD REGULAR MEETING

Tuesday, May 8, 2018
Santa Cruz Center, Boardroom
5:00 pm

1. GENERAL FUNCTIONS

1.01 Call to order

Meeting called to order at 5:00 pm by Chairperson, Mr. Nils Urman.

Board members present:

Dr. Angela Meixell, Vice-Chair
Ms. Liz Collier
Mr. Nils Urman, Chairperson
Dr. Marcelino Varona

Board members absent:

Mr. Victor Fontes

Staff present

Dr. Stella Perez, Executive Director/CEO
Mr. Richard Brennan, CFO
Ms. Aleisdy Palazuelos, Administrative Assistant

1.02 Pledge of Allegiance

Led by Mr. Brian Nelson

1.03 Adoption of Agenda

Upon motion by Dr. Varona and seconded by Ms. Collier, the agenda for the May 8, 2018 meeting was accepted as presented. MOTION CARRIES.

1.04 Public Comment – Call to the Audience

The Santa Cruz County Provisional Community College District Governing Board welcomes public comment on issues within the jurisdiction of the College. Comments will be limited to five minutes per individual. At the conclusion of public comment, individual Board members may respond to criticism made by those who addressed the Board, may ask staff to review a matter, or

may ask that a matter be put on a future agenda. Members of the Board, however, may not discuss or take legal action on matters raised during public comment unless the matters are properly noticed for discussion and legal action. Finally, be advised that internal College processes are available to students and employees for communication.

1.05 Standing Reports

INFORMATION

1.05.1 Chief Financial Officer (CFO)

- Financial Reports were presented by Mr. Rich Brennan. The Financial report was sent in advance for review. As of April 12, 2018, \$1,686,00.00 is available in the SCCPCCD contingency account.
- Arizona State Retirement (ASRS) update: ASRS has sent Mr. Brennan an email “acknowledging the application”. That is the current status to date.
- Cochise College Audit update: Mr. Brennan was contacted by the auditor. There are current issues with the delivery of information and paperwork related to timeliness and access. Dr. Varona asked that if these issues continue, Mr. Brennan and Dr. Perez seek legal advice to remedy the matter.

1.05.2 Chairperson of the Governing Board

- Mr. Urman spoke with Mr. Dino Panousopoulos regarding options for continuation of the Santa Cruz Center lease agreement. Mr. Panousopoulos advised that he will continue with the original lease agreement negotiations, offering the 2017/2018 rate into 2018/2019 as negotiated by Dr. Perez & Mr. Urman, at a savings of over \$60,000 for 2018/2019, and the last years will remain standing as per the lease summary contract to 2020.

1.05.3 Members of the Governing Board

- Board Member Collier shared that Patagonia High School now has 3 instructors who will be teaching dual credit courses in Fall 2018. PHS was approved to teach English, History, and Early Childhood courses through Pima Community College (PCC).

1.05.4 CEO's Update

- On May 5, 2018, PCC received confirmation from the Higher Learning Commission that the Santa Cruz Center is approved as an additional site location. The paper work has also been submitted for a program participation agreement, therefore, the financial aid paperwork is in motion. Dr. Perez and Mr. Nelson will meet continuously with the PCC leadership team to obtain updates on the process.
- On April 30, 2018 Dr. Perez, and Mr. Brian Nelson met with the PCC Facilities Team in Tucson to review the ***SCC Facilities Site Review Findings & Recommendations*** and upgrades noted in the report, as attached to the PCC/SCC IGA—2/2018.

Dr. Perez shared that PCC Facilities Team was pleased that four recommendations have already been completed by the SCC Staff. These findings were related to safety training and facility upgrades. PCC will be touring, and the date is yet to be determined. Vender recommendations and contract recommendations will also be made by the PCC Facilities Team for specific types of safety equipment purchases and door locks for SCC upgrades.

- Dr. Perez shared with the SCCPCCD Governing Board several updates from the Santa Cruz Center Education Foundation (SCCEF). Dr. Perez mentioned that the 2018 IME-Becas Grant Inauguration scheduled for Wednesday, May 8, 2018 has been cancelled due to some changes with Consul Ricardo Santana Velasquez's schedule. Dr. Perez also shared that the 2018 IME-Becas matching funds for \$14,000 have been secured, and the grant project is ready to start. Dr. Perez and Mr. Velásquez, the Santa Cruz County School Superintendent, are moving forward with meetings to initiate project development and launch the return of MetroMatematicas at the Santa Cruz Center.
- The 2017 IME-Becas Scholarship Timeline has been completed. The review committee completed the selection process, the student award winners have been contacted, the names of the recipients have been received by the SCC Educational Foundation, and the final report draft and delivered to the Consualdo Office in Nogales.
- The SCC Educational Foundation is meeting on Wednesday, June 20, 2018 to review additional scholarship funds and next steps for grant opportunities. The foundation board is also actively creating an endowed fund in the name of Officer Jesus Cordova; a Nogales Police Department fallen officer, and his family to support Public Safety training in Santa Cruz County. This fund will also support Officer Cordova's children and their full education services at the Santa Cruz Center.
- On May 11, 2018 the Santa Cruz Center will host a recognition ceremony for Tito Maldonado. Mr. Maldonado is the first PCC Santa Cruz Center graduate. Dr. Perez invited all SCCPCCD Board Members and requested RSVP's for public notice.

1.05.5 PCC Update

- Mr. Brian Nelson advised that if financial aid is approved late into the 2018 Fall Semester, PCC will offer late start classes. Courses that will be ready to offer include: Business, Logistics, Administration of Justice, and Elementary Education.
- Summer School 2018 update: 13 classes are being offered with a total of 31 students enrolled.
- Dr. Varona commented that he would not like to see any summer courses cancelled. Therefore, Dr. Perez will research the lowest enrollments per course

to run. Another option discussed was SCCPCCD covering the difference of the course load and offering the summer course with only 1-2 students enrolled.

2. APPROVAL OF MINUTES

ACTION

2.01 Acceptance of minutes for February 8, 2018

Upon motion by Dr. Varona and seconded by Dr. Meixell, the Minutes of the April 12, 2018 were approved. MOTION CARRIES.

3. INFORMATION ITEMS

INFORMATION

3.01 Discussion and update by SCCPCCD Lobbyist Mr. James Candland, Clarus Companies LLC.

- Mr. James Candland mentioned that based on the 2018 AZ Teacher Strike demanding raises, the status of SCCPCCD workforce development funding has changed.
- Prop 301 will be funded for an additional 20 years, and now the state legislature will oversee those dollars which signifies there will be more access to the funds.
- AZ Legislators met with staff members representing colleges and other school districts. It seems that the need for additional dollars was understood. Arizona State Representative Cobb was able to advocate for the SCCPCCD, and mentioned the district by name during these discussions.
- Before the next AZ legislative cycle, legislators will begin to work on Prop. 301 monies, and how the funds will be allocated to the various districts and community colleges.

3.02 Discussion and update by Jack Lundsford. The Lundsford Group LLC, Mr. Jack Lundsford, Legislative Consultant. (see attached slides)

- Mr. Lundsford mentioned that he wanted to discuss several topics on the budget that was just adopted, and the Freedom of Expression Bill.
- Mr. Lundsford outlined FY 19 Arizona Community College Equalization State Aid, Operating State Aid, and STEM and Workforce Programs State Aid.
- The HB 2563 – Free Expression Policies, requires the Arizona Board of Regents (ABOR) and Community College District Governing Boards to develop and adopt free expression policies.

3.03 Discussion and review of SCCPCCD FY19 Budget, Mr. Rich Brennan, CFO, SCCPCCD

- Mr. Brennan sent in advance the FY 2019 budget. As per legislative process and following approval, the budget will be posted in the local newspaper. Mr. Brennan mentioned that the beginning fund balance is \$1,831,215. The property tax levy will begin at \$1,621,527.00. The M&O for FY19 is \$84,100.00. The expenditure limit is set at \$2,054,403.00 this amount decreased \$91,509.00 due to enrollment declines. Total budget available is \$2,146,803.00.

4. **NEW BUSINESS**

ACTION

4.01 Discussion and adoption of SCCPCCD Summer Office Schedule.

Upon motion by Dr. Varona and seconded by Ms. Collier, to accept the SCCPCCD summer school schedule office hours—
Monday to Thursday from 7am to 6pm beginning June 4th to July 16th.
MOTION CARRIES.

5. **FUTURE MEETING DATES AND SITES**

INFORMATION

June 12, 2018 at 5:00 p.m.

6. **FUTURE AGENDA ITEMS**

INFORMATION

6.01 SCCPCCD Board Study Session Retreat— August 18, 2018

7. **ADJOURNMENT**

Upon motion by Ms. Collier and seconded by Dr. Meixell, meeting was adjourned.

Adjourned at 6:48 p.m.

Respectfully submitted:



Dr. Stella Perez, CEO/Executive Director



Dr. Angela Meixell, SCCPCCD Vice-Chair