

# MINUTES

## SANTA CRUZ COUNTY PROVISIONAL COMMUNITY COLLEGE DISTRICT GOVERNING BOARD REGULAR MEETING

**Thursday, April 12, 2018**  
**Santa Cruz Center, Boardroom**  
**5:00 pm**

### 1. GENERAL FUNCTIONS

#### 1.01 Call to order

Meeting called to order at 5:00 pm by Chairperson Mr. Nils Urman.

#### **Board members present:**

Dr. Angela Meixell, Vice-Chair  
Ms. Liz Collier  
Mr. Victor Fontes  
Mr. Nils Urman  
Dr. Marcelino Varona

#### **Staff present**

Dr. Stella Perez, Executive Director/CEO  
Mr. Richard Brennan, CFO  
Ms. Aleisdy Palazuelos, Administrative Assistant

#### 1.02 Pledge of Allegiance

Led by Mr. Brennan

#### 1.03 Adoption of Agenda

Upon motion by Dr. Varona, and seconded by Ms. Collier, the agenda for the April 12, 2018 meeting was accepted as presented. MOTION CARRIES.

#### 1.04 Public Comment – Call to the Audience

*The Santa Cruz County Provisional Community College District Governing Board welcomes public comment on issues within the jurisdiction of the College. Comments will be limited to five minutes per individual. At the conclusion of public comment, individual Board members may respond to criticism made by those who addressed the Board, may ask staff to review a matter, or*

*may ask that a matter be put on a future agenda. Members of the Board, however, may not discuss or take legal action on matters raised during public comment unless the matters are properly noticed for discussion and legal action. Finally, be advised that internal College processes are available to students and employees for communication.*

## 1.05 Standing Reports

## INFORMATION

### 1.05.1 Chief Financial Officer (CFO)

- Financial Reports were presented by Mr. Rich Brennan. The SCCPCCD Financial Report was sent a day in advance for review. As of April 12<sup>th</sup> \$1,650,098.00 is available in the SCCPCCD account.
- Mr. Brennan also sent out the 2018-2019 Expenditure Limitation Report. The SCCPCCD Expenditure Limitation for FY18-19 will be \$2,054,403.00.
- Dr. Perez provided the Santa Cruz Center (SCC) Educational Foundation update.
- On April 10<sup>th</sup> the SCC Educational Foundation received a \$10,000.00 Grant from AZ Mining \$5,000.00 in support for matching 2018 IME-BECAS and \$5,000.00 as a dedicated workforce development scholarship.

### 1.05.2 Chairperson of the Governing Board

- Mr. Urman shared an update with Mr. Panousopoulos related to the SCC lease agreement. Mr. Urman continues to negotiate an agreement on the lease agreement proposal, with all items brought forward by SCCPCCD Board Members.

### 1.05.3 Members of the Governing Board

- Dr. Meixell announced that she received a complimentary letter from the Auditor General regarding the 2017 SCCPCCD Audit. Dr. Meixell thanked Dr. Perez and Mr. Brennan for a clear audit on behalf of the SCCPCCD.

### 1.05.4 CEO's Update

- Dr. Perez shared with the SCCPCCD Governing Board several updates from the Santa Cruz Center Educational Foundation (SCCEF). Dr. Perez mentioned that the SCCEF received notice of the 2018 IME- Becas Grant for \$14,000.00. The \$14,000.00 match has already been secured, bringing the total award to \$28,000. The proposal was written with the Santa Cruz County School Superintendent's Office. The 2018 IME-Becas will support bringing back the MetroMatematicas program to the Santa Cruz Center, making it available to all Santa Cruz County students. The 2018 IME-Becas will support 30 students for concurrent enrollment at the Santa Cruz Center.

- The SCCEF also received a \$1,000.00 scholarship from the Nogales Lions Club, for a Nogales High School graduate to start their higher education experience at the Santa Cruz Center.
- The SCCEF is meeting on April 18th. During this meeting it will be determined how the funds will be disseminated.
- The SCCEF Foundation website is almost complete and ready to be launched.
- The Santa Cruz Center will host several summer programs in conjunction with the Santa Cruz County School Superintendent's Office. These include: The University of Arizona Pharm Camp; The Young Leaders Rise Summer Program; and RoboEd for 3<sup>rd</sup>, 4<sup>th</sup> 5<sup>th</sup> graders.
- Dr. Perez mentioned the Santa Cruz Center will switch to summer hours beginning June 1- July 13, 2018. Hours will be set Monday through Thursday from 7am to 6pm. As there are no courses offered on Fridays, this scheduling serves to conserve energy during the summer, and also offer SCC Staff vacation time without excessive overtime for very low enrollment and summer traffic. The Santa Cruz Center will end summer hours on July 13, 2018.
- Pima Community College has its first graduate at the Santa Cruz Center. A recognition ceremony will be hosted on May 11<sup>th</sup> at 11 am at the Santa Cruz Center. This is a public event. Ms. Maria Luz Kortright-Verdugo will offer the student his diploma during the recognition ceremony.
- As part of the Santa Cruz Center safety planning, all Santa Cruz Center staff, including Pima Community College staff, have completed and passed Federal Emergency Management Agency (FEMA) Active Shooter Training Certification.
- Dr. Perez advised that planning for the Santa Cruz County Provisional Community College District Board meetings videotaping is on the horizon. This is an imminent requirement of the AZ Open Meeting Law—A.R.S.38-431.01(E)(1).

#### 1.05.5 PCC Update

- Mr. Brian Nelson shared PCC/Institutional Resource (IR) data indicating that the majority of students had not completed the max credits available under the current limited program offerings at the Santa Cruz Center. A total of 195 individual students (unduplicated head count) have attended the Santa Cruz Center in the Fall 2017 and Spring 2018 semesters. Of these, 86% percent can take 12 credits or more, which is considered a full load. The data demonstrates that 9% have taken a 7 to 11 credit course load, and the remainder have registered for 0-2 classes.
- Mr. Nelson advised that the summer school course registration is low, however this is to be anticipated due to students being busy with their current class assignments and finals.
- Mr. Nelson will begin to recruit as the semester ends.

- Mr. Nelson also advised that there are currently no DACA students at the Santa Cruz Center.

## 2. APPROVAL OF MINUTES

ACTION

### 2.01 Acceptance of minutes for February 8, 2018

Upon motion by Ms. Collier and seconded by Dr. Meixell, the Minutes of the March 8, 2018 were approved. MOTION CARRIES.

## 3. INFORMATION ITEMS

INFORMATION

### 3.01 Discussion and update by Clarus Companies LLC, Mr. James Candland.

- Mr. James Candland mentioned that the legislative session is coming to a close soon.
- About 300 bills have reached the Governor's desk. Mr. Candland was unsure how many bills have been signed.
- Mr. Candland mentioned that Prop 301 will be extended for 10 years. The AZ Legislature will now have control of where the money is going. Mr. Candland had a conversation with the Governor's office, and did mention that the Provisional Community College District will be part of the Proposition 301 allocation.
- The Governor instructed Bill 1516 called the "School Safety Bill" will support gun control and school safety. This bill will be heard in committee on Monday, April 16<sup>th</sup>.
- The Governor is planning to support a 20% raise for educators through a vehicle licensing fee.

### 3.02 Discussion and update by Jack Lunsford. The Lunsford Group LLC, Legislative Consultant. (see slides).

- Proposition 301 is critical to community colleges. Originally community colleges were not part of the Proposition 301 funds. Governor Hull reached out to ensure community colleges were heard. Mr. Lunsford and Chris Bustamante led and advised the agreement and committee, and in November 2001, the original, Prop 301 was passed by voters.

4. **NEW BUSINESS**

ACTION

- 4.01 Discussion and possible action to change SCCPCCD Board Meeting Dates/Day (Thursday) to other days of week.

Upon motion by Ms. Collier and seconded by Dr. Meixell, the SCCPCCD Board Meeting dates/ day of second Thursday of the month was accepted to be changed to the second Tuesday of the month with start time to remain at 5pm.

MOTION CARRIES

5. **FUTURE MEETING DATES AND SITES**

INFORMATION

May 8, 2018 at 5:00 p.m.

6. **FUTURE AGENDA ITEMS**

INFORMATION

- 6.01 Study Session dates for Prop 301 and Strategic Plan Update.

- 6.02 Detailed Report on Summer School Enrollment

7. **ADJOURNMENT**

Upon motion by Dr. Meixell and seconded by Mr. Fontes, meeting was adjourned.

**Adjourned at 6:42 p.m.**

Respectfully submitted:

  
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Dr. Stella Perez, CEO/Executive Director

  
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Dr. Angela Meixell, SCCPCCD Vice-Chair