

MINUTES

(Subject to approval at next Regular Governing Board meeting)

SANTA CRUZ COUNTY PROVISIONAL COMMUNITY COLLEGE DISTRICT GOVERNING BOARD SPECIAL MEETING

Tuesday November 13, 2018
Santa Cruz Center Boardroom
5:00 p.m.

1. GENERAL FUNCTIONS

1.01 Call to order

Meeting called to order at 5:00 p.m. by Chairperson, Mr. Nils Urman.

Board members present:

Dr. Angela Meixell, Vice Chair

Ms. Liz Collier

Mr. Nils Urman, Chairperson

Mr. Victor Fontes

Board members not present:

Dr. Marcelino Varona

Staff present:

Dr. Stella Perez - Executive Director/CEO

Mr. Richard Brennan - CFO

Mr. Brian Nelson

Guests:

Mr. James Candland, Clarus Companies LLC

Mr. Jack Lunsford, President, The Lunsford Group LLC Phone conference

Ms. Kathy French (owner Effective Signs)

1.02 Pledge of the Allegiance

Led by Mr. Victor Fontes

1.03 Adoption of Agenda

Upon motion by Ms. Liz Collier and seconded by Dr. Angela Meixell, the agenda for the October 9, 2018 BOG meeting, was accepted as presented. MOTION CARRIES 4-0

In favor:

Dr. Angela Meixell- Vice Chair

Ms. Liz Collier

Mr. Nils Urman

Mr. Victor Fontes

Opposed:

None

1.04 Public Comment-Call to the Audience

The Santa Cruz County Provisional Community College District Governing Board welcomes public comment on issues within the jurisdiction of the College. Comments will be limited to five minutes per individual. At the conclusion of public comment, individual Board members may respond to criticism made by those who addressed the Board, may ask staff to review a matter, or may ask that a matter be put on a future agenda. Members of the Board, however, may not discuss or take legal action on matters raised during public comment unless the matters are properly noticed for discussion and legal action. Finally, be advised that internal college processes are available to students and employees for communication.

No comments

1.05 STANDING REPORTS

INFORMATION

1.05.1 CFO Mr. Richard Brennen

- Financial reports were presented by Mr. Richard Brennen. As of November 13, 2018, SCCPCCD account has \$1,500,000.00.
- Mr. Brennen informed the Board of \$53,000.00 that has been paid to Pima Community College (PCC) for the summer 2018 program.
- Mr. Brennen also commented that PCC submitted the SCCPCCD request for AZ State Aid, and based on the 2018 decline in enrollment, SCCPCCD most likely won't be receiving aid for the 2019/2020 fiscal school year.

1.05.2 Chairperson of the Governing Board Mr. Nils Urman

Nothing to report

1.05.3 Members of the Governing Board

- Ms. Liz Collier informed the Board of how Patagonia School District #20 Dual Enrollment Programs are thriving. All juniors and seniors must take the placement test and depending on passing scores, they qualify to enter PCC Dual Enrollment Classes. They also have sophomores' requesting information on when they can start enrolling for classes at SCCPCCD.
- Dr. Perez also added that Rio Rico, Nogales and Patagonia High Schools have IGA's through SCCPCCD and they all have Dual Enrollment Programs. SCCPCCD has initiated some new concurrent enrollment opportunities that will be extended to local Charter Schools, building on the idea that the more we engage high school students locally, and market a—"College Going... College Growing" mindset—we are able to build a college pathway for learners at the SCCPCCD.
- Mr. Fontes commented on how he was incensed by the razor wire that was put up at the main border crossing and lack of aesthetics for our community. Mr. Fontes suggested that the Board invite the new Mayor to the next Board of Governors (BOG) meeting and advise him to consider that the wire be removed.

1.05.4 CEO Report Dr. Stella Perez CEO/Chief Executive Officer

Standing Reports:

A. Executive Leadership:

- The IGA with Innovative Consulting and Training – Water Technology Services to provide certification to employees of the city of Nogales, has been completed. The certification training started with 10 students and with support from Santa Cruz Center Team and PCC Staff, we had a total of 19 students sign up for the ADEQ Training and Certification. We have been asked to reserve a second training cohort and will be begin on November 27-30, 2018.
- Dr. Perez announced that the DOE-GEAR UP Grant, has been funded for 7 years @ 4.2 million dollars through the Santa Cruz County School Superintendent's Office and SCCPCCD will be the lead partner with them. SCCPCCD met with the SCC School Superintendent's Office and with PCC on new student and technology services for the SCC, along with collaborative outreach to the high schools and middle schools towards building our —"College Going... College Growing" brand.

B. Outreach Plans: Scheduled to attend:

- The SCC Team hosted "College & Career Planning Presentations" at 5 local middle and high schools from October 15, 2018 thru November 9, 2018. We are scheduled to host 3 additional "Registration" events in December 2018, and will continue to do so as requested by our colleagues in the field.

- Dr. Perez attended the GEAR Up Grant Tour-visit College Depot-Phoenix Library on November 16, 2018, along with SCC School Superintendent's Staff, as we are modeling one of the SCC labs after the College Depot meeting space.
- Dr. Perez attended the Port Authority Meeting @ Fresh Produce Association of the Americas (FPAA) on November 29, 2018 and was invited to attend the Arizona Border Economic Summit in Phoenix, AZ.
- On December 04, 2018, she met with newly elected legislatures at the Arizona Border Economic Summit (CMV Warehouse) along with FPAA.
- Dr. Perez submitted a \$5,000.00 scholarship proposal on behalf of SCC Educational Foundation to the SCC Community Foundation. The Scholarship was named "Dollars \$\$ for Scholars", and would fund student costs beyond tuition. The proposal included concurrent enrollment tuition, textbooks, lab fees, printing fees, and miscellaneous student expenses. The application was due 11/05/2018.

C. Pima Community College Update:

- The SCC/PCC/UofA Santa Cruz external signage and specifications on the artwork, have been completed. Also completed are the bids for window screens for front window panes, which will eliminate glare and heat/cold temperature loss due to inclement weather. Ms. Kathy French (owner, Effective Signs) was on site for final measurements, signage specifications, and questions related to proposals.
- On November 07, 2018, Dr. Perez received a message with documentation stating that Pima Community College received notice of DOE approval for the following:
 - 1) New location: Santa Cruz Center, 2021 North Grand Avenue, Nogales, Az. 85621
 - 2) Full participation of program financial aid.
- Dr. Perez will be working on a press release with the PCC Marketing Team for promotion this week, as this approval of the PCC-SCC-DOE-Program Participation Application (PPA) will have a significant impact on 2019 Spring Course offerings and programs at the Santa Cruz Center for Fall 2019.
- The Application Review Committee evaluated 19 applications and from this national search, 6 finalists have been scheduled to meet for an interview for the Business Manager position on November 6, 2018 and November 27, 2018. Questions were asked by Board members if everyone is pleased with the process and the final applicants to be interviewed.

Dr. Perez shared that the Interview Committee is pleased with the final applicants, and the applicants appeared very interested in the position and well qualified.

1.05.5 Mr. Brian Nelson, PCC Program Manager

- There are 17 new classes now being offered at SCCPCCD for Spring 2019.
- Changes made were some of these classes will be starting earlier in the semester. Mr. Nelson went on to explain the new classes being offered and how each of them is indicated on the schedules. Dr. Meixell asked if an outreach/survey has been performed to ask the public what kind of classes they need. Mr. Urman asked if the PCC Bio Tech Certificate is something that is already being offered at the SCC, and can Mr. Nelson provide information on this certificate option.
- Ms. Collier commented that Patagonia Superintendent, Ms. Hochheim, would be able to make the PHS available, should PCC want to offer classes in the east side of the county. She suggested that these services be offered on that side of the county, as they don't have these course opportunities very often.

2. APPROVAL OF MINUTES

ACTION

2.01 Upon the motion by Ms. Liz Collier and 2nd by Dr. Angela Meixell- Vice Chair, the SCCPCCD BOG Minutes for Tuesday, October 09, 2018.

All in favor

Mr. Nils Urman – Board Chair
Dr. Angela Meixell – Vice Chair
Ms. Liz Collier
Mr. Victor Fontes

3. INFORMATION ITEMS Mr. James Candland, Clarus Companies LLC

INFORMATION

3.01

- Arizona voter turnout for November 6 elections broke records for midterm elections.
- Congresswoman Kyrsten Sinema (D) became Arizona's new U.S. Senator-Elect
- Kathy Hoffman (D) became Arizona's next Superintendent of Public Education
- Some of the races that remain uncertain are key Senate and Secretary of State races.
- Sandra Kennedy (D) maintains her head in the race Corporation Commission and has claimed victory.
- Justin Olson (R) is ahead for open seat on Corporation Commission.
- Mr. Candland went on to announce the different Legislature seats that were won throughout the State of Arizona.
- As for election results around the Country, Congress will have more women, more diversity, and two ex-CIA officers.
- Democrats will have control of House of Representatives.
- Republicans maintained their power in Governor's seats, including Arizona.
- Democrats won seven new gubernatorial seats throughout the country.
- Democrats won four new Attorney General seats country wide.
- Representatives Dalessandro, Gabaldon, and Hernandez remain in their seats in the southern AZ part of the state.

3.02 Legislative Update: Mr. Jack Lunsford, President, The Lunsford Group LLC

- Commented that Phoenix Library ‘College Depot’ is doing great work.
- ADOT situation is having difficulty in highway signage. We will wait for the elections to be over and see if he can speak to the Deputy Director for follow-up.
- On the Arizona State Retirement, issue we are still waiting to hear from Washington D.C. on their follow up. There is nothing new to report, and we may have to ask for some leverage with Congressman Grijalva.
- Prop 301- SCCPCCD has been excluded from “work groups,” not the only ones, so has Gila County. Only AZ 4 will be included in the “work groups.” The Provisional Colleges have not yet made it to the table for discussion.
- Mr. Lunsford was one of four drafters of the Public Sector Lobbyist Registration Bill and one of the key elements was educate (you don’t have to register), advocate (you do have to register.) Jack has crossed the line and is now registered as a lobbyist.
- Dr. Perez shared that she was registered as a Lobbyist when she was employed at PCC. Mr. Urman and Ms. Collier, suggested that Ms. Perez needs to register as a Lobbyist.

4. ACTION ITEMS

ACTION

4.01

- Mr. Fontes left at 6:00 p.m.
- Dr. Perez requested the Board approve and post actual salary range for the Business Manager Position and job description.
- Salary shall be in mid-range of Mr. Brennen’s combined salary and the former Executive Assistant to Dr. Perez.

Upon motion by Ms. Liz Collier motioned and 2nd by Dr. Meixell—Vice Chair, the SCCPCCD approve the Business Manager job description and salary package.

All in favor

Mr. Nils Urman – Board Chair
Dr. Angela Meixell – Vice Chair
Ms. Liz Collier

5. FUTURE MEETING DATES AND SITES

INFORMATION

5.0 Discussion item next for next meeting set for January 8, 2019.

6. FUTURE AGENDA ITEMS

ACTION

6.01

- Cochise audit to be placed on January 8th agenda.

- Dr. Perez to request a few paragraphs from three experts as to their recommendations as to which way they would take the audit situation.

7. **ADJOURNMENT**

Motion by Mr. Nils Urman, Chair and seconded by Dr. Angela Meixell, Vice-Chair, meeting was adjourned.

Respectfully submitted:



Dr. Stella Perez, CEO/Executive Director



Dr. Angela Meixell, SCCPCCD Vice-Chair

