

MINUTES

(Subject to approval at next Regular Governing Board meeting)
**SANTA CRUZ COUNTY PROVISIONAL COMMUNITY COLLEGE
DISTRICT GOVERNING BOARD REGULAR MEETING**

Thursday, January 11, 2018
Santa Cruz Center, Boardroom
5:00 pm

1. GENERAL FUNCTIONS

1.01 Call to order

Meeting called to order at 5:00 pm by Vice-Chairperson, Mr. Nils Urman.

Board members present

Dr. Angela Meixell
Ms. Liz Collier
Dr. Marcelino Varona
Mr. Nils Urman
Mr. Victor Fontes

Staff present

Dr. Stella Perez, Executive Director/CEO
Ms. Aleisdy Palazuelos, Administrative Assistant
Mr. Richard Brennan, CFO

1.02 Pledge of Allegiance

Led by Dr. Varona

1.03 Adoption of Agenda

Upon motion by Dr. Meixell and seconded by Dr. Varona, the agenda for the December 14, 2017 meeting was accepted as presented. MOTION CARRIES

1.04 Public Comment – Call to the Audience

The Santa Cruz County Provisional Community College District Governing Board welcomes public comment on issues within the jurisdiction of the College. Comments will be limited to five minutes per individual. At the conclusion of public comment, individual Board members may respond to criticism made by those who addressed the Board, may ask staff to review a matter, or may ask that a matter be put on a future agenda. Members of the Board, however, may not discuss

or take legal action on matters raised during public comment unless the matters are properly noticed for discussion and legal action. Finally, be advised that internal College processes are available to students and employees for communication.

1.05 ELECTION OF BOARD OFFICERS FOR CALENDAR YEAR 2018

1.05.1 Election of Chairperson

- Upon motion by Dr. Varona, and seconded by Mr. Fontes to have Mr. Nils Urman serve as the 2018 SCCPCCD Governing Board President. There was discussion by SCCPCCD Board and approved. MOTION CARRIES.

1.05.2 Election of Vice-Chairperson/Secretary

- Upon motion by Dr. Varona, and seconded by Mr. Fontes to have Dr. Angela Meixell serve as the 2018 SCCPCCD Governing Board Vice-Chairperson/Secretary. There was discussion by SCCPCCD Board and approved. MOTION CARRIES.

1.06 STANDING REPORTS

1.06.1 Chief Financial Officer (CFO)

- Financial Reports/ Foundation Update 2017-2018

Financial Reports were presented by Mr. Rich Brennan. The Financial report was sent to the SCCPCCD Board 24 hours in advance for review. Mr. Brennan mentioned that the SCCPCCD is in the middle of the 2016-2017 audit. All paperwork has been submitted to the Auditor General's office. The report should take approximately one month to complete.

- Mr. Brennan mentioned that the Arizona State Retirement application is still in process. The process takes a full year, therefore, there are a few months left for completion from the original application submission in 2016.

1.06.2 Chairperson of the Governing Board

- Update from Chair - No remarks at this time.

1.06.3 Members of the Governing Board

- Board member Collier mentioned that the (IGA) Intergovernmental Agreement between (PCC) Pima Community College and the (SCCPCCD) Santa Cruz County Provisional Community College

District has not yet been approved. Ms. Collier stated that she was in contact with PCC Chancellor Lee Lambert and mentioned that Mr. Lambert regrets the delay. However, Pima Community College has recent faculty/staff union issues, as well as PCC had some real estate acquisitions that took precedent at the January 2018 PCC Governing Board. Mr. Lambert also made a public apology at the PCC board meeting towards SCCPCCD commenting that PCC is very excited for SCCPCCD to become part of their team and graciously said “I welcome them into the Pima family.” When the IGA language is complete, he believes it will be ready for the February 2018 PCC Board Meeting. He also stated that the letter for HLC has been drafted.

- Ms. Collier noted that the PCC Chancellor shared a very informational report about economic activity in Tucson. Ms. Collier has asked Dr. Perez to forward this presentation to all board members.

1.06.4 CEO & PCC Update

- Dr. Stella Perez mentioned that name badges and business cards have arrived and were given to all Santa Cruz Center (SCC) Employees and SCCPCCD Board Members. Name badges are to be worn at all times during work hours, including meetings and events.
- Following the Santa Cruz County School Superintendent’s Meeting, January 29, 2018, Mr. Thomas Kluding, PCC Academic Director for Dual Enrollment & High School Partnerships, presented new opportunities with Santa Cruz County High Schools. The Santa Cruz County School district expressed great interest and requested a more detailed follow-up meeting at the Santa Cruz Center. Dr. Perez has scheduled a secondary meeting on January 31, 2018 to initiate next steps and dual enrollment processes for Santa Cruz County High Schools.
- Outreach – The Santa Cruz Center hosted over 200 visitors for the Lens on the Border exhibit including a high school tour and presentation. The Sierra Club hosted a personal presentation for Patagonia H.S. with the exhibition and Sierra Club Members.
- Pearson Vue has approved the Santa Cruz Center as a G.E.D testing sight. Once approved by the Arizona Department of Education, the SCC will offer G.E.D testing and will be the only testing site in Santa Cruz County.
- The first Santa Cruz Center Educational Foundation Board meeting was hosted on December 6, 2017. On January 4, 2018 a grant proposal was submitted to the League of United Latin American Citizens (LULAC) and Televisa Foundation that will help fund technology resources at the Santa Cruz Center.
- Ms. Christie Monreal has been selected for the Hispanic Association of Colleges and Universities (HACU) internship program. Ms. Monreal is one of a few students who will travel to Washington D.C., representing the Santa Cruz Center and UA Santa Cruz in the 2018 summer program. The internship focuses on partnerships and government corporations developing the next generation of public officers.

- The Santa Cruz Center and the PCC Calendar is available on the Santa Cruz Center website. For specific dates, holidays, and office closings, you may search as “key dates”.
- Due to the Arizona Mexico Commission Summit date of June 14, 2018, which conflicts with the SCCPCCD Board meeting date, the SCCPCCD Board meeting will be moved to June 21, 2018.
- Mr. Brian Nelson, Advanced Program Manager for PCC @ the Santa Cruz Center, offered an update on 2018 Spring Enrollment. There are 17 sections, 200 students total head count, with an estimate of 20 students per class.
- Ms. Liza Brosky, Vice Chancellor for External Relations, will be visiting the SCC on January 31, 2018 to review marketing updates and PCC signage ideas. Dr. Perez and Mr. Nelson have been in contact with Ms. Brosky in regards to marketing and promotion ideas. The PCC Team take pictures of students, the facilities, and address marketing needs in Santa Cruz County.
- Mr. Nelson was asked by Desert Vista Campus if the Santa Cruz Center might like to participate in a Title 5 Grant called the “Campus Integrated Model for Attainment (CIMA) Program”. The program focuses on student success and retention. Mr. Nelson will research more information on the grant and have a full description at the February 2018 Board Meeting.

2. APPROVAL OF MINUTES

2.01 Acceptance of Minutes for December 14, 2017 ACTION

Upon motion and after discussion by Dr. Meixell, the motion was seconded by Mr. Fontes, the Minutes of the December 14, 2017 were approved.
MOTION CARRIES.

3. INFORMATION ITEMS

3.01 Presentation and update of AZ Legislative Priorities for 2018

- Mr. Candland joined the SCCPCCD Board meeting via Skype. He shared updates from the Governor’s “State of the State” address referencing substantial budget increases for education.
- The Prop. 301 discussion process is slowly moving, Mr. Candland shared that meetings will happen within the year to discuss Prop 301 funding. Mr. Candland met with Representative Gabaldon, Representative Hernandez, and Senator Dalessandro. They are very supportive on including Prop. 301 funding for SCCPCCD, hoping to gather Representative Cook’s support to sponsor a bill or other methods of including the funding in the budget.
- Mr. Candland anticipates a shorter session due to need for campaigning and the election year.

3.02 SCCPCCD Strategic Plan Goals approved at December 2017 Governing Board Meeting

- Dr. Lopez noted the language and goals for the FY 2017-2018 are now incorporated to the satisfaction of the board members. This concludes all revisions of the 2017-2018 Strategic Plan. Dr. Lopez did suggest the Board consider the accomplishment of these goals into a “self-evaluation” as a governing board. This is commonly done throughout the country by elected officials. The strategic plan may also serve as a public statement of SCCPCCD accomplishments.
- Dr. Lopez also suggested having a responsible party of each particular goal designated within the strategic plan. This will also help evaluate employees and review successful contributions towards goals and objectives.

4. NEW BUSINESS

4.01 Discussion and possible action to approve annual compliance audit of Cochise College Inter-Governmental Agreement (IGA)

Mr. Brennan presented updates to the annual audit process regarding Cochise College. Dr. Perez approved the recommendations, with the attorney’s review. Dr. Varona motioned to approve updates to the annual compliance audit of the Cochise College Inter-Governmental Agreement (IGA), and Ms. Collier seconds.
MOTION CARRIES.

5. ADJOURNMENT to Execute Session - 5:55 P.M.

Upon motion by Ms. Collier and seconded by Dr. Varona, the meeting was adjourned to Execute Session. MOTION CARRIES.

5. FUTURE MEETING DATES AND SITES

INFORMATION

February 8, 2018 at 5:00 p.m.

6. FUTURE AGENDA ITEMS

INFORMATION

None presented

7. ADJOURNMENT

Mr. Fontes and seconded by Dr. Meixell, meeting was adjourned.

Adjourned at 6:27 p.m.

Respectfully submitted:



Dr. Stella Perez, CEO/Executive Director



Dr. Angela Meixell, SCCPCCD Vice-Chair