

**MINUTES**  
**SANTA CRUZ COUNTY PROVISIONAL COMMUNITY COLLEGE**  
**DISTRICT GOVERNING BOARD REGULAR MEETING**

**Thursday, December 15, 2016**  
**Santa Cruz Center, Boardroom**  
**5:00 pm**

**1. GENERAL FUNCTIONS**

1.01 Call to order

Meeting called to order at 5:05 pm by Chairperson, Ms. Liz Collier

**Board members present**

Ms. Liz Collier, Board Chair  
Dr. Marcelino Varona  
Dr. Dan Rehurek, Vice-President/Secretary  
Mr. Nils Urman

**Board members absent**

Mr. Victor Fontes

**Staff present**

Dr. Stella Perez, Executive Director/CEO  
Mr. Rich Brennan, Chief Financial Officer/CFO  
Mr. George Self, Dean of Extended Learning, Cochise College

**Student present**

Ernesto Aguila

1.02 Pledge of Allegiance

Led by Dr. Rehurek

1.03 Adoption of Agenda

Upon motion made by Dr. Rehurek and seconded by Dr. Varona, the agenda for the December 15, 2016 meeting was accepted as presented. MOTION CARRIES.

1.04 Citizens Interim

*This is the time for the public to comment. Members of the Board may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. §38-431.01(H), action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism or scheduling the matter for further consideration and decision at a later date.*

SCCPCCD student Ernesto Aguila asked the board to address an issue with the ITV feed into the classrooms. Often the students are unable to hear or see the teacher when she is transmitting from another campus and vice-versa. Dr. Perez was asked to research the local internet options, ITV facility systems, and work with Mr. Galindo to get the problem resolved.

## 1.05 Standing Reports

## INFORMATION

### 1.05.1 Chief Financial Officer (CFO)

- Financial Reports

Mr. Brennan presented the financial reports as of December 15, 2016. They reflected the income and expenses since the last meeting. Dr. Varona inquired about the status of the Cochise College audit pursuant to the IGA. Mr. Brennan has spoken with an auditor, who suggested auditing fiscal years 2016 and 2017 at the same time because it would be less expensive. The Board agreed with this proposal.

### 1.05.2 Chairperson of the Governing Board

- Monthly update

Ms. Collier reported that after meeting with Mr. Self and Dr. Rottweiler, Cochise College does not intend to renew the IGA after June 30, 2017. Dr. Perez has been instructed to focus on finding a new host for educational services, while affirming commitment to a seamless transition for students. Ms. Collier and Dr. Perez had a very positive meeting with educational leaders from Pima Community College toward this transition. Dr. Homero Lopez was asked to stop working on the feasibility study for accreditation for now, and assist Dr. Perez in supporting a transition to a new host college.

Andres Espinoza had a very positive meeting with the Santa Cruz Student Coalition (SCSC) regarding the transition, and shared that the students understand the move is in the best future benefit of the district.

Governor Doug Ducey visited the campus on December 13<sup>th</sup> and had many positive things to about the facility. Almost every business leader in the county was also in attendance. It was a positive day and provided very good exposure for SCPCCD.

### 1.05.3 Members of the Governing Board

- Current Events Summary - Any matter raised must be something that just occurred or is about to occur soon, the summary must be brief, and there cannot be any proposal, discussion, deliberation, or legal action taken.

Dr. Marcelino Varona – presented a very short video featuring Nogales, Arizona reflecting the positivity and pride of Santa Cruz County residents and students. It was funded by the United States Chamber of Commerce. Dr. Varona was among those present at the luncheon for Governor Ducey. All agreed that business leaders want a better educated and trained work force in Santa Cruz County and that SCCPCCD needs to have the necessary programs to accomplish these goals.

### 1.05.4 CEO's Update

- Summary of weekly updates, Student Enrollment, SCC Community Outreach, and SCC Marketing and Promotional Developments.

#### **Executive Leadership**

In addition to her regular standing meetings with community and business leaders as reflected in her weekly updates to the Board:

-- Met with Dr. Sarah Jones, Executive Director of Strategic Partnerships at ASU to review ASU's strategic outreach, online developments and global initiatives.

-- Met with Dr. Caroline Vanigan-Dunn of the Science Foundation of Arizona to verify if SCCPCCD is a viable candidate in conjunction with Santa Cruz Valley School and NUSD for a JTED grant focused on STEM (Science, Technology, Engineering and Math), as well as workforce development.

-- Continued meetings with Javier Lopez, the Recruitment and Outreach Director of UofA South, to review program opportunities with teacher education programs and transition strategies.

-- Worked with Ms. Collier on a "Student Letter" directed to currently enrolled students, the business and industry leaders, county representatives, K-12 education providers, and community members sharing the news of the IGA non-renewal by Cochise College after June 2017, while affirming commitment to a seamless transition for students, outreach to other Arizona community colleges for educational accreditation and host college services and sustainability of educational services in Santa Cruz County. The letter was approved and disseminated on Monday, December 12, 2016. Dr. Perez has been working with SCCPCCD's counselors and advisors to answer any questions students may have and to assure them that the Board is working toward that seamless transition.

-- A meeting is scheduled for January 20, 2017 at Pima Community College to include Dr. Perez, Pima Chancellor Lee Lambert, Dr. Rottweiler and Dr. Lopez to initiate discussion and transition planning.

**SCCPCCD Student Enrollment** – Dean Self was present and will share details on the enrollment trends and a student completion report for students who started and completed full degree and certificate programs since Fall 2011 to present. Dr. Perez provided the Board members with a copy of Mr. Self’s report for reference.

**Outreach Plans** – The majority of activities are noted in Dr. Perez’s “Weekly Board Updates”. The following are a few distinct monthly highlights and points of clarification requested:

*Santa Cruz County Outreach*

-- “The Circle of Peace” community outreach meeting was hosted at the Santa Cruz Center on November 19, 2016. Approximately 120 youth and parents attended the event, with the Mayor of Nogales offering opening remarks. It was a very successful event.

-- Governor Ducey visited the Santa Cruz Center on December 13, 2017 for a private meeting with SCC community and business leaders, and in conjunction with the Fresh Produce Association of the Americas. Topics of discussion included:

- Workforce and economic development growth – trade and tourism; mining, manufacturing, and the fresh produce industry;
- Education and regional competitiveness;
- Investments in inspection and transportation infrastructure; and
- U.S. Customs and Border Protection.

1.05.5 George Self, Dean of Extended Learning

- Monthly Update – Enrollment Management

Mr., Self had nothing further to add to the report that was given to the Board by Dr. Perez earlier in the meeting, but offered an explanation of what the numbers mean in terms of enrollment. Mr. Self has requested the student completion data, but it has not yet been compiled. He hopes to have that information by the January 2017 meeting.

1.05.6 Dr. Marcelino Varona

- Update on Technical Registration Letter

Dr. Varona plans to have Alex Kory attend the January 2017 meeting to report on the status of the Technical Registration Letter.

2. **APPROVAL OF MINUTES**

ACTION

2.01 Acceptance of minutes for November 10, 2016

Motion was made by Dr. Varona and seconded Mr. Mr. Urman to approve the minutes of the November 10, 2016 Regular Meeting. MOTION CARRIES.

3. **INFORMATION ITEMS**

INFORMATION

3.01 Dr. Jana Rivers Norton - Update on Fall Festival  
Tabled until January 2017 Meeting

3.02 Contract for Accreditation Consultant Services

Dr. Perez discussed with Dr. Homero Lopez the need to amend the current contract for consultant services from a feasibility study into a contract for accreditation and host college services. Dr. Lopez realigned his services at no cost or change in dollar amounts to accomplish those goals.

After a brief discussion, Dr. Varona moved that Dr. Perez be authorized to sign an amendment to the Contract for Consulting Services with Dr. Lopez as presented and recommended, pending approval by the Board's attorney. Dr. Rehurek seconded the motion. MOTION CARRIES.

3.03 SCCPCCD IGA Update – 2017

The IGA with Cochise is in place until June 30, 2017. Dr. Perez is meeting with Dr. Lopez, Dr. Rottweiler, and Chancellor Lambert on January 20, 2017, and they are confident that everyone will work together on a seamless transition toward accreditation with Pima Community College.

For the Board's information, Dr. Lopez provided a handout that discusses "Teach-Out Arrangements" developed by the HLC, and noted that the transition is a formal process within the HLC requirements. The responsibility lies with Cochise College and the new provider to initiate these processes.

A lengthy discussion on the transition followed and the issues include:

- Ability of Pima to receive approval from the Department of Education, with a new administration in place, prior to the expiration of the IGA with Cochise College
- Student financial aid not be affected during the transition
- Student data sharing agreements in the future/student privacy
- SCCPCCD employees and students remain those of SCCPCCD, rather than of the host college

Dr. Perez reiterated that all of these matters lie within structuring the terms of the IGA with the new host college as SCCPCCD moves forward toward accreditation.

**5. FUTURE MEETING DATES AND SITES**

INFORMATION

January 12, 2017 @ 5:00 p.m.

**6. FUTURE AGENDA ITEMS**

- 6.01 -- Continuing discussions regarding partnership with a new host college  
-- 2017 Budget  
-- Classes for the 2017-2018 school year  
-- Investment/Compatibility with current infrastructure

**7. ADJOURNMENT**

Upon motion by Mr. Urman and seconded by Dr. Rehurek, the meeting was adjourned.


**Adjourned at 6:12 pm**

Respectfully submitted:

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Dr. Stella Perez, Executive Director/CEO

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Dr. Dan Rehurek, Secretary/Vice President of the Governing Board