

MINUTES
SANTA CRUZ COUNTY PROVISIONAL COMMUNITY COLLEGE
DISTRICT GOVERNING BOARD REGULAR MEETING

Thursday, November 10, 2016
Santa Cruz Center, Boardroom
5:00 pm

1. GENERAL FUNCTIONS

1.01 Call to order

Meeting called to order at 5:05 pm by Chairperson, Ms. Liz Collier

Board members present

Ms. Liz Collier, Board Chair
Dr. Marcelino Varona
Dr. Dan Rehurek, Vice-President/Secretary
Mr. Victor Fontes
Mr. Nils Urman

Staff present

Dr. Stella Perez, Executive Director/CEO
Mr. Rich Brennan, Chief Financial Officer/CFO
Mr. George Self, Dean of Extended Learning, Cochise College

Others present

Dr. Javier Lopez, Recruitment and Outreach Director for U of A South
Dr. Homero Lopez, SCCPCCD Consultant, The Network for Educational Access, LLC

1.02 Pledge of Allegiance

Led by Mr. Urman

1.03 Adoption of Agenda

Upon motion made by Dr. Rehurek and seconded by Dr. Varona, the agenda for the November 10, 2016 meeting was accepted as presented. MOTION CARRIES.

1.04 Citizens Interim

This is the time for the public to comment. Members of the Board may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. §38-431.01(H), action

taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism or scheduling the matter for further consideration and decision at a later date.

1.05 Standing Reports

INFORMATION

1.05.1 Chief Financial Officer (CFO)

- Financial Reports

Mr. Brennan presented the financial reports for the month of October, 2016. They reflected the income and expenses since the last meeting. He noted SCCPCCD had received its tax payment on November 1, 2016.

Ms. Collier mentioned that Cochise College requested a breakdown of how the Prop 301 monies are allocated in order to submit its 301 report. Mr. Brennan suggested that they have a meeting with Cochise College to discuss the matter. The amount of money collected is based on FTSE and the formula for that calculation is available on the Arizona State Treasurer's website. Mr. Brennan noted that SCCPCCD receives approximately \$36,000 a year from Prop 301 monies.

1.05.2 Chairperson of the Governing Board

- Monthly update

Ms. Collier reported that she, Dr. Perez, and Dr. Rehurek met with Mr. Self and Dr. Rottweiler for purposes of role clarification within the IGA with Cochise College. In the end, two things were clear: (1) the current terms are unacceptable because they create a large communication gap between the two colleges; and (2) there will be no library at SCCPCCD as previously proposed by Mr. Self. Ms. Collier suggested that the IGA between the two schools for the next year be discussed in the Study Session.

She also reported Patagonia High School had its Arizona College Application day. With encouragement from college representatives and community volunteers, all of the seniors applied to at least one college and started the FAFSA (Free Application For Federal Student Aid) process.

1.05.3 Members of the Governing Board

- Current Events Summary - Any matter raised must be something that just occurred or is about to occur soon, the summary must be brief, and there cannot be any proposal, discussion, deliberation, or legal action taken.

Dr. Varona – attended the “Achieving Tomorrow Voices” project and participated in one of the panels at the Bowman Senior Center. He expressed that it was an excellent program.

At Dr. Varona's suggestion, Dr. Perez will draft a "thank you" letter to House Representative Chris Ackerley, who was defeated in the November, 2016 election. Mr. Ackerley sat on the education committee and was very supportive of SCCPCCD's work.

Mr. Fontes – announced that one of SCCPCCD's former students defeated the Republican incumbent for Maricopa County Recorder and his victory should be noted.

1.05.4 CEO's Update

- Summary of weekly updates, Student Enrollment, SCC Community Outreach, U of A South Lease Agreement, and Website Proposal/Bids – Dr. Stella Perez

Executive Leadership – Dr. Perez shared that Nogales, AZ is being highlighted in the U.S. Chamber of Commerce video project of education. The interview participants were finalized and will be released in on the National Chamber's website in January of 2017.

Dr. Perez updated the Board on her meetings with State Representative Dr. Macario Saldate. Dr. Saldate will be visiting the Santa Cruz Center in December 2016, and she hopes to include some of the Board Members in the tour.

Dr. Perez also met with Chancellor Emeritus Augie Gallego. He toured the Santa Cruz Center and met with Santa Cruz Center Staff and Faculty. Dr. Perez hopes to share multiple opportunities to nationally present the benefits and value of the Santa Cruz Center and Nogales area in providing educational opportunities.

Community Outreach Plans - Dr. Varona, Ms. Collier and Dr. Perez attended the Arizona School Boards Association meeting. The Lion's Club continues to host the Student Success presentation at its luncheons.

Dr. Perez attended the Fresh Produce Association of the Americas three-day conference. SCPCCD is working with the organization on potential business and industry opportunities, including grant development proposals.

1.05.5 George Self, Dean of Extended Learning

- Monthly Update – Enrollment Management & Library IGA Update

Library update – The cost to SCCPCCD for a physical library would be an initial one-time fee of \$3,000 in order to add the Santa Cruz Center to the National Library Database. After that Cochise College would re-register SCCPCCD along with all of the other centers in the database. The cost to SCCPCCD would be approximately \$20,000 a year if Dr. Walsh spent one day a week at the Center as the librarian (which is 1/5 of his annual salary). It would

be up to SCCPCCD to determine how much time Dr. Walsh would spend at the proposed library. Mr. Self pointed out that Santa Cruz Center students already have complete access to all of Cochise College's digital holdings online.

Dr. Varona asked Dr. Perez to look in to a cost-benefit analysis for the Santa Cruz Center to have its own library run by its own staff, as opposed to the library proposed by Cochise College.

He also asked her to look into the benefits of partnering with the Arizona Science Foundation. Dr. Perez noted that she already has a meeting scheduled with them to discuss Open Education Resources or other library options.

Enrollment Report – This was tabled until the next Board meeting.

1.05.6 Dr. Marcelino Varona

- Update on Technical Registration Letter

Dr. Varona had spoken with Alex Coury, who indicated he was having trouble finding qualified individuals to confirm that the work was done properly, but hoped to be able to have this accomplished by January of 2017. He requested that this item remain on the agenda until resolved.

2. **APPROVAL OF MINUTES**

ACTION

2.01 Acceptance of minutes for October 13, 2016

Ms. Collier asked for a motion to approve the minutes of the October 13, 2016 meeting. Motion by Dr. Rehurek and seconded Mr. Fontes to approve the minutes of the October 13, 2016 meeting. MOTION CARRIES. Dr. Varona abstained since he was not present at the meeting.

3. **INFORMATION ITEMS**

INFORMATION

3.01 Dr. Marcelino Varona & Dr. Stella Perez
U of A Border Studies & Outreach Center/Castro Library

Outreach Center/Castro Library – after meeting with the Dean of Social and Behavioral Sciences from the University of Arizona, it was determined that the Castro Library on Crawford Street in Nogales cannot have any computer networks with other properties not owned by the University of Arizona, and the University of Arizona does not own the Santa Cruz Center. However, there is nothing preventing the Santa Cruz students from using the Castro library.

- 3.02 Dr. Homero Lopez, Network for Educational Access, LLC
Update for feasibility study and SCCPCCD accreditation planning services

Dr. Lopez presented the Board with copies of a matrix model containing links to original documents citing categories of information deemed as most critical for the feasibility study. All of this information will be compiled as part of Stage 2 for the study. These categories include financial sustainability, voter support and emerging opportunities within the community. It was agreed that the business community would be crucial in order to support accreditation.

4. NEW BUSINESS

ACTION

- 4.01 New SCCPCCD Website Proposal Review

Dr. Perez presented the board with copies of the proposals from WestWord Vision (a local group from Patagonia), the Gordley Group and WebTackle. Dr. Perez recommended that the Board accept the proposal from WestWord Vision. The Board members ultimately decided to table a decision until further discussion.

- 4.02 Discussion and possible action to join the AZ State Retirement System – Rich Brennan, SCCPCCD, CFO

Two resolutions were presented for the Board members' approval: (1) to join the Arizona State Retirement System; and (2) whether its employee remains in Social Security system.

Upon motion by Dr. Rehurek and seconded by Mr. Urman, the Board agreed to sign the resolution to join the Arizona State Retirement System and have its employee remain in the Social Security system. MOTION CARRIES.

- 4.03 SCCPCCD Study Session – See next agenda

5. FUTURE MEETING DATES AND SITES

INFORMATION

December 8, 2016 @ 5:00 p.m.

6. FUTURE AGENDA ITEMS

- 6.01 To be determined by Santa Cruz County Provisional Community College District Board of Governors

7. ADJOURNMENT

Upon motion by Dr. Rehurek and seconded by Dr. Varona, the meeting was adjourned.

Adjourned at 6:25 pm

Respectfully submitted:



Dr. Stella Perez, Executive Director/CEO



Dr. Dan Rehurek, Secretary/Vice President of the Governing Board