

**MINUTES**  
**SANTA CRUZ COUNTY PROVISIONAL COMMUNITY COLLEGE**  
**DISTRICT GOVERNING BOARD REGULAR MEETING**

**Thursday, October 13, 2016**  
**Santa Cruz Center, Boardroom**  
**5:00 pm**

**1. GENERAL FUNCTIONS**

1.01 Call to order

Meeting called to order at 5:05 pm

**Board members present**

Ms. Liz Collier, Board Chair  
Dr. Dan Rehurek, Vice-President/Secretary  
Mr. Victor Fontes  
Mr. Nils Urman

**Board members absent**

Dr. Marcelino Varona

**Staff present**

Dr. Stella Perez, Executive Director/CEO  
Mr. Rich Brennan, Chief Financial Officer/CFO

1.02 Pledge of Allegiance

Led by Mr. Mr. Fontes

1.03 Adoption of Agenda

Upon recommendation by Dr. Perez, motion by Mr. Urman and seconded by Dr. Rehurek the agenda for the October 13, 2016 meeting was accepted as presented. MOTION CARRIES.

1.04 Citizens Interim

*This is the time for the public to comment. Members of the Board may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. §38-431.01(H), action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism or scheduling the matter for further consideration and decision at a later date.*

## 1.05 Standing Reports

## INFORMATION

### 1.05.1 Chief Financial Officer (CFO)

- Financial Reports

Mr. Brennan presented the financial reports for the month of September, 2016. They reflected the income and expenses since the last meeting. He noted that the largest portion of the property taxes will be received in November, 2016 and May, 2017. The board members were pleased with the current bank balance, which has increased considerably since Dr. Perez has come on board.

There was some discussion that SCCPCCD was not getting its fair share of the Proposition 301 monies. Dr. Perez pointed out that this issue is being addressed by James Candland as one of his top legislative priorities and he plans to update the board when more information becomes available.

### 1.05.2 Chairperson of the Governing Board

- Monthly update

Ms. Collier – Ms. Collier and Dr. Perez will be co-authoring an opinion piece in the *Nogales International* as an additional community outreach tool. Ms. Collier welcomed ideas for future pieces from the board members.

Ms. Collier, Dr. Perez and Dr. Rehurek are scheduled to meet with Dr. Rottweiler on October 14<sup>th</sup> to discuss the legislative update.

### 1.05.3 Members of the Governing Board

- Current Events Summary - Any matter raised must be something that just occurred or is about to occur soon, the summary must be brief, and there cannot be any proposal, discussion, deliberation, or legal action taken.

Mr. Fontes – mentioned that Ricardo Santana, the Mexican General Consul for Nogales, Arizona, was pleased with feedback he had received about SCCPCCD.

Mr. Urman – announced that there is a measure on the NUSD ballot for NUSD to join the Pima County Joint Technical District (JTED), which is a great opportunity for continued development of the program and to move students into this post-secondary education opportunity at SCCPCCD.

### 1.05.4 CEO's Update

- Summary of weekly updates, Student Enrollment, SCC Community Outreach, U of A South Lease Agreement, and Website Proposal/Bids

Executive Leadership -- Dr. Perez updated the board on her meetings with Linda Thor and other community college presidents and state representatives who support community college issues. She met

personally with Martha McSally and discussed issues of national defense, the GI bill, and how SCCPCCD can play a role in the transition of returning active duty servicemen and women as well as national defense.

She reported on her meetings with State Representative Rosanna Gabaldon, Javier Lopez, and Melody Buckner, who all have ideas for new programs at SCCPCCD.

Enrollment Update -- Head count is 512; FTSE is 297, and the number of open sections is 123.

SCC Community Outreach – Dr. Perez reported on her meetings with the Port Authority and her regular meetings with the Lions Club. There is now a regular Student Success presentation at the monthly Lions Club luncheon. She met with officials and students from the local junior high and high schools to promote SCCPCCD.

SCCPCCD was highlighted as part of the U.S. Chamber of Commerce "Achieving Tomorrow Voices" project, which is a national story on the uniqueness of Nogales and the role that education and members of the community have played in helping children and adults succeed. Dr. Perez was interviewed, and guided a photo shoot of interesting sights in Nogales. Nogales will be included on the U.S. Chamber of Commerce's national website and broadcasts.

Website proposals – Dr. Perez presented the board with information she had received in response to the bids they solicited for website proposals and a lengthy discussion followed. Dr. Perez will solicit another bid and make her recommendations to the board at next month's meeting.

#### 1.05.5 George Self, Dean of Extended Learning

- Monthly Update – Enrollment Management & Library IGA Update

Mr. Self intended to present his update remotely, but his report was tabled until the November board meeting due to technical difficulties.

#### 1.05.6 Dr. Maracelino Varona

- Update on Technical Registration Letter

This matter was tabled until the November board meeting.

## 2. APPROVAL OF MINUTES

ACTION

### 2.01 Acceptance of minutes for September 15, 2016

Motion by Mr. Urman and seconded by Mr. Fontes to approve the minutes of September 15, 2016, with one change – Dr. Rehurek was not present at the

meeting and his name should be removed from the “members present” portion of the minutes, MOTION CARRIES.

2.02 Acceptance of minutes for August 11, 2016

Motion by Mr. Urman, seconded by Mr. Fontes, to approve the minutes of August 11, 2016. MOTION CARRIES.

2.03 Acceptance of minutes for June 16, 2016

Motion by Mr. Urman, seconded by Mr. Fontes, to approve the minutes of June 16, 2016. MOTION CARRIES.

3. INFORMATION ITEMS

INFORMATION

3.01 Dr. Marcelino Varona  
U of A Border Studies & Outreach Center/Castro Library

This item was tabled until the November meeting.

3.02 Dr. Stella Perez  
Heritage Festival Grant – November 2-6, 2016

The festival is scheduled for November 2-6, organized by Dr. Jana Rivers-Norton of the Cochise College English Department at SCCPCCD, as chief investigator for a grant for the “*Voces Envisiones* Festival of the Arts.” There are flyers and posters at various locations throughout the College and the City of Nogales proper featuring the events during the Festival.

3.03 Dr. Homero Lopez, Network for Educational Access, LLC  
Update for feasibility study and SCCPCCD accreditation planning services

Dr. Lopez presented his first monthly report on the feasibility study for accreditation. He pointed out that he outlined all of the key components involved in the study in his original proposal. He plans to complete this first phase by the end of October, to include all of the sources and data that he will extract and in the next phase will summarize the information in a detailed matrix for the board’s review. Among other things, he discussed some very recent policy changes within the Department of Education.

4. NEW BUSINESS

ACTION

4.01 HLC Conference – 2017

The conference will be held March 31 through April 4 in Chicago. Dr. Perez will attend and Mr. Fontes agreed to attend as well.

4.02 SCCPCCD Study Session

The board has decided to have a roundtable discussion on industry trends regarding skilled labor shortages on both sides of the border and discuss ways to leverage the school's regional relationships, and who gets credit for the FTSE. Ms. Collier noted that the agenda could be amended to make time for such study sessions at future meetings.

5. **FUTURE MEETING DATES AND SITES**

INFORMATION

November 10, 2016 @ 5:00 p.m.  
December 8, 2016 @ 5:00 p.m.

6. **FUTURE AGENDA ITEMS**

6.01 To include a study session during future board meetings  
Review legislative priorities

7. **ADJOURNMENT**

Upon motion by Dr. Rehurek and seconded by Mr. Fontes, the meeting was adjourned.

**Adjourned at 6:30 pm**

Respectfully submitted:

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Dr. Stella Perez, Executive Director/CEO

  
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Dr. Dan Rehurek, Secretary/Vice President of the Governing Board