

**MINUTES**  
**SANTA CRUZ COUNTY PROVISIONAL COMMUNITY COLLEGE**  
**DISTRICT GOVERNING BOARD REGULAR MEETING**

**Thursday, May 11, 2017**  
**Santa Cruz Center, Boardroom**  
**5:00 pm**

1. **GENERAL FUNCTIONS**

1.01 Call to order

Meeting called to order at 5:00 pm by Chairperson, Ms. Liz Collier.

**Board members present**

Ms. Liz Collier, Board Chair  
Dr. Marcelino Varona  
Mr. Victor Fontes  
Mr. Nils Urman, Vice President/Secretary

**Staff present**

Dr. Stella Perez, Executive Director/CEO

**Staff absent**

Mr. Rich Brennan, CFO

**Note:** Dr. Dan Rehurek submitted his resignation to Board Chair, Liz Collier, on April 25, 2017.

1.02 Pledge of Allegiance

Led by Dr. Varona

1.03 Adoption of Agenda

Upon motion by Dr. Varona and seconded by Mr. Urman, the agenda for the May 11, 2017 meeting was accepted as presented. **MOTION CARRIES.**

1.04 Citizens Interim

*This is the time for the public to comment. Members of the Board may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. §38-431.01(H), action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism or scheduling the matter for further consideration and decision at a later date.*

Warde Nichols presented a brief update legislature activity since his last report and legislative session adjournment on May 10, 2017. He also discussed some of the initiatives coming up in the next election cycle.

## 1.05 Standing Reports

## INFORMATION

### 1.05.1 Chief Financial Officer (CFO)

Financial Reports – Mr. Brennan unable to attend the meeting, and Dr. Perez offered comments on his behalf. The financial reports were included in the Board’s packet, and reflect the income and expenses since the last meeting. Dr. Perez noted that the Proposition 301 monies for the quarter were received.

Also included in the Board’s packet was the proposed and preliminary 2017-2018 Budget prepared by Dr. Perez, Mr. Brennan, and SCCPCCD Consultant/Debra Thompson. Dr. Perez discussed key expenditures related to security, upgrading technology infrastructure, and in-house personnel to include an academic advisor, registrar technician, and facilities/securities manager. She emphasized the timeline for publishing the budget on the website and in the newspaper. The final budget will be presented to the Board for final adoption at the June 15, 2017 Board meeting.

### 1.05.2 Chairperson of the Governing Board

- Pima CC Board Meeting on May 10, 2017- Chancellor’s Report on SCCPCCD/ Memorandum of Understanding (MOU)

Ms. Collier and Dr. Perez attended the May 10, 2017, Pima Community College (PCC) Board meeting. The PCC Board has reviewed the MOU with SCCPCCD, with the intention is to finalize the MOU at the June 2017 meeting. Ms. Collier noted that SCCPCCD was warmly acknowledged by the PCC Board and the Chancellor. She and Dr. Perez met with PCC Provost Dolores Duran-Cerda. A PCC Team is scheduled to visit the Santa Cruz Center to evaluate the needs for advisors, admissions counselors, financial aid experts, and transcript evaluators to assist students with the transition.

### 1.05.3 Members of the Governing Board

- Current Events Summary - Any matter raised must be something that just occurred or is about to occur soon, the summary must be brief, and there cannot be any proposal, discussion, deliberation, or legal action taken.

Dr. Varona -- noted that Board action needs to be taken with respect to the remaining IMEBECAS scholarship funds that were granted to

Cochise College. He asked Dr. Perez to keep Mr. Alex Martinez informed of the status of those efforts.

He also discussed the disparity in the allocation of Proposition 301 monies among the state's community colleges and asked that Warde Nichols continue to lobby for SCCPCCD's equal proportionate share.

Mr. Nils Urman – attended the Santa Cruz Center's recognition ceremony the previous evening, where **66** students received A.A. degrees, almost twice as many as last year, and eight students received Bachelor's degrees from *UofA* South. He recognized that the majority of the recipients were women—and noted “It was a delightful experience”.

#### 1.05.4 CEO's Update

- Summary of weekly updates, 2017 Sustainability Expo, 2017 Continuing ED Courses, SCC Community Outreach, Technology/ Transition Planning Update

##### Weekly Updates

Attended the PCC Foundation Building Community Breakfast, which focused on their student alumni showcase and student scholarship funding development.

Attended the *UofA* / Raul and Patricia Castro Border Studies program dedication— hosted at the Lundstrom home, Nogales, AZ. The *UofA* Border Studies program will share its library with the Santa Cruz Center. There was an excellent video presentation and it will be made available on the SCCPCCD's new website.

Attended the PCC Board meeting the previous evening to support the SCCPCCD MOU discussion and address any questions. In addition to Ms. Collier's comments, Dr. Perez noted that both colleges are looking forward to finalizing the MOU and providing courses for Santa Cruz County students at SCC in the Fall 2017. As noted by Ms. Collier, the MOU is on the June PCC Board agenda for final approval and adoption.

The cost of tuition at PCC was discussed. It is the same as the cost of tuition at Cochise College, but critically important is that Pima supports for its General Education courses ***open educational resources***, which means there are no textbook cost to students for the 100 and most of the 200 level courses because they are all online. ***This is a significant savings to students.***

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##### Community Outreach

She announced that the Santa Cruz County Superintendent's Office was holding an ice cream social that same evening for the CREO Student Graduation. In addition, the SCC is scheduled to host over 10 other community events in June 2017.

Dr. Perez served as a judge for the Nogales High School Senior Project. She was very impressed with the students' creativity and innovation. She took pictures and received permission to post them on Facebook. Friends from all over the country made positive comments on the event.

### Continuing Education Courses

SCCPCCD is working with the Fresh Produce Association on the four continuing ed courses, promoting them throughout produce warehouses in Nogales and also through the *Nogales International* newspaper. The \$125 tuition for the courses includes all textbooks and materials.

### Fresh Produce Sustainability Expo

This will take place at the Santa Cruz Center on May 18, 2017 and a sell-out crowd of vendors and participants is expected.

## 2. **APPROVAL OF MINUTES** ACTION

### 2.01 Acceptance of minutes for April 13, 2017

Upon motion by Dr. Varona and seconded by Mr. Urman, the minutes of the April 13, 2017 meeting were approved. MOTION CARRIES.

## 3. **INFORMATION ITEMS** INFORMATION

### 3.01.1 SCCPCCD Lobbyist Contract Renewal & Proposals

Dr. Perez has received proposals from Clarus Companies, The Lundsford Group, and Terrapin Arizona. The proposals will be reviewed and discussed for further action at the June 2017 meeting.

## 4. **NEW BUSINESS**

### 4.01 Discussion and Possible Action for SCCPCCD to develop, initiate, and possibly implement new Foundation Development model. ACTION

After discussion, upon motion by Dr. Varona and seconded by Mr. Urman, the Board authorized Dr. Perez to take the necessary steps to establish a new scholarship foundation. MOTION CARRIES.

4.02 Discussion and confirmation of SCCPCCD job positions approved, posted and selected by CEO & CFO

1. Leticia Cuevas/Receptionist & Registrar/\$17.00 per hour
2. Aleisdy Palazuelos/Governing Board & CEO Admin/\$14.00 per hour
3. Alejandro Alvarez/Building Security & Maintenance/\$15.00 per hour

After discussion, upon motion by Dr. Varona and seconded by Mr. Urman, the Board approved the recommendation of Dr. Perez to hire Leticia Cuevas, Aleisdy Palazuelos and Alejandro Alvarez , effective Monday, May 15, 2017. MOTION CARRIES.

4.03 Discussion and Possible Action to approve 2017-2018 SCCPCCD Budget as presented and recommended by CFO ACTION

After discussion, upon motion by Dr. Varona and seconded by Mr. Urman, the Board approved the preliminary 2017-2018 SCCPCCD Budget as presented and recommended by Dr. Perez and Rich Brennan. MOTION CARRIES.

5. **FUTURE MEETING DATES AND SITES** INFORMATION

June 15, 2017 at 5:00 p.m.

6. **FUTURE AGENDA ITEMS** INFORMATION

2017-2018 Budget Adoption, SCCPCCD Foundation Development, and SCCPCCD/PCC MOU

7. **ADJOURNMENT**

Upon motion by Dr. Varona and seconded by Mr. Urman, the meeting was adjourned.

**Adjourned at 6:15 p.m.**

Respectfully submitted:

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Dr. Stella Perez, CEO/Executive Director

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Mr. Nils Urman, Vice-Chairperson/Secretary