

MINUTES
SANTA CRUZ COUNTY PROVISIONAL COMMUNITY COLLEGE
DISTRICT GOVERNING BOARD REGULAR MEETING

Thursday, January 12, 2017
Santa Cruz Center, Boardroom
5:00 pm

1. GENERAL FUNCTIONS

1.01 Call to order

Meeting called to order at 5:00 pm by Chairperson, Ms. Liz Collier

Board members present

Ms. Liz Collier, Board Chair
Dr. Marcelino Varona
Mr. Victor Fontes
Mr. Nils Urman

Board members absent

Dr. Dan Rehurek, Vice-President/Secretary

Staff present

Dr. Stella Perez, Executive Director/CEO
Mr. Rich Brennan, Chief Financial Officer/CFO
Mr. George Self, Dean of Extended Learning, Cochise College

Others present

Mr. Alejandro Martinez, Deputy Consul, Mexican Consulate, Nogales, Arizona

1.02 Pledge of Allegiance

Led by Mr. Fontes

1.03 Adoption of Agenda

Upon motion made by Dr. Varona and seconded by Mr. Urman, the agenda for the January 12, 2017 meeting was accepted as presented. **MOTION CARRIES.**

1.04 Citizens Interim

This is the time for the public to comment. Members of the Board may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. §38-431.01(H), action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism or scheduling the matter for further consideration and decision at a later date.

1.05 Election of Board Officers for Calendar Year 2017

1.05.1 Election of Chairperson

Ms. Liz Collier was nominated as Chairperson of the SCCPCCD Board of Directors. Upon motion made by Dr. Varona and seconded by Mr. Nils Urman, Ms. Liz Collier was unanimously re-elected as Chairperson of the Board.

1.05.2 Election of Vice-Chairperson/Secretary

Mr. Nils Urman was nominated as Vice-Chairperson/Secretary of the SCCPCCD Board of Directors. Upon motion made by Dr. Varona and seconded by Ms. Liz Collier, Mr. Nils Urman was unanimously elected as Vice-Chairperson/Secretary of the Board.

1.06 Standing Reports

INFORMATION

1.06.1 Chief Financial Officer (CFO)

- Financial Reports

Mr. Brennan presented the financial reports as of January 12, 2017. They reflected the income and expenses since the last meeting. The Cochise College audit for 2015-2016 is underway from the Auditor General's Office, and should be completed within 30 days.

The paperwork has been submitted for Dr. Perez to join the Arizona State Retirement System, but it could take up to a year to be approved. Even though a "buy back" option was included in the application, Mr. Brennan recommended that the Board discuss alternative options for the upcoming year so Dr. Perez is protected and compensated as per her contract.

1.06.2 Chairperson of the Governing Board

- Monthly update

Letter from Consulado General De Mexico en Nogales, AZ

Deputy Consulate Alejandro Martinez was assured the IMEBECAS scholarship funds would not be affected due to Cochise College's decision not to renew its current IGA with SCCPCCD.

Ms. Collier noted that SCCPCCD should begin the process of establishing its own foundation. Other Board members agreed and the matter will be put on next month's agenda for discussion and potential future action.

On January 20, 2017, Dr. Perez, Dr. Rottweiler and Dr. Lambert will meet to initiate transition planning when the current IGA with Cochise College expires on June 30, 2017, and to ensure that classes will be available at SCCPCCD in the summer and fall of 2017.

1.06.3 Members of the Governing Board

- Current Events Summary - Any matter raised must be something that just occurred or is about to occur soon, the summary must be brief, and there cannot be any proposal, discussion, deliberation, or legal action taken.

Dr. Varona –Attended the Nogales-Santa Cruz County Chamber of Commerce meeting hosted by SCCPCCD. He expressed that the event was well attended, educational, and informative. There is a great deal of support from the business and community leaders for a community college in Nogales.

Dr. Varona asked that Dr. Perez continue to coordinate installation of soundproofing in the ceilings at the Santa Cruz Center. Dr. Perez indicated she had been working with Mr. Flores, the leasing contractor, to address this concern.

1.06.4 CEO's Update

- Summary of weekly updates, Student Enrollment, SCC Community Outreach, and SCC Marketing and Promotional Developments.

Executive Leadership

-- Met with Dr. Melody Buckner to discuss non-renewal of IGA with Cochise College, U of A South support for SCCPCCD during the transition, and presentation at the Santa Cruz County Chamber of Commerce/Government Affairs Committee meeting on January 12, 2017.

-- Met with Dr. Otto Lee, President of L.A. Harbor Community College/Los Angeles Community College District, formerly Vice Chancellor, San Diego Community College District for a tour of the Santa Cruz Center. Discussed border community initiatives on trade, tourism, and immediate border/workforce development opportunities related to inter-state trucking, HVAC, and logistics/supply chain management from A.S. through baccalaureate degrees. Dr. Perez noted that Dr. Lee was very impressed with the Santa Cruz Center and its unique leasing agreement and articulation with UofA South as an on-site college option.

-- Met with Senator D'Alessandro, as a guest and representative from Santa Cruz County, at the opening day of the 53rd Arizona Legislature. Met with Arizona State Senators, House Representatives and community college leaders from other county districts to discuss SCCPCCD's specific IGA needs.

-- At the request of Dr. Dave Bea, Executive Vice Chancellor for Finance & Administration, the SCCPCCD faculty team compiled binders of information and data in preparation for the meeting at Pima Community College District on January 20, 2017. The meeting will include Dr. Perez, Chancellor Lee Lambert, Dr. J.D. Rottweiler, and Dr. Homero Lopez to initiate discussion of “HLC Teach-out Agreements” and college transition planning.

SCCPCCD Student Enrollment – Dean Self was present at the meeting and shared details on the enrollment trends and student completion reports for Santa Cruz County Students who started and completed full degree and certificate programs over the past five years.

Outreach Plans –Dr. Perez provides weekly updates to the Board via email. The following are distinct highlights:

-- As noted above, the Santa Cruz Center hosted the Government Affairs Committee Meeting. It was facilitated by Manny Ruiz, with Melody Buckner, Interim Dean/UofA South presenting with Javier Lopez, Director of Recruitment and Outreach for UofA South. Forty-four guests attended the event.

-- SCCPCCD will be hosting the first Internet Advisory Group on Wednesday, January 18, 2017 at 3:30 p.m. The group includes SCCPCCD Board members, Santa Cruz Center faculty and staff, Santa Cruz Student Coalition Members, U of A South staff, and Santa Cruz County community stakeholder in preparation for the Santa Cruz Center’s new branding and marketing endeavor. The purpose is branding and new directions moving forward with recruitment, enrollment development, and promotion ideas.

-- On February 3, 2017, the Santa Cruz Center will be hosting a Free Application for Federal Student Aid (FAFSA) Community Workshop as part of outreach efforts to support financial aid for local high school students

-- The Santa Cruz Center is working with Luis Flores and the Nogales Police Department to remove a vagrant after unsuccessful attempts to do so through community service channels. The Center has filed a formal complaint with the Santa Cruz County Attorney at the request of the Nogales Chief of Police.

1.06.5 Dr. Homero Lopez, Network for Educational Access, LLC

- SCCPCCD Transition Plan

Dr. Lopez provided Board members with the Proposed Transition Plan that he and Dr. Perez developed for to support Pima Community College District as the host provider for educational services. It includes the District’s commitments to the students with a comprehensive college

program, utilization of the Santa Cruz Center, an improved IGA, and specifies the issues the SCCPCCD intends to address as part of future strategic planning.

Dr. Perez emphasized that community colleges are “born” through a host college process, and she has confidence that Chancellor Lambert understands the host college process, and supporting SCCPCCD through these efforts.

1.06.6 George Self, Dean of Extended Learning

- Monthly Update – Spring 2017 Enrollment Management & Santa Cruz Center Completion Report

Mr. Self distributed three charts detailing enrollment and other related information: The Spring 2017 enrollment progress report for the first 10 weeks; a list of the degrees and certificates earned by Santa Cruz residents, and a Spring 2017 “Start Times-Facility Utilization” chart. He had nothing to add to the information contained in these reports, and noted they are “self-explanatory”.

1.06.7 Dr. Marcelino Varona

- Update on Technical Registration Letter – presented by Alex Kory

Mr. Kory informed the Board that he had contacted three mechanical engineering firms, but each of them requested anonymity and each refused to give an opinion. However, Mr. Kory noted that he had reviewed the report of Frontier Heating & Cooling and believes the work was completed per the Board’s request based on the codes noted. In lieu of a report from an independent contractor, Mr. Kory had drafted a letter to the City of Nogales, for the Board Chair’s signature, ensuring that the Santa Cruz Center meets all federal, state and local codes, and standards. A copy of this letter was on file and in the materials submitted.

2. APPROVAL OF MINUTES

ACTION

2.01 Acceptance of minutes for December 15, 2016

Motion was made by Dr. Varona and seconded by Mr. Fontes to approve the minutes of the December 15, 2016 regular meeting with the correction in the spelling of Mr. Kory’s name noted. **MOTION CARRIES.**

3. INFORMATION ITEMS

INFORMATION

3.01 James Candland & Warde Nichols
Presentation and Update of AZ Legislative Priorities for 2017-2018
Clarus Companies, LLC

Mr. Candland was unable to attend the meeting; however, copies of his Legislative Updates were included in the Board's packet of materials for review. Dr. Perez also attended Gov. Ducey's State of the State address. He focused on K-12 education, and initiatives to support new scholarships and teacher education. The big issue on the floor is how these initiatives will be funded because of Gov. Ducey's commitment to no increase in taxes. Dr. Perez has asked that Mr. Candland attend the February 9th meeting to discuss what is on the horizon for community colleges in the new legislative agenda.

3.02 Dr. Jana Rivers Norton
Update on 2016 Fall Festival

Dr. Rivers Norton developed a website exclusively for the 2016 Fall Festival, and launched it during this portion of the meeting for the Board members. It advertised the Festival's activities and the calendar of events. There were a total of 34 events over a 5-day period and approximately 688 people attended. She noted participation not only from the students, but from the public, and 11 partners in the community, including the Nogales Chamber of Commerce. She felt that the event was very successful, effective, and positive. The project was sponsored through a grant from the Arizona Humanities Project. The complete report will be available on the website once Dr. Rivers Norton has completed it.

3.03 Presentation on current SCC internet services and potential new service providers

Dr. Perez addressed the issue brought to the Board's attention by Ernesto Aguila at the December 2016 Board Meeting regarding the challenges students face with the SCC's interrupted Internet and ATV services. The three major providers in Nogales are CenturyLink, Media Com, and Bluespan. The Center currently uses and had selected Bluespan Wireless service because of its immediacy in delivery of service when the building was being erected. Bluespan has a 3-year contract with Cochise College, and they are currently in the 2nd year of service. Dr. Perez is working with Rich Brennan and Mr. Urman to research new data options, and potentially solicit bids for new internet service providers.

3.04 Victor Fontes
Presentation and potential future Action Item of draft letter to Mayor and Nogales City Council

Mr. Fontes suggested that a friendly letter be sent to the Mayor and City Council advising them of the circumstances surrounding the need for the Center to make significant and costly improvements to the building, and that the need for those improvements was due to the City's substandard plan review and inspection services. Dr. Varona noted that Dave Pauole has already been made aware of the situation and has notified the City of Nogales of the Santa Cruz Center's concerns. Dr. Perez will research this matter with Mr. Pauole, in light of this new information from Mr. Kory.

4. **FUTURE MEETING DATES AND SITES**

INFORMATION

February 9, 2017 @ 5:00 p.m.

6. **FUTURE AGENDA ITEMS**

- 6.01 -- Alternatives to the State Retirement System for Dr. Perez
- Establishing the SCC Scholarship Foundation
- Letter from Mr. Kory to the Arizona Board of Technical Registration
- Soundproofing the ceilings in the Santa Cruz Center

7. **ADJOURNMENT**

Upon motion by Mr. Fontes and seconded by Mr. Urman, the meeting was adjourned.

Adjourned at 6:59 pm

Respectfully submitted:

Dr. Stella Perez, CEO/Executive Director

Mr. Nils Urman, Vice-Chairperson/Secretary