

MINUTES
SANTA CRUZ COUNTY PROVISIONAL COMMUNITY COLLEGE
DISTRICT GOVERNING BOARD REGULAR MEETING

Thursday, April 13, 2017
Santa Cruz Center, Boardroom
5:00 pm

1. **GENERAL FUNCTIONS**

1.01 Call to order

Meeting called to order at 5:00 pm by Chairperson, Ms. Liz Collier. She noted that many members of the general public were in attendance.

Board members present

Ms. Liz Collier, Board Chair
Dr. Marcelino Varona
Dr. Dan Rehurek
Mr. Victor Fontes
Mr. Nils Urman, Vice President/Secretary

Staff present

Dr. Stella Perez, Executive Director/CEO
Mr. Rich Brennan, Chief Financial Officer/CFO

Others present

Dr. Homero Lopez

1.02 Pledge of Allegiance

Led by Nils Urman

1.03 Adoption of Agenda

Upon motion by Dr. Varona and seconded by Mr. Fontes, the agenda for the April 13, 2017 meeting was accepted as presented. MOTION CARRIES.

1.04 Citizens Interim

This is the time for the public to comment. Members of the Board may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. §38-431.01(H), action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism or scheduling the matter for further consideration and decision at a later date.

In connection with the transition from Cochise to Pima as the host college for educational services, Mr. Alvarez posed three questions to the Board:

1. What happens to the current student population?
2. What is the status of the current college?
3. What will happen to the current administrative staff?

Ms. Collier invited Mr. Alvarez to stay for the remainder of the meeting, as these matters are on the agenda for discussion.

There were several comments from the public at the end of the meeting. All were advised of the lengthy process of the transition. It was expressed that the new partnership with Pima will be one that includes clarity and details, will keep the interests of the students first and foremost, and that the Santa Cruz Center will attempt to maintain the continuity of the staff to the best of its ability.

1.05 Standing Reports

INFORMATION

1.05.1 Chief Financial Officer (CFO)

- Financial Reports and AZ Retirement System Enrollment Update, Annual Audit Report

Mr. Brennan presented the financial reports as of April 13, 2017. They reflect the income and expenses since the last meeting. He handed out copies of the lease agreement for the Santa Cruz Center and discussed next year's lease payment increase and noted that the lease will expire in 2018.

He handed out a projection of what SCCPCCD should have in the bank by the end of June, 2017 and where it will be when it starts out with its new budget for 2017-2018.

The audit for FY 2016 was completed. The Auditor General's Office made a finding that SCCPCCD develop a complete set of financial policies. SCCPCCD's response was that it has hired a financial consultant and has put together a draft of a Financial Reference Manual.

1.05.2 Chairperson of the Governing Board

For the benefit of the audience, Ms. Collier provided background on the status of the IGA with Cochise, indicating that Cochise was not willing to extend the IGA until the end of the year, and instead wishes to provide teach-out services for existing Santa Cruz students.

In addition, Cochise will not offer summer school after regular classes end on May 12, 2017. Cochise is looking for another site within Santa Cruz County from which to offer its teach-out program.

Dr. Homero Lopez addressed the audience regarding accreditation versus educational services, teach-out program requirements of the HLC, and financial aid.

- Pima CC/SCCPCCD Board Meeting on April 12, 2017

The PCC board unanimously approved Dr. Perez move forward in developing a MOU with PCC to provide educational services in Santa Cruz County. The next step in the process is to develop an IGA which will outline the terms of initiating dates and timelines for educational services.

- Ms. Collier announced that the Santa Cruz Center Recognition Ceremony will be held at the Nogales High School auditorium on Wednesday, May 10, 2017 at 5pm.

1.05.3 Members of the Governing Board

- Current Events Summary - Any matter raised must be something that just occurred or is about to occur soon, the summary must be brief, and there cannot be any proposal, discussion, deliberation, or legal action taken.

Mr. Fontes thanked the Board for sending him to the Higher Learning Commission Conference; he found it very informative.

Dr. Varona introduced Dr. Frank Felix, the assistant to the Mayor of Nogales, in the audience.

1.05.4 CEO's Update

- Summary of weekly updates included: Information Technology Consultant Contract Update; Sustainability Expo w/Fresh Produce Association of the Americas (FPAA) on May 18, 2017; Continuing ED Courses/Enrollment Update, Santa Cruz County School Superintendent's Summer Programs; and UofA South Summer Schedule. (*see Summer 2017 Master Calendar*)

-- May 18, 2017 Fresh Produce Association of the Americas Sustainability (FPAA) Expo to be held at the Santa Cruz Center. The event will be a series of booths, training sessions, special development seminars. The FPAA anticipates 500 participants.

-- Dr. Perez publicly thanked members of the SCCPCCD Board, adjunct faculty members, and community members who attended the PCC Board meeting the previous evening. The PCC board was impressed with the good standing and presence of the Santa Cruz members.

-- Cochise College will not offer summer school in the Santa Cruz Center. They notified their administrators at the Santa Cruz Center on October 4, 2016 via email. Dr. Perez made clear that she has no communication with Cochise College, and has been told by the Cochise College leadership that all questions are to be relayed directly to Cochise College Outreach Dean for redirection. She encouraged those Cochise administrators who have questions to contact Cochise HR directly.

-- SCCPCCD has been asked by the Santa Cruz County Superintendent's Office to participate in the Federal Gear Up Grant.

-- SCCPCCD will be hosting the U of A PharmCamp through June 19, 2017.

-- Dr. Perez, Dr. Homer Lopez, and Mr. Fontes attended the HLC conference in Chicago. Dr. Perez discussed the highlights of the conference, especially as they relate to initial accreditation.

Dr. Perez presented the Board members with a draft of Summer 2017/Santa Cruz Center Calendar of Events with activities discussed above.

2. APPROVAL OF MINUTES **ACTION**

2.01 Acceptance of minutes for March 9, 2017

Upon motion by Dr. Rehurek and seconded by Dr. Varona, the minutes of the March 9, 2017 meeting were approved. **MOTION CARRIES.**

3. INFORMATION ITEMS **INFORMATION**

3.01 Clarus Companies, LLC, James Candland & Warde Nichols
Presentation and Update of AZ Legislative Priorities for 2017-2018

Warde Nichols presented fact sheets on the bills he discussed:

1. HB 2210 – the college readiness exam – even with several reiterations, did not pass.
2. HB 2078 -- which will change some of the functions of concurrent enrollment courses with community colleges and universities -- is now sitting on the Governor's desk.
3. HB 2270 -- post-secondary education for veterans & transfer of credits – is waiting a final pass in the house.
4. HB 2017 – changing provisions for bonding -- died in the senate.
5. HB 2501 – the community college workforce development funding – never made it past the appropriations hearing

There is a lot of support for JTED funding but funding is biased in each legislator's priorities.

Mr. Nichols has a meeting with Senator Yee on April 25, 2017 to discuss Proposition 301 funding, and invited SCCPCCD board members to attend. Dr. Varona indicated he would, and encouraged other Board Members.

3.02 West Word Vision, Paula Schaper –
Presentation by Paula Schaper with support by SCC Website Advisory Council

Ms. Schaper unveiled the prototype for the new website. She acknowledged the collaborative efforts with Dr. Perez, staff, board members, and community members as part of the development. A primary goal is for SCCPCCD to be viewed as a “first choice for higher education in Santa Cruz County”, and to portray the community college district as an international community that is modern and relevant to the future. All of the photos were taken by a very talented and local SCCPCCD student.

Dr. Perez stressed the need for an operational website as soon as practicable. Ms. Schaper advised that the website will be very easy to update once the official transition from educational service providers has been made.

4. **ADJOURNMENT to Executive Session**

Item was tabled until after the special meeting, which Ms. Collier will schedule in the next two to three weeks. The special meeting will include discussions regarding the need for SCCPCCD staffing once classes end on May 11, 2017, also upgrades and development of IT work during lower technology peaks times.

5. **NEW BUSINESS**

5.01 Discussion and Possible Action to initiate MOU with Pima Community College for instructional and student services in Santa Cruz County **ACTION**

After discussion, upon motion by Dr. Varona and seconded by Mr. Urman, the Board authorized Dr. Perez to initiate a Memorandum of Understanding with Pima Community College for instructional and student services in Santa Cruz County. **MOTION CARRIES.**

5.02 Discussion and Possible Action to authorize CEO to initiate research and best practices for higher education foundations and 501C3's in Arizona **ACTION**

After discussion, upon motion by Dr. Varona and seconded by Mr. Urman, the Board authorized Dr. Perez to initiate research and best practices for higher education foundations and 501C3's in Arizona. **MOTION CARRIES.**

6. **FUTURE MEETING DATES AND SITES**

INFORMATION

May 11, 2017 at 5:00 p.m.

Dr. Varona requests consideration of moving the June 8, 2017 SCCPCCD Board Meeting to June 15th due to a scheduling conflict.

Ms. Collier asked that the Board members remain flexible during the transition period.

7. **FUTURE AGENDA ITEMS**

INFORMATION

Focus on review and establishing Cochise College HLC-IGA teach-out plan for students.

8. **ADJOURNMENT**

Upon motion by Dr. Varona and seconded by Mr. Urman, the meeting was adjourned.

Adjourned at 7:00 p.m.

Respectfully submitted:

Dr. Stella Perez, CEO/Executive Director

Mr. Nils Urman, Vice-Chairperson/Secretary