

MINUTES
SANTA CRUZ COUNTY PROVISIONAL COMMUNITY COLLEGE
DISTRICT GOVERNING BOARD REGULAR MEETING

Thursday, September 15, 2016
Santa Cruz Center, Boardroom
5:00 pm

1. GENERAL FUNCTIONS

1.01 Call to order

Meeting called to order at 5:05pm

Board members present

Ms. Liz Collier, Board Chair
Dr. Dan Rehurek, Vice-President/Secretary
Dr. Marcelino Varona
Mr. Victor Fontes
Mr. Nils Urman

Board member absent

Dr. Dan Rehurek, Vice-President/Secretary

Staff present

Dr. Stella Perez, Executive Director/CEO
Mr. Rich Brennan, Chief Financial Officer/CFO

1.02 Pledge of Allegiance

Led by Dr. Varona

1.03 Adoption of Agenda

Recommended by Dr. Perez. Motion by Dr. Varona and seconded by Mr. Urman to accept the agenda as presented, with the exception of Item 2.01, which will be tabled until the next board meeting. MOTION CARRIES

1.04 Citizens Interim

This is the time for the public to comment. Members of the Board may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. §38-431.01(H), action taken as a result of public comment will be limited to directing staff to study the matter,

responding to any criticism or scheduling the matter for further consideration and decision at a later date.

1.05 Standing Reports

INFORMATION

1.05.1 Chief Financial Officer (CFO)

- Financial Reports

Mr. Brennan presented the financial reports for the month of August provided a brief summary. From the report, there is \$854,000 in the bank; the rent is paid through the end of the year; and the bill to Cochise College is paid for the last quarter. The reports also reflect the income and expenses since the last meeting. The Board agreed to start looking at next year's budget in January of 2017.

1.05.2 Chairperson of the Governing Board

- Monthly update

Ms. Collier – The SCCPCC website was down for a brief period of time due to technical issues that have now been resolved. Ms. Collier and Dr. Perez are working toward putting together a transition plan and are looking at proposals to renovate the website.

Ms. Collier, Dr. Perez and Mr. Urman met with Dr. John Lombardi from Ventana Research. He is an entrepreneur who been very successful in chemical engineering, bio-chemical patents, and defense contractors. He has an arrangement with Pima Community College where he recruits non-traditional students into his company. He is interested in talking to SCCPCC about developing a similar partnership. It would be a wonderful opportunity for one or two SCCPCC students to be recruited into his organization.

1.05.3 Members of the Governing Board

- Current Events Summary - Any matter raised must be something that just occurred or is about to occur soon, the summary must be brief, and there cannot be any proposal, discussion, deliberation, or legal action taken.

Dr. Varona – mentioned that he had been invited to the meeting with Dr. Lombardi, but already had a commitment to meet with Gabe Galindo to tour the facility while classes were in session. He was impressed by the number of classes in session and number students attending class.

Dr. Varona also announced that the board received an invitation from the Arizona School Boards Association (ASBA) to attend the annual County Workshop on October 19, 2016, hosted by Nogales Unified School District. He encouraged Dr. Perez and the board members to attend.

1.05.4 CEO's Update

- Summary of weekly updates, Student Enrollment, SCC Community Outreach Plans

Executive Leadership -- Dr. Perez reported on her series of meetings with the *UofA South* Leadership with the transition of Dean Jim Shockey, and with Melody Buckner in the interim role.

Dr. Perez attended a forum for Linda Thor, who is the former Chancellor of the Foothill De Anza Community College District, and also the founding President of Rio Salado College. Dr. Thor is actively seeking and campaigning for one of the two open Maricopa Community College Board seats.

Enrollment Update -- A series of reports and charts were presented showing various enrollment numbers at Cochise Colleges and Centers for comparison with Santa Cruz Center. As of September 1, 2016, the unduplicated headcount at Santa Cruz Center was **512**. FTSE stands at **297**. George Self, Dean of Continuing Education, Cochise College, reported on the variances in enrollment and differences between FTSE and full-time FTSE between semesters. Gabe Galindo will be asked to offer a report next month on room usage.

Update on Strategic Plan – Dr. Perez is continuing to focus on the Board's top priorities: 1. Accreditation 2. Student Enrollment and 3. Working with the community on Workforce Training and Economic Development. She updated the Board on her efforts reaching out to the Port Authority, the produce industry, and other regional and local enterprises. Another top priority was college readiness, and how the Board and others as educational leaders can initiate college preparation in the high schools.

Dr. Perez intends to maintain focus on legislative activity and conduct relative to SCCPCCD's current provisional status and what that means towards HLC accreditation and accreditation as a whole.

Dr. Perez discussed future meetings and continued presentations, including monthly Student Success presentations around the County by invitation and at multiple community organization.

1.05.5 Dean of Extended Learning – George Self

- Monthly Update

Mr. Self gave a report on the Board Meeting of Cochise College. The Athletic Director had been inducted into the Arizona State Athletic Hall of Fame, which is quite an honor. Cochise College has 5 athletic teams, with an average GPA above 3.0. Many of their athletes are awarded 4 year scholarships to attend other universities. One of their baseball players was drafted by the Kansas City Royals.

He noted that since 2011, Cochise College has participated in a program where they evaluate 28 *Indicators of Success*, agreed upon by the AZ State Community Colleges. He pointed out some interesting highlights in the report indicating that Cochise College is above average in a lot of these indicators, both statewide and nationwide.

1.05.6 Dr. Varona

- Update on Technical Registration Letter

Alex Kory is preparing his final report, which Dr. Varona intends to present to the Board at the October meeting.

2. **APPROVAL OF MINUTES**

ACTION

2.01 Acceptance of minutes for August 11, 2016

This item was tabled until the Board meeting of October 3, 2016.

3. **INFORMATION ITEMS**

INFORMATION

3.01 Update on Library – Dr. John Walsh, Cochise College

Update on library – Dr. Walsh also gave a lengthy report on the status of the library. He noted that the items Cochise College is sending to Santa Cruz are listed on the last page of the IGA, and are Cochise College library items, including books audio books, CD's shelving, laptop computers and a security cabinet for storage of the laptops. The books have been specifically chosen by him and his staff to target Santa Cruz's curriculum. Dr. Walsh plans to introduce a Tutoring and Learning Center at Santa Cruz, similar to what he has done at Cochise, which is a collaborative work space so students can work with tutors, hired by the library, and have access to all the resources in the library.

He provided a list of all of the databases that will be available to Santa Cruz students. He pointed out that many of the videos in the library collection are used by teachers in the classroom.

Dr. Varona suggested that Dr. Perez get together with Dr. Walsh to look into coupling this library with the Castro House library, and come back to the Board with a proposal. Everyone agreed that the library needs to be well-appointed and in a location that the students will use.

3.02 Executive Director Performance Review -- Board Discussion
(3 month, 6 month, Annual models to be presented by Dr. Stella Perez)

Dr. Perez presented the Board members with 3 month, 6 month and annual review models for evaluations, both qualitative and quantitative, for consideration. Dr. Varona and Ms. Collier will sit on the committee to review the models. Dr. Varona felt that the 3 month performance review could be accomplished by an informal meeting between him and Dr.

Perez, and they would decide how to proceed from there with regard to the 6 month and annual review.

4. NEW BUSINESS

ACTION

- 4.01 Discussion and possible action to approve *Resolution & Agreement w/AZ School Alliance for Worker's Compensation* –Rich Brennan, SCCPCCD, CFO

Motion made by Dr. Varona, and seconded by Mr. Urman, to accept the Resolution and Agreement with the Arizona School Alliance for Worker's Compensation, as recommended by Mr. Brennan. MOTION CARRIES.

- 4.02 Discussion and possible action to join the AZ State Retirement System – Rich Brennan, SCCPCCD, CFO

Motion made by Dr. Varona and seconded by Mr. Urman to accept the recommendation of Mr. Brennan to authorize Mr. Brennan and Dr. Perez to represent the Board and to join the Arizona State Retirement System. MOTION CARRIES.

- 4.03 Discussion of AZ Legislative top priorities for FY 2017 – SCCPCCD Lobbyists, Clarus Companies LLC, James Candland & Ward Nichols

Mr. Candland provided a report updating the Board on the make-up of the legislature following the recent elections. He discussed the influence and need for JTEDs. He talked about his discussions with Governor Ducey and Senator McCain regarding the I-11 Corridor that will be coming through Nogales in 2025 and how education is going to impact the physical direction, as well as the regional implications of the "Corridor".

Tri-Advocates is the lobbying team for Gila Community College and Mr. Candland has a call into them to see what their priorities are in terms of accreditation. He thought that establishing an ad-hoc committee to discuss the importance of accreditation would be beneficial.

Mr. Candland mentioned that defense is always an important topic in the legislature, and with 20 new legislators (some of whom want to make names for themselves), something may get thrown out that will be damaging to SCCPCC—and he intends to continue to watch out for that. He looks to the Board for guidance, so he and Dr. Perez can put together a strategy on how to move forward in the coming legislative session.

Dr. Varona commented that the SCCPCC district is not getting its proportional share of the Proposition 301 monies for job training, and wants to make sure that it is included in any funding, as would a regular accredited community college be included in this funding pool.

- 4.04 Discussion and possible action to contact consultant Dr. Homero Lopez, The Network for Educational Access, LLC, for feasibility study and strategic accreditation planning services.

Dr. Lopez had previously provided a basic feasibility study for the process of accreditation, but was asked to move in a different direction. He presented the Board with a new proposal for feasibility study and strategic accreditation planning services. After lengthy discussion, Dr. Perez recommended that the Board accept the proposal as it stands. Upon motion made by Dr. Varona and seconded by Mr. Fontes, the board agreed to accept the recommendation of Dr. Perez to enter into the contract as presented by Dr. Lopez, The Network for Educational Access, LLC, for feasibility study and strategic accreditation planning services, with the corrections noted MOTION CARRIES.

5. FUTURE MEETING DATES AND SITES

INFORMATION

October 13, 2016 @ 5:00 p.m.
November 10, 2016 @ 5:00 p.m.

6. FUTURE AGENDA ITEMS

6.01 To be determined by Santa Cruz County Provisional Community College District Board of Governors

7. ADJOURNMENT

Adjourned at 6:52 pm

Respectfully submitted:

Dr. Stella A. Perez, Chief Executive Officer & Executive Director, SCCPCCD

Dr. Dan Rehurek, Secretary/Vice President of the Governing Board