

MINUTES

(Subject to approval at next Regular Governing Board meeting)
**SANTA CRUZ COUNTY PROVISIONAL COMMUNITY COLLEGE
DISTRICT GOVERNING BOARD REGULAR MEETING**

**Thursday, April 14, 2016
Nogales/Santa Cruz Center, Boardroom
5:00 pm**

1. GENERAL FUNCTIONS

1.01 Call to Order

Meeting called to order at 5:02

Board members present

Ms. Liz Collier
Dr. Marcelino Varona
Dr. Dan Rehurek
Mr. Nils Urman
Mr. Victor Fontes

1.02 Pledge of Allegiance

Led by Mr. Fontes

1.03 Adoption of Agenda

Motion by Dr. Varona, seconded by Mr. Fontes to accept the agenda with the exception of a couple of items being moved around. **MOTION CARRIES**

1.04 Citizens Interim

This is the time for the public to comment. Members of the Board may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. §38-431.01(H), action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism or scheduling the matter for further consideration and decision at a later date.

1.05 Standing Reports

INFORMATION

1.05.1 Chief Financial Officer (CFO)

- Financial Reports

Mr. Brennan presented the financial report for the month of March. He went over the financial report, the revenue report, the reconciliation summary, and provided the

bank statement for the month of March, balance right now is \$1.15 million and rent is paid until the end of this fiscal year. Mr. Brennan also sent out the report from the Fire Marshal to all the board members. Mr. Brennan will take care of the sprinkling system in the building. Dr. Varona – just wanted to make sure that they will not have to go into a Truth and Taxation meeting due to the tax increase. Mr. Brennan – no they will not have to go through a T&T meeting.

1.05.2 Chairperson of the Governing Board

- Tea Party Meeting

Ms. Liz Collier and Dr. Dan Rehurek attended the Tea Party Meeting but felt that it wasn't too much of a success. It was a much older crowd that didn't seem to be interested in paying for other people's education.

1.05.3 Members of the Governing Board

- Current Events Summary - Any matter raised must be something that just occurred or is about to occur soon, the summary must be brief, and there cannot be any proposal, discussion, deliberation, or legal action taken.

Dr. Varona – has been talking to a friend from the Pima Community College Governing Board. Approximately 200 students commute to PCC from Nogales, AZ. Would like to see that number go down and find a way to attract these students to stay here locally.

1.05.4 Director's Update

- Fire Marshall report

Mr. Galindo went over the report that was given to him by the State Fire Marshall. Facility needs to be checked every month and some violations were detected. All violations have been taken care of, therefore we changed all of the extension cords that were being used in the computer labs. Only waiting for the Central Alarm report to make sure that everything is working well on their end. Mr. Galindo will be asking them to change the classification from E (K-12) to B (Business). Will also ask him to change the name from Cochise College Santa Cruz Center to Santa Cruz County Provisional Community College District.

- Recognition Ceremony

Recognition Ceremony will be May 10, 2016 at 6:00 pm at the Nogales High School Auditorium. U of A will also be participating in the ceremony.

- Follow-up on curriculum (March meeting)

Current growth is currently in Human Services, and Administration of Justice is catching up. 30% of our classes are in the morning, 22% are between 12:00 and 2:00, Midafternoon starting at 3:00 we have 22% and evening starting at 6:00 we have 26% of our classes. Average age for our students is 27 so the vast majority of our students are working adults. We do have a lot younger students than we have in the past. Dr. Varona – would like to know the percentage of female students, part-time, Hispanics and students that are under 20 years of age.

- Preliminary budget recommendations for Fiscal Year 2016 – 2017

Mr. LaMont Schiers went over the draft for next year's budget. Went over the increases and decreases that have been added for 2016-2017 FY budget. Budgeted

more money for A/F for continued growth. Receptionist position will remain in the budget in order for him/her to work the library as well.

1.05.5 Dr. Varona

- Update on Arizona Technical Registration Letter

Mr. Espirit went over the report that was passed out and went over the upgrades that need to be done at the center. Went over the work that needs to be done in the lab area and the other things that need to be done in order to be in compliance.

1.05.6 Dean of Extended Learning

- Summary of minutes of the Cochise College Governing Board meetings

No important information to report

2. APPROVAL OF MINUTES

ACTION

2.01 Acceptance of minutes for March 10, 2016

Motion by Dr. Varona, seconded by Mr. Fontes to approve the minutes of March 10, 2016. MOTION CARRIES

3. INFORMATION ITEMS

INFORMATION

3.01 Grant for Arts and Bicultural Festival – Jana Rivers-Norton

Dr. Jana Rivers-Norton presented a PowerPoint on the bicultural activities that would like to bring to the center. Would like to find ways to keep the students interested in their community, therefore trying to keep them here at Cochise College Santa Cruz Center. Ms. Rivers-Norton will be writing a grant for different activities that she would like to offer at the center.

3.02 Update from Arizona Mining – Greg Lucero

Mr. Greg Lucero gave an update on the mining that is going on 6 miles south of Patagonia. Mining has been going well and the more they excavated the more minerals they found. Presented the board a PowerPoint of the areas that they are digging and the areas that they are planning to expand to.

3.03 Report on library at the Santa Cruz Center – John Walsh

Mr. Walsh talked about the books that he would like to bring down to the center. Mr. Walsh loves working with students and he loves to provide accessible learning opportunities to our students. He would like to develop a learning center here in Santa Cruz and it will also include laptops that can be lent out to the students. There will be approximately 5,000 to 7,000 books brought down here to the center. They are thinking about putting a wall in the student union in order to have easy access to the library.

4. NEW BUSINESS

ACTION

4.01 Discussion and possible action to enter into an Intergovernmental Agreement between Santa Cruz County Provisional Community College District and Cochise Community College.

4.02 Reading of and possible action to approve job description for the board Executive Director and Secretary – Consultants

Dr. Leyba gave a brief overview on all of the documents that they have been working on regarding the Executive Director. The boards feedback has been incorporated into all of the documents. Position has been posted on the Santa Cruz County Governing Board Website, Nogales International, Daily Star and on the consultant's website. Consultants will be in charge of the screening and criminal background on the candidates. Dr. Lopez went over the website where candidates can apply for the position.

Motion by Dr. Varona, seconded by Mr. Fontes to approve job description for the board Executive Director. MOTION CARRIES

5. FUTURE MEETING DATES AND SITES

INFORMATION

6. FUTURE AGENDA ITEMS

7. ADJOURNMENT

Adjourned at 7:56 pm

Respectfully submitted:

Ms. Bonnie Mabante, Administrative Assistant, Office of the Director

Ms. Liz Collier, Secretary/Vice President of the Governing Board