

**MINUTES**  
(Subject to approval at next Regular Governing Board meeting)  
**SANTA CRUZ COUNTY PROVISIONAL COMMUNITY COLLEGE**  
**DISTRICT GOVERNING BOARD REGULAR MEETING**

**Thursday, February 11, 2016**  
**Santa Cruz Center, Boardroom**  
**5:00 pm**

**1. GENERAL FUNCTIONS**

1.01 Call to Order

Meeting called to order at 5:00 pm

**Board Members Present:**

Ms. Liz Collier  
Dr. Dan Rehurek  
Dr. Marcelino Varona  
Mr. Nills Urman  
Mr. Victor Fontes

1.02 Pledge of Allegiance

Led by Mr. Fontes

1.03 Adoption of Agenda

Motion moved by Mr. Urman, seconded by Dr. Varona to adopt the agenda as published.  
**MOTION CARRIES**

1.04 Citizens Interim

*This is the time for the public to comment. Members of the Board may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. §38-431.01(H), action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism or scheduling the matter for further consideration and decision at a later date.*

1.05 Standing Reports

**INFORMATION**

1.05.1 Chief Financial Officer (CFO)

- Financial Reports

Mr. Brennen went over the monthly financial report for the month of January. Second quarter bill from Cochise College has been received. Another property tax check was received for \$58,724.64, State M&O was also received in the amount of \$27,600 and Prop 301 monies for 3,367.70. Cleaning bill will decrease from \$3,400 to \$2,950

Mr. Galindo – 301 monies have been used to pay for EMT, FST, CNA and ESL programs.

Dr. Varona – tax rate has gone up from \$1.10 to \$1.55

#### 1.05.2 Chair of the Governing Board

Attended a meeting put on by Senator DeAlessandro and Mr. Chris Ackerly attended as Well. She and Mr. Ackerly talked briefly about the bill that the senate has regarding the Expenditure limits. His feelings were, that the legislatures were not looking favorably at ATRA's proposal.

#### 1.05.3 Members of the Governing Board

- Current Events Summary - Any matter raised must be something that just occurred or is about to occur soon, the summary must be brief, and there cannot be any proposal, discussion, deliberation, or legal action taken.

None

#### 1.05.4 Director's Update

- Dates for College Goal FAFSA

Mr. Galindo – started the recruiting process at Rio Rico High School for their college week. Saw approximately 200-250 juniors and seniors, and it was a great turn out. Went to Nogales High School the following week to a planned event and briefly talked about Cochise and Financial Aid. They had to have a second session because it was such a great turn out. Went to Patagonia High School for their College Goal FAFSA on the 9<sup>th</sup> of February. Spent the day yesterday at the Rio Rico High School. Took Mr. Espinoza as a motivational aspect. Both academic advisors are currently at the Nogales High School for parent teacher conferences. We will be having our College Goal FAFSA on Saturday, and it will be open to the public.

- FTSE update

FTSE report will be available in a couple of weeks. Compared FTSE numbers from the last year at the court house, first year hear and now. Numbers look very promising and continue to look very promising.

- Marketing with Nogales International

Would like to continue advertising with Nogales International and perhaps budget a bit more money for the upcoming year. We have also been advertising with Border Eco and is pleased with the job that Ms. Romero is doing.

- Library at the Santa Cruz Center

Has been working with John Walsh & Mr. George Self on transferring approximately 9,000 to 12,000 books from the Douglas Center to Santa Cruz in order to set up our own library. Is thinking about using part of the Student Union for the library.

Ms. Collier – would like for Mr. Galindo to continue working on the possibility of this library and provide an update during next month’s meeting.

#### 1.05.5 Dean of Extended Learning

- Summary of minutes of the Cochise College Governing Board meetings

Mr. Self attended the Cochise College Governing Board meeting where they voted on the consent agenda. Nothing more to report.

#### 1.05.6 Dr. Marcelino Varona

- Update on Arizona Board of Technical Registration Letter of Concern and presentation by AIA Ric Espiriti.

Mr. Espiriti gave the background on the building and went over the areas of concern. The areas of concern are: Egress/Exit requirements, Interior Partitions, Mechanical HVAC and Sciences Laboratory. The two lab areas exceed the number of occupants which requires them to have two exits. Number of exits does meet the building codes, but recommends that there should be an additional exit door.

Dr. Varona – Exit door was in place in the original plans but was removed because the Fire Marshall told us that it wasn’t needed and that it could be closed up. Mr. Espiriti says that the door is not needed by code but it is the logical thing to do.

Ms. Collier – Wanted to know if this building is safe for our students at this point in time? Mr. Espiriti says that the building is alright for what is done here and recommends that they start working on the issues that have been identified so far. The issue with the outlet in the biology lab has been resolved. He says that this is a “safe building” with concerns.

Mr. Pauole – Would like to hear from the landlord and know that they are willing to do the corrective work that is in the report. Board would like for Mr. Pauole to get in contact with the landlord in order to work out a time frame and to get everything in writing.

Mr. Fontes – wanted to know the architect’s opinion on the sprinkler and electrical system. Mr. Espiriti recommends that these be inspected by a licensed sprinkler and electric company because of the extensive reviews that these companies can identify.

## 2. APPROVAL OF MINUTES

## ACTION

### 2.01 Acceptance of minutes for January 14, 2016

Motion moved by Dr. Varona, seconded by Dr. Rehurek to approve the minutes of January 14, 2016. MOTION CARRIES

### 3. INFORMATION ITEMS

### INFORMATION

#### 3.01 Update on Metromatematicas – Hector Gerardo

Mr. Gerardo gave an update on the Metromatematicas program and the different events that he has had.

Mr. Urman – wanted to know how many students they currently have from Rio Rico High School. Mr. Gerardo told him that they had 6 to 7 students last semester and now they have 8 – 10. He says that they have sent out questionnaires to the students in order to evaluate the impact that the program has had on them so far.

#### 3.02 Update on SC3AZ website

Ms. Collier – likes the current website, but would like to have a website that is more robust and more professional. Would like to get a new website the upcoming year and would like to put it on the budget. Would like to see more information on the website.

Dr. Varona – hasn't had difficulties with the website so far

Mr. Urman – thinks that they will something a bit more robust.

Mr. Galindo – Ms. Leticia Cuevas conducted a very informative informal poll regarding the website, and the students seemed to be very pleased with the site.

#### 3.03 Website minutes via Youtube

Mr. Galindo – we could record the meetings and post on the website or continue to do it the old way. Dr. Varona – doesn't mind posting the meetings on youtube, but would like to continue to do them the old way as well. Asked Mr. Pauole if there was a written law stating that they needed to have written minutes? Mr. Pauole says that they can do it either way, but recommends that the minutes be done on paper as well as video.

#### 3.04 Study session for February 20, 2016

Ms. Collier – consultants will not be available for this meeting but she would like to have it on this date after all. Meeting is set for this date.

### 4. NEW BUSINESS

### ACTION

#### 4.01 Discussion and possible action to approve Administrative Policy on community use of District facilities.

Mr. Galindo – included in the packet the administrative policy, facility use agreement and the facility usage fees. Made the recommended changes and sent them over to the lawyer

for review. Grammar and punctuation was reviewed by the English instructor here at the center.

Motion by Dr. Rehurek, seconded by Mr. Fontes to approve Administrative Policy on community use of district facilities

4.02 Discussion and possible action to approve purchase of tables for lab.

Mr. Galindo – Talked about purchasing tables during the November meeting and is aware that the board is perhaps a bit apprehensive in moving monies in order to purchase these tables. We need these tables from a computer perspective because Cochise College is opening up their downtown center, therefore need to hand over these tables.

Dr. Varona – would not like to do anymore spending that what was budgeted for, and is resentful that Cochise College is trying to back us against the wall in order to go ahead and spend this money. We should only be spending the money that was agreed to be spent in the budget, and is not going to support this.

Ms. Collier – the prior director was under the impression that these tables were going to be given to us, but in fact they were only a loan. If tables are taken, then we will have a computer lab without any tables.

Mr. Urman – is concerned that there is other equipment in the building that will have to be returned to Cochise. Mr. Galindo assured him that there is nothing else that belongs to them.

Dr. Rehurek – thinks that this is necessary and should be done.

Motion by Mr. Fontes, seconded by Dr. Rehurek to approve purchase of tables for lab. MOTION CARRIES. Voted 4-1 in favor of purchasing the tables.

4.03 Discussion and possible action for the ratification of a letter signed by the Director in support for a grant being prepared by the Santa Cruz County School Superintendent that would provide college and career support for Santa Cruz County youth.

No action needs to be taken for this item. Agreement is between Cochise College Santa Cruz Center and the Santa Cruz County School Superintendent

## 5. FUTURE MEETING DATES AND SITES

## INFORMATION

February 20, 2016 @ 9:00 am

March 10, 2016 @ 5:00 pm

April 14, 2016 @ 5:00 pm

**6. FUTURE AGENDA ITEMS**

Would like to start talking about the budget in detail  
Report on preliminary work looking at the University of Arizona Library  
Discuss having our own logo

**7. ADJOURNMENT**

Adjourned at 6:49 pm

Respectfully submitted:

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Ms. Bonnie Mabante, Administrative Assistant, Office of the Director

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Dr. Dan Rehurek, Secretary/Vice President of the Governing Board